

Agenda item: 1040.4

MINUTES

**1039th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT**

DECEMBER 14TH, 2016

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Richard Guarienti, President, City of Dublin
Kathy Narum, Vice-President, City of Pleasanton
Robert Dickinson, Secretary, City of Piedmont
Humberto Izquierdo, County-at-Large
P. Robert Beatty, City of Berkeley
Wendi Poulson, City of Alameda
Betsy Cooley, City of Emeryville
George Young, City of Fremont
Elisa Marquez, City of Hayward
James N. Doggett, City of Livermore
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Ursula Reed, City of San Leandro
Ronald Quinn, City of Union City

Board President Guarienti called the regularly scheduled Board meeting to order at 5:06 P.M.

Trustees, Guarienti, Beatty, Poulson, Cooley, Young, Marquez, Doggett, Hentschke, Washburn, and Quinn were present; Trustees, Narum, Izquierdo, and Reed were absent. Trustee Dickinson arrived at 5:07 P.M.

Board President Guarienti invited members of the public to speak on any issue relevant to the District, Ellen Clark from PFM Asset Management, LLC was present.

Board President Guarienti welcomed the new Emeryville Trustee, Betsy Cooley, to the Board. Trustee Cooley thanked Board President Guarienti for the introduction and provided a brief description on how she came to be on the Board.

The Board approved the minutes of the 1038th meeting held November 9th, 2016. (Washburn, Marquez)– unanimous; Trustees Dickinson, Poulson, Cooley, Quinn - abstained.

After a report from Trustee Washburn, representing the Nominating Committee, the committee nominated Trustee Narum as Board President, Trustee Marquez as Vice-President, and Trustee Poulson as Board Secretary. (Beatty, Doggett) – unanimous

The Board President appointed Trustees Narum, Marquez, and Poulson to the Personnel Committee. (Doggett, Marquez) – unanimous

After an explanation by the District Manager and clarification request from Board President Guarienti regarding which Resolution will be updated (879-1) or replaced (1038-1) the Board approved resolution 1039-1 approving a new cap for CalPERS Health Benefits (Washburn, Beatty)– unanimous.

Ellen Clark from PFM Asset Management, LLC gave an update on the Districts OPEB investments and fielded the following questions: Trustee Dickinson asked where the fee is calculated and where it is found in the report (it is based on the value of the fund, which Trustee Dickinson considered “fair” after her explanation and information provided by the District Manager), clarifications on past asset allocation changes since September and projects into the future, and stated that since the OPEB is fully funded the District should continue to invest conservatively; Trustee Beatty requested further information on the benchmarks; Trustee Washburn offered his recollection on the assumed return rate per the actuarial report (around 4%); Board President Guarienti asked when the new PFM mutual fund option will be available (7/1/17).

The Board reviewed warrants dated November 15, 2016 numbering 021917 through 024616 amounting to \$112,877.82, and warrants dated November 30, 2016 numbering 024717 through 027517 amounting to \$119,877.82. Trustee Dickinson asked who the “Maze” vendor is. This was answered by Trustee Marquez (our independent audit firm). Trustee Poulson asked about the overpayment warrant. The District Manager explained that an accounting error caused an overpayment, which was rectified on the following warrant batch.

The Board reviewed the budget summary received as of December, 31th, 2016. Trustee Dickinson suggested the following improvement to the report: show the subtraction of the expenditures from last month’s cash balance to the current cash balance and ensure that this amount matches our County balance sheet.

The District Manager presented the Staff report for November 2016. Trustee Marquez requested that whenever the District has its logo displayed at public education events, or through collaborations (such as the Exploratorium), the District social media’s presence should also be promoted—e.g. hashtags (#Hayward).

The District Manager presented the Manager’s report for November 2016. Trustee Marquez offered advice on the importance of troubleshooting HR software prior to implementation. Trustee Cooley inquired about committee assignments and her interest in the Finance Committee. The District Manager responded that committee assignments will be discussed further at the January Board meeting. Trustees Young, Quinn, and Marquez requested more information on the Harassment and Discrimination training log in and if that link can be resent (yes). This was answered by both the District Manager and Trustee Washburn.

Board President Guarienti asked for reports on conferences and seminars attended by Trustees, there were none.

Board President Guarienti asked for announcement from the Board, there were none.

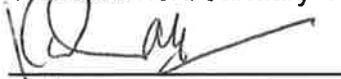
Board President Guarienti asked trustees for items to be added to the agenda for the next Board meeting, Trustee Marquez requested a discussion item on the agenda regarding the District’s adoption of Green policy initiatives. Board President Guarienti then offered his

thanks to the Trustees for their participation towards the improvement he has witnessed at the District from his appointment to the Board to the conclusion of his Presidential term at the upcoming meeting. He commended the Staff's commitment of innovation towards improvement, the high-quality research coming from the lab, and the Board's accomplishments—especially the Finance Committee's budget process, the Policy Committee's complete review and rewrite, and the successful MOU with Staff.

The meeting adjourned at 6:30 P.M.

Respectfully submitted,

Approved as written and/or corrected
at the 1040th meeting of the Board of
Trustees held January 11th, 2017



Kathy Narum, President
BOARD OF TRUSTEES



Wendi Poulson, Secretary
BOARD OF TRUSTEES