

AGENDA

1005th MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

JANUARY 8, 2014

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Jim Prola, President, City of San Leandro
Barbara Halliday, Vice-President, City of Hayward
Ryan Clausnitzer, Secretary, City of Alameda
Dennis Bray, County-at-large
City of Oakland, vacant
James N. Doggett, City of Livermore
Jim Golden, City of Emeryville
Richard Guarienti, City of Dublin
Denny McLeod, City of Piedmont
Kathy Narum, City of Pleasanton
Ronald Quinn, City of Union City
William M. Spinola, City of Newark
Jan O. Washburn, City of Berkeley
George Young, City of Fremont

1. Call to order.
2. Roll call.
3. President Prola invites any member of the public to speak at this time on any issue relevant to the District. (Each individual is limited to five minutes)
4. Approval of the minutes of the 1004th meeting held December 11, 2013 (Board action required.)
5. Review of warrants dated December 15, 2013 numbering 028914 through 031314 amounting to \$79,275.98 and warrants dated December 31, 2013 numbering 031414 through 034014 amounting to \$93,744.84. (Information only.)
6. Review Expenditures and Revenues as of December 31, 2013. (Information only.)
7. Election of Board Officers. (Board action required.)
8. Resolution 1005-01 honoring trustee Denny McLeod, trustee for the City of Piedmont (Board action required.)
9. Presentation of the Monthly Operational Report for November 2013. (Information only.)

10. Presentation of the Manager's Report for December 2013. (Information only unless otherwise stated.)
 - a. California Special District Association (CSDA). The local Chapter of the CSDA will meet on January 8. District Manager Chindi Peavey will attend
 - b. Update on District Financial Audit.
 - c. Fiscal impact of dissolution of local redevelopment agencies.
 - d. Update on preparation of Programmatic Environmental Impact Report.
 - e. Status of Trustee appointment resolutions for 2014.
11. President Prola asks for reports on conferences and seminars attended by Trustees.
12. President Prola asks for announcements from members of the Board.
13. President Prola asks trustees for items to be added to the agenda for the next Board meeting.
14. Adjournment.

CITIZENS ATTENDING THE MEETING MAY SPEAK ON ANY AGENDA ITEM AT THEIR REQUEST!

Please Note: A copy of this agenda is also available at the District website, www.mosquitoes.org or via email by request. Alternative formats of this agenda can be made available for persons with disabilities. Please contact the district office at (510) 783-7744, via FAX (510) 783-3903 or email at acmad@mosquitoes.org to request an alternative format.

MINUTES
**1004th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT**
DECEMBER 11, 2013
TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Jim Prola, President, City of San Leandro
Barbara Halliday, Vice-President, City of Hayward
Ryan Clausnitzer, Secretary, City of Alameda
Dennis Bray, County-at-large
Elizabeth Anders, City of Oakland
James N. Doggett, City of Livermore
Jim Golden, City of Emeryville
Richard Guarienti, City of Dublin
Denny McLeod, City of Piedmont
Kathy Narum, City of Pleasanton
Ronald Quinn, City of Union City
William M. Spinola, City of Newark
Jan O. Washburn, City of Berkeley
George Young, City of Fremont

President Jim Prola called the Regularly Scheduled Board meeting to order at 5:05 p.m.

Eleven board members were present. Absent from the meeting were Trustees Anders, Spinola, and Washburn.

President Prola invited members of the public to speak on issues relevant to the public; no members of the public were present.

The minutes of the 1003rd meeting held November 13, 2013 were reviewed. President Prola pointed out an error in the Minutes, stating that Kathy Narum was also appointed to the Nominating Committee at the November Board Meeting. The Board approved the Minutes as amended (Golden / Narum, unanimous, with Bray and Quinn abstaining.)

The Board reviewed warrants dated November 15, 2013 numbering 023314 through 025714 amounting to \$81,121.59 and warrants dated November 30, 2013 numbering 025814 through 028814 amounting to \$99,267.52.

The Board Reviewed the Account Balances for November 2013.

The Board reviewed the agreement with the Successor Agency to Union City's Redevelopment Agency addressing the disposition of properties pursuant to its Long Range Property Management Plan. The Board voted to approve the agreement (Halliday/Guarienti, unanimous)

President Prola presented the slate of candidates selected by the Nominating Committee. The Nominees were : Barbara Halliday for President, Ryan Clausnitzer for Vice President, and George Young for Secretary. The Board approved the slate of candidates (Quinn/Golden, unanimous)

District Manager Chindi Peavey presented the Monthly Operational Report for November and

announced that the Fall Quarterly Newsletter was completed and had been passed out to the Board members at the meeting.

District Manager Chindi Peavey presented the Manager's report:

- a. Mosquito and Vector Control Association of California (MVCAC). Board Member Ryan Clausnitzer stated that he would like to attend the Annual Conference of the MVCAC in February and the Board approved the trip.
- b. American Mosquito Control Association (AMCA) The annual conference will be held February 2-5, 2014. Staff members attending will be Bruce Kirkpatrick, Entomologist and Chindi Peavey, District Manager.
- c. District staff completed Continuing Education on December 3 and 5.
- d. Vector Control Joint Powers Agency (VCJPA) - The District received the annual retrospective adjustment refund check for the District's Worker's Compensation and Liability Programs. The refund check was for \$10,610. The check has been deposited in the District's Member Contingency Fund with the VCJPA. The balance in this account before deposit of this check was \$171,354.
- e. CPA Michael O'Connor of R.J. Ricciardi is processing information provided to him by Finance Manager Clarence Lam for the District's Financial Audit. Mr. O'Connor will spend the day at the District office on December 20th. Trustees Ryan Clausnitzer and Kathy Narum stated that they would come to the district at 2:00 PM on December 20th to meet with the auditor. Trustee Denny McLeod asked what level of audit was being done, is it the highest level possible. District Manager Chindi Peavey stated that she had made this inquiry of Mr. O'Connor last year and was assured that it was the highest level possible, but that she would speak to Mr. O'Connor again this year and get clarification again.

President Prola asked for reports on conferences and seminars attended by Trustees. Trustee Ryan Clausnitzer stated that he had attended the Coastal Region Continuing Education Workshops on December 3 and 5. He maintains a Public Health Pesticide Applicator license in his job in San Francisco with the Department of Environmental Health and regularly attends the continuing education events put on by Coastal Region vector control agencies.

President Prola asked for announcements from members of the Board. Trustee Denny McLeod announced that he would be retiring from the Board in January 2014. He expressed his thanks to all of the other board members and in particular praised Trustees Golden, Quinn and former District Manager John Rusmisl for their work with him on passing the benefit assessment; Trustee Doggett and others for their work on the expansion of the District's headquarters and Jan Washburn and others for their work on selecting a successor to former District Manager John Rusmisl. Trustee McLeod expressed his pride in the work done by himself and other Board members in setting up the OPEB Trust to ensure that the cost of retiree health benefits will be fully covered and do not become a drain on District resources in the future. Trustee Ron Quinn and others expressed their thanks to Mr. McLeod for his leadership and inspiration, his work on District finances and future planning.

President Prola asked if there were any items to add to agenda for the next Board meeting on January 8th. There were no requests for additional items to be placed on the agenda for November.

The meeting was adjourned at 5:35 PM.

Respectfully submitted,

Ryan Clausnitzer, Secretary

Approved as written and/or corrected
at the 1005th meeting of the Board of
Trustees held January 8, 2014

Jim Prola, President
BOARD OF TRUSTEES

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED DECEMBER 15, 2013**

AGENDA ITEM 5

WAR NO	PAYEE		ACCT NO	AMT OF CHARGE	AMT OF WARRANT
028914	Dereje Alemayehu	Total salary less deduction for payroll	1011	2,447.50	
028914	John Busam	December 1 to December 15, 2013.	1011	2,598.24	
028914	Lyle C. Cain	"	1011	1,948.00	
028914	Neil Campbell	"	1011	2,662.66	
028914	Cardenas, Miguel	"	1011	1,999.54	
028914	Erika Castillo	"	1011	2,449.37	
028914	Joseph W. Huston	"	1011	2,804.93	
028914	Michelle Izumizaki	"	1011	2,555.38	
028914	Bruce A. Kirkpatrick	"	1011	3,150.49	
028914	Clarence C. Lam	"	1011	2,327.18	
028914	Gregory Leipzig	"	1011	2,338.03	
028914	Sharon S. Mead	"	1011	2,468.26	
028914	Chindi Peavey	"	1011	3,247.19	
028914	Gregory D. Wood	"	1011	2,718.69	
028914	IRS	Federal tax withheld (payroll)	1011	6,587.74	
		Medicare Tax Withheld (payroll)	1011	730.86	
		District Contribution to Medicare (payroll)	1311	730.88	
028914	State of California	State Tax withheld (payroll)	1011	2,162.75	45,927.69
029014	Public Employees' Retirement System	Employee Contributions	1011	14.00	
		Employee Paid Member Contributions	1011	3,795.06	
		Employer Contribution 11.604%	1211	6,291.09	10,100.15
029114	Aetna Life & Annuity	Employee Contributions	1011		150.00
029214	CALPERS 457 Plan	Employee Contributions - PERS 457	1011		4,193.00
029314	Delta Dental Plan	Monthly Premium	1411		4,624.38
029414	Vision Service Plan	Health premium	1411		828.36

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED DECEMBER 15, 2013**

WAR NO	PAYEE		ACCT NO	AMT OF CHARGE	AMT OF WARRANT
029514	Bayside	Janitorial services, December 2013	3051		300.00
029614	Cintas	Laundry service	3071	372.36	
		Personal supplies	3031	36.64	409.00
029714	Corporate Park Landscap	Landscape maintenance	3211		170.00
029814	Cardno Entrix	CEQA apportionment	3411		184.67
029914	Carquest	Sensor	3231		66.17
030014	DC Electrical	Lighting repair	3211		1,281.41
030114	DePew Rodney, BA Dis	Engine tune up	3231		145.16
030214	Grainger	Facility lighting	3211		454.92
030314	Hayward Water	Utilities	3271		841.66
030414	KBA Docusys	Canon copier rental	3111		375.41
030514	Kimball Midwest	Ratchet	3171	137.33	
		Cables, terminals	3231	341.68	479.01
030614	Mar Len Supply	Valve	3391		40.33
030714	PFM Asset Mgt	Investment advisory services	3411		1,276.99
030814	Quill	Paper, toner, hole punch	3111		225.81
030914	R J Ricciardi	Progress audit fee	3411		1,295.00
031114	Waste Management	Garbage service for November	3271		116.61
031214	Washburn, Jan	Reimbursement, annual meeting ESA	3351		700.79
031314	Rocky Mountain	USPS - postage	3111	14.10	
		Bayside - key copies	3111	29.29	
		Cannon - copier rental	3111	347.62	
		Logmein - annual subscription for software	3111	69.95	
		Home Depot - light bulbs for traps	3131	39.21	
		Home Depot - saw	3171	21.77	

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED DECEMBER 15, 2013**

WAR NO	PAYEE	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
	East Bay - hand saw	3171	31.71	
	Fastenal - grinding wheel	3171	50.25	
	AL Electrical - lamps	3211	79.79	
	AL Electrical - emergency lite unit	3211	53.63	
	AL Electrical - emergency lite unit	3211	53.65	
	East Bay - gas can	3231	51.97	
	Interstate - sheet hole	3231	41.05	
	East Bay - service chain saw	3231	73.47	
	TelePacific - communication expenses	3291	1,213.24	
	Holiday Inn - Hotel, MVCAC Fall conf., Sea	3351	138.76	
	MVCAC - MVCAC annual conference, San	3351	185.00	
	CSJ - parking, CALPERS Forum	3351	20.00	
	CSJ - parking, CALPERS Forum	3351	10.00	
	Chili - lunch, MVCAC fall conf., Seaside, C	3351	14.45	
	Pacific - dinner, MVCAC fall conf., Seaside	3351	36.47	
	Chili - lunch, MVCAC fall conf., Seaside, C	3351	17.97	
	SLY - dinner, MVCAC fall conf., Seaside, C	3351	61.80	
	Embassy - hotel, MVCAC fall conf., Seaside	3351	328.94	
	Presido - parking, SF Bay JV	3351	6.00	
	Safeway - board meeting supplies	3351	52.26	
	MVCAC - MVCAC annual conf, San Diego,	3351	610.00	
	Southwest - air ticket, MVCAC, San Diego,	3351	175.80	
	Taco- lunch, MVCAC fall conf., Seaside, E	3351	14.00	
	Jersey - lunch, MVCAC fall conf., Seaside,	3351	7.58	
	Embassy - hotel, MVCAC fall conf., Seaside	3351	402.10	

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED DECEMBER 15, 2013**

WAR NO	PAYEE	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
	MVCAC - MVCAC annual conf., San Diego	3351	185.00	
	Southwest - air ticket, MVCAC, San Diego,	3351	153.80	
	Southwest - air ticket, MVCAC, San Diego,	3351	175.80	
	Southwest - air ticket, MVCAC, San Diego,	3351	175.80	
	Paypal - article for fish disease	3391	3.99	
	Mike - chicken feed	3391	51.27	
	3M - on line respiratory evaluation	3391	28.00	
	Allied - spray fitting	3391	14.70	
	Home Depot - pad lock	3391	16.32	
	CTC - newsletter	3392	20.00	
	Office Depot - binder	3392	12.95	
	Sub- total			5,089.46
TOTAL WARRANTS				79,275.98

ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED DECEMBER 31, 2013

WAR NO	PAYEE	FOR	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
031414	Dereje Alemayehu	Total salary less deductions for payroll period	1011	2,554.49	
031414	John Busam	"	1011	2,705.23	
031414	Lyle C. Cain	"	1011	1,948.00	
031414	Cornelius Campbell	"	1011	2,662.67	
031414	Miguel Cardenas	"	1011	1,999.53	
031414	Erika B. Castillo	"	1011	2,556.35	
031414	Joseph W. Huston	"	1011	2,804.92	
031414	Michelle Izumizaki	"	1011	2,662.35	
031414	Bruce A. Kirkpatrick	"	1011	3,257.46	
031414	Clarence Lam	"	1011	2,394.03	
031414	Greg Leipzig	"	1011	2,401.69	
031414	Sharon S. Mead	"	1011	2,535.13	
031414	Chindi Peavey	"	1011	3,314.05	
031414	Gregory D. Wood	"	1011	2,785.54	
031414	IRS	Federal Tax Withheld	1011	6,587.74	
		Medicare Tax Withheld	1011	730.88	
		District Contribution to Medicare	1311	730.88	
031414	State of California	State Tax Withheld	1011	2,162.75	46,793.69
031514	Public Employees' Retirement System	Employees contributions	1011	14.00	
		Employee paid member contributions	1011	3,795.06	
		District contribution 11.604%	1211	6,291.09	10,100.15
031614	Aetna Life & Annuity	Employee contributions	1011		150.00
031714	Calpers 457 Plan	Employees contributions - PERS 457	1011		4,193.00
031814	Calpers	Health insurance	1411		26,884.37
031914	Jefferson Pilot Financial	Life insurance premium	1411		81.90

ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED DECEMBER 31, 2013

WAR NO	PAYEE	FOR	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
	Elizabeth Anders	Trustee in lieu expenses - 1004th meeting	3351		-
032014	Dennis Bray	Trustee in lieu expenses - 1004th meeting	3351		100.00
032114	Ryan Clausnitzer	Trustee in lieu expenses - 1004th meeting	3351		100.00
032214	James Doggett	Trustee in lieu expenses - 1004th meeting	3351		100.00
032314	James Golden	Trustee in lieu expenses - 1004th meeting	3351		100.00
032414	Richard Guarienti	Trustee in lieu expenses - 1004th meeting	3351		100.00
032514	Barbara Halliday	Trustee in lieu expenses - 1004th meeting	3351		100.00
032614	Denny McLeod	Trustee in lieu expenses - 1004th meeting	3351		100.00
032714	Katherine Narum	Trustee in lieu expenses - 1004th meeting	3351		100.00
032814	Jim Prola	Trustee in lieu expenses - 1004th meeting	3351		100.00
032914	Ronald Quinn	Trustee in lieu expenses - 1004th meeting	3351		100.00
	William Spinola	Trustee in lieu expenses - 1004th meeting	3351		-
	Jan Washburn	Trustee in lieu expenses - 1004th meeting	3351		-
033014	George Young	Trustee in lieu expenses - 1004th meeting	3351		100.00
033114	AT&T	Yellow pages listing	3392		57.00
033214	Cintas Corp	Personal Supply	3031	-	
		Laundry Service	3071	106.60	106.60
033314	Campbell, Neil	Reimbursement of work boots	3031		190.00
033414	Grainger	Battery	3211	10.01	
		Pipe	3231	23.32	33.33
033514	Kimball Midwest	Voltage sensor	3171	33.84	
		Nipple	3231	8.95	42.79
033614	Macke	Rental 01-01-14 to 02-28-14	3551		65.00
033714	PG & E	Utilities	3271		1,211.93
033814	Sonitrol	Monitoring fee	3551		514.00

ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED DECEMBER 31, 2013

WAR NO	PAYEE	FOR	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
033914	Verizon	Communication expenses	3291		264.04
034014	Wright Express	Fuel expenses, statement ended 12-15-13	3351		1,957.04
Total Warrants					93,744.84

Account Balances as of December 31, 2013

Budget Year 2013-14

Month 6 of 12 = 50% of Fiscal Year

AGENDA ITEM 6a

	ACCOUNT	DESCRIPTION	EXPENDED IN DECEMBER	EXPENDED TO DATE	BUDGETED	BALANCE REMAINING	% EXPENDED
SALARIES & BENEFITS	1011	Salary and Wages	107,563.74	673,986.72	1,557,129.00	883,142.28	43%
	1311	District Contribution to Retirement	12,582.18	75,281.72	169,085.00	93,803.28	45%
	1411	District Contribution to Medicare	1,461.76	9,127.42	22,578.00	13,450.58	40%
	1211	District Contribution to Health Care	32,419.01	191,442.79	431,448.00	240,005.21	44%
		TOTAL	154,026.69	949,838.65	2,180,240.00	1,230,401.35	44%
SERVICES & SUPPLIES	3031	Clothing and Personal Supplies	226.64	1,973.02	8,492.00	6,518.98	23%
	3051	Household Expenses	300.00	2,226.86	5,375.00	3,148.14	41%
	3071	Laundry Service and Supplies	478.96	2,863.45	8,100.00	5,236.55	35%
	3111	Office Expenses	1,062.18	7,731.10	28,598.20	20,867.10	27%
	3131	Laboratory Supplies	39.21	8,927.30	22,960.00	14,032.70	39%
	3171	Small Tools and Instruments	274.90	762.73	2,400.00	1,637.27	32%
	3211	Maintenance - Structures & Improveme	2,103.41	4,499.85	17,503.00	13,003.15	26%
	3231	Maintenance Equipment	751.77	5,210.00	41,284.00	36,074.00	13%
	3271	Utilities	2,170.20	9,052.61	18,160.00	9,107.39	50%
	3291	Communications	1,477.28	5,448.76	15,125.00	9,676.24	36%
	3331	Memberships, Dues, Subscriptions	0.00	14,727.50	25,843.84	11,116.34	57%
	3351	Transportation and Travel	6,529.36	36,674.63	96,550.00	59,875.37	38%
	3391	District Special Expenses	154.61	39,514.75	281,173.00	241,658.25	14%
	3392	Community Education	89.95	3,799.84	33,470.00	29,670.16	11%
	3411	Professional & Specialized Services	2,756.66	34,971.08	246,470.00	211,498.92	14%
	3471	Insurance - Collision, Liability etc	0.00	37,538.00	37,538.00	0.00	100%
	3491	Workers Compensation Insurance	0.00	48,381.00	48,381.00	0.00	100%
	3531	Insurance Fund - SIRS	0.00	0.00	25,000.00	25,000.00	0%
	3551	Rents, Leases - Equipment	579.00	3,311.00	8,350.00	5,039.00	40%
		TOTAL	18,994.13	267,613.48	970,773.04	703,159.56	28%
CAPITAL	5111	Structures and Improvements	0.00	0.00	70,000.00	70,000.00	0%
	5311	Equipment	0.00	50,336.89	134,000.00	83,663.11	38%
		TOTAL	0.00	50,336.89	204,000.00	153,663.11	25%
		<i>Annual Operating Expenditures</i>	173,020.82	1,267,789.02	3,355,013.04	2,087,224.02	38%
OTHER		Reserve for Contingencies	0.00	0.00	25,000.00	25,000.00	0%
		Post Employment Benefit Account	0.00	0.00	800,000.00	800,000.00	0%
		TOTAL	0.00	0.00	825,000.00	825,000.00	0%
	GRAND TOTAL	173,020.82	1,267,789.02	4,180,013.04	2,912,224.02	30%	

Does not include 12/13 expenses paid in 13/14

**Summary of Revenues Received to Date
December 31, 2013**

AGENDA ITEM 6b

	Actual	Budgeted	% of Amount Budgeted
Ad Valorem Tax (includes redevelopment debits & credits)	\$ 977,789.28	\$ 1,535,792.00	64% ^a
Special Tax	\$ 440,421.98	\$ 810,000.00	54% ^a
Benefit Assessment	\$ 597,157.35	\$ 1,104,854.00	54% ^a
Interest on Pooled Money	\$ -	\$ 6,000.00	0% ^b
Sale of Equipment	\$ -	\$ 5,000.00	0% ^c
<hr/>			
Total revenue received to date	\$ 2,015,368.61	\$ 3,461,646.00	58%

^a Taxes are received from the County Controller's office in 3 installments:

50% December 15
40% April 15
10% June 30

^b Interest is posted by County later in the year

^c None sold to date this year

This is preliminary data from the County Auditor-Controller's Office, Tax Analysis Unit.
Some of the amounts credited to our account will be accrued to the past fiscal year
when the annual financial statements are prepared by the District's auditor

**Revenues Received to Date in County Treasury Account
December 31, 2013**

AGENDA ITEM 6c

Revenue Source	Deducted	Credited	Explanation
December Advance Ad Valorem		\$ 878,716.22	First 50% of Property Tax
December Advance Special Tax		\$ 407,651.77	First 50% of Benefit Assessment
December Advance Benefit Assessment		\$ 551,959.06	First 50% of Special Tax
Current Unsecured		\$ 83,103.67	
In Lieu		\$ 240.77	
Prior Secured		\$ 1,250.51	
Prior Unsecured		\$ 1,801.71	
Unitary		\$ 16,142.61	
Supplemental		\$ 4,887.35	
Teeter Settlement for 2012-13 ad valorem		\$ 173,109.27	Last distribution of property tax for prior fiscal year
Prior Secured Refunds	\$ (17,371.21)		Refunds to property owners
Commission for Collection of Special Tax & Assessment	\$ (16,040.70)		Charge by County Controller for collection of tax
Redevelopment	\$ (70,082.42)		Includes distributions from, & first 50% contribution to, the Redevelopment Trust Fund
Net Revenues in County Treasury as of December 31			\$2,015,368.61

RESOLUTION NO. 1005-1

ALAMEDA COUNTY MOSQUITO
ABATEMENT DISTRICT

COMMENDATION TO: Denny McLeod

- WHEREAS:** You, Denny McLeod, served the District as the City of Piedmont's Trustee from 1997 until 2014, and
- WHEREAS:** You served as President of the Board in 1997 and again in 2003, providing excellent leadership and a wealth of expertise on financial matters, and
- WHEREAS:** You have been very active on District Committees, serving on the Long Range Planning (chair), Building (chair), Finance / Capital Planning and Planning Committees and
- WHEREAS:** Your leadership and insight while serving on this Board have provided an invaluable service to the taxpayers of Alameda County by helping the District to be a careful steward of tax revenues while planning for the future and protecting public health. You carefully reviewed the District's internal controls as a member of the policy committee. You provided financial expertise for setting up the District's fund for post-employment health benefits while protecting taxpayer funds, played a leading role in planning for the modernization of the District headquarters, and participated in bringing a benefit assessment measure before the taxpayers for continued funding of the District's services. Now Therefore be it
- RESOLVED:** We the Board of Trustees do hereby extend our sincere appreciation for your dedication of service to this District and deem it a pleasure to have served with you.

Alameda County Mosquito Abatement District

BOARD OF TRUSTEES

Jim Prola , President
 Barbara Halliday, Vice-President
 Ryan Clausnitzer, Secretary
 Elizabeth Anders
 Dennis Bray
 James N. Doggett
 Jim Golden
 Richard Guarienti
 Denny McLeod
 Ronald E. Quinn
 Kathy Narum
 William M. Spinola
 Jan O. Washburn
 George Young

Chindi Peavey Ph.D
 District Manager
cpeavey@mosquitoes.org

MONTHLY OPERATIONAL REPORT – December 2013

Dear Trustees:

I. NARRATIVE

The District received a total of 22 requests for service during December. There were 11 mosquito-biting reports. The ten-year average for adult mosquito service requests in December is 5.2. 8 requests for mosquitofish were received and 3 request for inspection of potential mosquito sources.

Larval control efforts in December were focused primarily on three species of mosquitoes: *Culex pipiens*, the house mosquito; *Culex tarsalis*, the encephalitis mosquito; and *Culiseta incidens*, the fish pond mosquito.

The fish pond mosquito, *Culiseta incidens*, is found throughout the year in Alameda County. This mosquito can utilize many different types of sources found around homes including fish ponds, fountains, bird baths, untreated swimming pools and pool covers, boats, spas, and many more. A total of 169 mosquitofish were planted during the month. *Cs. incidens* was found at 3 service requests during the month.

Culex pipiens, the house mosquito, is a vector of West Nile virus and is found throughout the year in Alameda County with its peak populations occurring in late summer and fall. The larvae are found in underground sources such as storm drains, catch basins, sumps and flooded basements as well as in water treatment plants. In the mild climate of Alameda County, this mosquito can complete its life cycle in sheltered underground sites even during winter. There were 2 service requests attributed to *Cx. pipiens* during the month.

Culex tarsalis, the encephalitis mosquito, is a vector of West Nile virus as well as St. Louis and Western Equine Encephalitis. This mosquito is found in most areas of the county from February through October. The larvae are found in freshwater sources of all types. The adults generally prefer to feed on birds so they don't cause too many biting complaints. *Cx. tarsalis* was found at 1 service request during December.

Because there has been little rainfall in December, larvae of *Aedes squamiger*, the winter salt marsh mosquito have not begun to develop in their usual sources as yet. Normally, at this time of year, there is a great deal of treatment for these larvae in the marshes along the bay.

II. STATEMENT OF OPERATIONS – December 2013

PROGRAM EVALUATION MEASUREMENTS

Mosquito service requests = 11	Ten-year average = 4.6
	Five-year average = 5.2
	Last year = 4
	Range (10 yr) = 2-11

Number of all injuries during 2013 = 2

TOTAL SERVICE REQUESTS

Fish requests	8
Mosquito biting	11
Request for inspection	3
Miscellaneous insects	0
Total	22

25% of backyard fishponds inspected contained mosquito larvae in December

HOURS SPENT BY ACTIVITY

Category	Hours		Category	Hours
Inspection of Standing Water	351.1		Regular Hours	1,777.8
Disease Surveillance	47.7		Overtime Hours	5.5
Biorational Control	16.2		Total Work	1,783.3
Physical Control	6.0			
Public Education	32.3		Earned Time Off Used	7.5
Equipment Maintenance	86.5		Vacation	384.8
Facility Maintenance	66.7		Sick Leave	63.3
Administration	1,170.1		Other Leave	0
Safety	6.8		Total Leave	557.5
Total Work	1,783.3		Total Hours	2340.8

Manager's Report

January 8, 2014

- a) **California Special District Association (CSDA).** The Alameda County Chapter of the CSDA will meet at 7:30 AM Wednesday, January 8, 2014 at Alameda County Resource Conservation District, 3585 Greenville Road, Suite 2, Livermore, CA 94550. The guest speaker will be Alameda County Supervisor Richard Valle, who will speak on "Preserving the Safety Net." District Manager Chindi Peavey will attend.
- b) **District Financial Audit.** CPA Michael O'Connor came to the District office on December 20th and met with District Manager Chindi Peavey and Financial Manager Clarence Lam in the morning and with Board members Ryan Clausnitzer and Kathy Narum in the afternoon.
- c) **Redevelopment Agencies.** The District has been named as a party of interest in lawsuits by some of the successor agencies to former redevelopment agencies against the State Department of Finance and the Alameda County Auditor-Controller. This stems from the fact that the District is one of the taxing agencies in the county, receiving a share of property taxes, some of which were transferred to redevelopment agencies each year. No action is needed by the District itself at this time. Impact of the dissolution of redevelopment agencies on District finances is small. A discussion of that impact is attached.
- d) **Programmatic Environmental Impact Report (PEIR).** District staff is continuing to edit the Draft PEIR. It is expected to be released in late January or February.
- e) **Reappointment letters.** The cities of Dublin, Emeryville and Hayward have notified the board of the reappointment of their current board member. The cities of Fremont and Newark will be passing resolutions in January. Elizabeth Anders, representing the City of Oakland is leaving the board to devote more time to her teaching activities. Oakland is currently accepting applications for the position. Denny McLeod, representing the City of Piedmont is retiring from the board and the City is in the process of filling that position.

Impact on District Finances of the Dissolution of Redevelopment Agencies

In 2012, the state legislature passed a law that resulted in the dissolution of redevelopment agencies and the distribution of their tax revenues and assets to other taxing agencies in proportion to the amount of ad valorem tax each collects. Many of these agencies had debt obligations which would have been paid through the tax increment they collected and these debts must still be paid by their successor agencies. Prior to the dissolution of redevelopment agencies, a portion of the ad valorem property tax allocated to the Alameda County Mosquito Abatement District was transferred each year by the County Controllers Office to the redevelopment agencies' accounts (approximately \$250,000 per year). Beginning in the spring of 2012, the County began distributing funds remaining in the accounts of the redevelopment agencies to the other agencies receiving property tax revenue (these are Residuals and Other Funds). This has resulted in some unanticipated revenues for the District. However, the funds that were formerly transferred from the District's annual property tax revenues to redevelopment agencies are now transferred to the Redevelopment Property Tax Trust Fund to pay for the long term debt of the former redevelopment agencies. The information below summarizes the amount of money from redevelopment that has been credited to or deducted from the District's account in the County Treasury in the current and immediately past fiscal years.

Thus far this year (FY 2013-14), the District has had \$138,793 deducted from our property tax revenue for deposit in the Redevelopment Property Tax Trust Fund (RPTTF), we expect to have another increment of \$134,687 deducted in April. The total deduction from District tax revenues for transfer to the RPTTF is expected to be about \$273,480. Some of this will probably be returned in the form of Pass-Through funds and residuals. Thus far this year, we have received \$69,238 from successor agencies to redevelopment agencies including:

\$35,410 in Pass-Through funds

\$27,363 in Residuals

\$5,938 in Other Funds

In Fiscal Year 2012-13, the District had \$257,126.14 deducted from our property tax revenue and transferred to the RPTTF. The District received \$261,070.30 in distributions

from successor agencies including:

\$ 61,741 in Pass-thru funds,

\$ 68,910 in Residuals

\$ 86,683 in Other Funds

\$ 43,737 from Low and Moderate Income Housing Funds

The Pass-Through Funds may be continued in future years. The residuals and other funds are one-time distributions of assets resulting from the dissolution of the former redevelopment agencies. Many of the former redevelopment agencies had financial obligations (bonds and other loans) which continued after their dissolution. The purpose of the RPTTF contributions is to pay for those ongoing obligations and therefore, contributions to that fund will probably continue for several years.

The entire contribution to redevelopment is approximately 9% of the District's annual ad valorem tax and approximately 7% of total revenues. These contributions have been taken into account in the District's annual operating budget and will be in the future, as well.

In summary, the district has had funds deducted for redevelopment in the past and will probably continue to have deductions taken in the future. Past and future budgets take this into account and estimates of revenues for next year will assume payments of approximately the same amount into the Redevelopment Property Tax Trust Fund. Revenues received from the dissolution of redevelopment agencies are assumed to be one-time distributions and are not factored into projected annual revenues. Redevelopment contributions and distributions are less than 10% of the District's total budget.

The recommended approach to this at present is to assume there will be contributions to the redevelopment trust fund for the foreseeable future and that any funds received from this source be considered one-time revenues and not planned into budgets or expected to continue in future years. Several pieces of legislation have been proposed to reinstate redevelopment in some form and most of the agencies had financial obligations that must continue to be paid.