

## MINUTES

### 1146<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

April 8<sup>th</sup>, 2026

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TIME: 5:00 P.M.  
PLACE: Hybrid Meeting of the Board of Trustees  
Physically held at the Office of the District  
23187 Connecticut Street, Hayward, CA 94545 and  
Teleconferencing at: <https://us02web.zoom.us/j/83197426645>  
TRUSTEES: Kashef Qaadri, President, City of Dublin *from 1000 H St., Chula Vista, CA*  
John Bauters, Vice-President, City of Emeryville *from 1760 U St. NW, Washington, D.C.*  
John Zlatnik, Secretary, City of Fremont  
County-at-Large, vacant  
Nick Ksiazek, City of Alameda  
Preston Jordan, City of Albany  
P. Robert Beatty, City of Berkeley  
George Syrop, City of Hayward  
Maya Manoharan, City of Livermore *from 1845 Marini Ln, Livermore, CA*  
Eric Hentschke, City of Newark  
City of Oakland, vacant  
Ted Kinch, City of Piedmont  
Jeff Nibert, City of Pleasanton  
Victor Aguilar, City of San Leandro  
Subru Bhat, City of Union City

1. Board President Qaadri called the regularly scheduled board meeting to order at 5:00 pm.
2. Introduction and Oath of Office for new Trustee, Ted Kinch, representing the City of Piedmont.  
**Discussion:** Trustee Kinch introduced himself as happy to serve his community with a legal background. After Michelle Robles administered the Oath of Office, Trustee Jordan suggested all Trustees quickly introduce themselves.
3. Trustees Zlatnik, Ksiazek, Jordan, Beatty, Syrop, Hentschke, Kinch, Nibert, Aguilar and Bhat were present at the District. Trustees Qaadri, Bauters and Manoharan were present remotely from the publicly posted locations above.
4. President Qaadri invites any member of the public to speak on any issue relevant to the District. Mechanical Specialist, Mark Wieland, was present for item 6. Finance & Administration Director, Michelle Robles, was present for items 2, 8, & 11. Information & Technology Director, Robert Ferdan, was present for technical support. Vector Biologist, Sarah Lawton, was present to record the minutes.
5. Approval of the minutes of the 1145<sup>th</sup> Regular Meeting held March 11<sup>th</sup>, 2026.  
**Discussion:** None.

**Motion:** Trustee Beatty moved to approve the minutes

**Second:** Trustee Jordan

**Roll Call Vote:** Motion carried, Trustees Syrop and Kinch abstained.

6. Approve LED Upgrade Lighting Project

**Discussion:** After the General Manager and Mark Wieland presented highlights from the report, Trustee Nibert asked if we have worked with any of the three companies before (no). Trustee Hentschke asked if the project includes electrical wiring or just fixtures (just fixtures). Trustee Ksiazek asked if there were reasons some estimates were so much higher or lower (no).

Trustee Jordan clarified that one estimate was only \$36,000 (yes).

**Motion:** Trustee Aguilar moved to approve the project

**Second:** Trustee Beatty

**Roll Call Vote:** Motion carried, unanimous

7. Appoint a Hayward Area Shoreline Planning Agency (HASPA) Trustee Alternate

**Discussion:** After the General Manager gave background information, Trustee Bauters asked if Trustee Syrop would be interested in serving as the Alternate since he represents Hayward. Trustee Syrop responded that he is interested, but unsure if there would be a conflict of interest. Trustee Bauters responded that as long as there is not a quorum of City Council members serving as members of HASPA, there would be no conflict of interest.

**Motion:** Trustee Bauters moved to approve Trustee Syrop as the HASPA Alternate

**Second:** Trustee Beatty

**Roll Call Vote:** motion carried, unanimous

8. First draft of the 2026-2027 budget for discussion.

**Discussion:** After the General Manager gave background information, Trustee Jordan gave an update as Chair of the Finance Committee with Michelle Robles presenting details of the budget. Trustee Syrop mentioned rising costs overall and asked if we foresee increasing the benefit assessment within the next year (we historically have overestimated expenses and underestimated revenue. If needed, we would rather reduce in-house costs where applicable.) Trustee Bhat asked about the 39% increase in pesticide costs (due to anticipated invasive *Aedes aegypti* control efforts.) He followed up asking if there is an unforeseen event, will we take from the reserve fund (yes, there is a public health emergency fund plus other reserve accounts). Trustee Ksiazek asked what the helicopter fund is for (not needed often, but in case the need to apply pesticides over large marsh sites). Trustee Bauters asked about the Proposed Reserve Funding chart and wondered why we continue to fund OPEB when it has more than needed (we are not proposing adding funds to that account, it is overfunded due to investment unexpected returns.) He followed up by suggesting there be a "\$0" placed in that column. Trustee Ksiazek asked if we ever look at 3-year-projections and mentioned it would be good to see (this is done internally for more stable items like salaries and through actuaries for long-term debt like OPEB and pensions, but staff is reluctant to project revenues and rather underestimates). Trustee Nibert asked if pension costs consider fluctuating discount rate scenarios and if that is captured in the audit (yes, and also the CalPERS valuation report).

9. First reading of a revision to the district policy on holidays.

**Discussion:** The General Manager gave background information.

10. Verbal report from the Ad-hoc Manager Evaluation Committee

**Discussion:** President Qaadri reported that Trustees Bauters and Bhat met yesterday, working on document which will be shared and will be asking for feedback.

11. Financial Reports as of March 31<sup>st</sup>, 2026

**Discussion:** Michelle Robles and the General Manager presented highlights in the report. Trustee Bauters asked if there is a cap for how many employees may attend conferences and how we decide how many to send (the heads of departments are encouraged to attend the two yearly scientific conferences, MVCAC & AMCA. Others who attend must present an oral or poster presentation which is approved by General Manager and the given association. All new employees also get the opportunity to attend one conference without needing to present). Trustee Nibert asked if the presentations are also approved by peers (yes, for papers submitted to peer-reviewed journals). Trustee Bauters followed up by asking if this is written in policy (yes but will send out a follow-up note to confirm). He also asked about the per diem spending after noticing a charge for \$111 at a restaurant (that receipt was for multiple employees which is stated on the actual itemized receipt. All employees are made aware of per diem standards). Trustee Bhat wanted to clarify that alcohol is excluded (correct). Trustee Aguilar asked if we use gas or electric for heat (gas).

12. Presentation of the Manager's Report

**Discussion:** The General Manager presented highlights in the report.

13. Presentation of the Monthly Staff Report

**Discussion:** The General Manager presented highlights in the report.

14. Board President asks for reports on conferences and seminars attended by Trustees.

**Discussion:** Trustee Beatty shared that he and Trustee Qaadri attended the AMCA in Portland with staff. He said Robert Ferdan and Miguel Barretto gave great presentations, but he was not able to see all of the staff presentations. He met Trustees from San Joaquin County MVCD where they require Trustees to attend conferences. Trustee Qaadri said it was a great conference and he learned a lot. Trustee Syrop mentioned that the Downtown Hayward Festival is now run by HARD, so Judith can reach out to them if needed.

15. Board President asks for announcements from members of the Board.

**Discussion:** None


16. Board President asks trustees for items to be added to the agenda for the next Board meeting.

**Discussion:** The General Manager mentioned that the budget will be discussed again, there will be a second reading of the policy change, a Benefit Assessment discussion, and a recruitment report.

17. Adjournment at 6:23 pm.

**Respectfully submitted,**

Approved as written and/or corrected  
at the 1147<sup>th</sup> meeting of the Board of  
Trustees held May 13<sup>th</sup>, 2026

  
Kashaf Qaadri, President  
BOARD OF TRUSTEES

  
John Zlatnik, Secretary  
BOARD OF TRUSTEES