

A G E N D A

1015th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
November 12, 2014

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Barbara Halliday, President, City of Hayward
Ryan Clausnitzer, Vice-President, City of Alameda
George Young, Secretary, City of Fremont
City of Oakland, vacant
James N. Doggett, City of Livermore
City of Emeryville, vacant
Richard Guarienti, City of Dublin
Robert Dickinson, City of Piedmont
Kathy Narum, City of Pleasanton
Scott Paulsen, County at Large
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
William M. Spinola, City of Newark
Jan O. Washburn, City of Berkeley

The Policy Committee will meet at 3:30 PM immediately before the regularly scheduled Board Meeting.

The General Board Meeting will begin at 5:00 PM

1. Call to order
2. Roll call
3. Public Comment President Halliday invites any member of the public to speak at this time on any issue relevant to the District. (Each individual is limited to five minutes)
4. Approval of the Minutes of the 1014th meeting held October 8, 2014. (Board action required)
5. Review of bids and selection of a contractor to repair and resurface the District parking lot (Board Action Required.)
6. Authorization of Sale of Surplus Equipment. The District proposes to sell a surplus 2003 Ford F-250 Super Duty 4X4 truck. (Board Action Required)
7. Resolution 1015-1. Approval of new cap for CalPERS Health Benefits -. (Board Action Required)

8. Report from the Policy Committee and Review the Draft of a Financial Reserve Policy (Possible Board Action)

9. Appointment of a committee to nominate candidates to Board Offices. (Board Action required)

10. Financial Reports

a. Review of the Warrants dated October 15, 2014 numbering 018315 through 020515 amounting to \$89,366.98 and warrants dated October 31, 2014 numbering 020615 through 024715 amounting to \$144,491.82 (Information only)

b. Review of Account Balances as of October 31, 2014. The handout for item gives the Amount Budgeted for each category, Amount Expended to date, Balances, and Percent Expended. (Information only)

c. Review of Account Balance Summary as of October 31, 2014. The handout for this item gives the total amount expended to date and the cash balance in the County Treasury (Information only)

d. Review of Revenue Statement as of October 31, 2014. (information only)

11. Presentation of Monthly Operational Report for October 2014. (Information only)

12. Manager's Report for October 2014. (Information only unless otherwise noted)

13. President Halliday asks trustees for items to be added to the agenda for the next Board meeting. (Information only)

14. Reports on Conferences and Seminars attended by Trustees. (information only)

15. Announcements from members of the Board. (Information only)

16. Adjournment

CITIZENS ATTENDING THE MEETING MAY SPEAK ON ANY AGENDA ITEM AT THEIR REQUEST!

Please Note: A copy of this agenda is also available at the District website, www.mosquitoes.org or via email by request. Alternative formats of this agenda can be made available for persons with disabilities. Please contact the district office at (510) 783-7744, via FAX (510) 783-3903 or email at acmad@mosquitoes.org to request an alternative format.

MINUTES

1014th MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT OCTOBER 8, 2014

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Barbara Halliday, President, City of Hayward
Ryan Clausnitzer, Vice-President, City of Alameda
George Young, Secretary, City of Fremont
Scott Paulsen, County-at-Large
City of Oakland, vacant
James N. Doggett, City of Livermore
Robert Dickinson, City of Piedmont
City of Emeryville, vacant
Richard Guarienti, City of Dublin
Kathy Narum, City of Pleasanton
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
William M. Spinola, City of Newark
Jan O. Washburn, City of Berkeley

Board President Barbara Halliday called the Regularly Scheduled Board meeting to order at 5:00 PM

Trustees William Spinola and Scott Paulsen were absent. Guests present were Cathy Roache and John Bakker.

President Halliday invited members of the public to speak on issues relevant to the District. There were no comments by members of the public.

The Board Approved an agreement with Meyers Nave law firm to perform specified labor and employment legal services. (Narum/Prola, unanimous)

The Board entered closed session pursuant to Government Codes Section 54957, Public Employee Performance Evaluation. Title: General Manager.

The Board came out of closed session.

The Board reported out of closed session – No Action was taken

The Board approved the Minutes of the 1013th meeting held September 10, 2014. (Prola / Quinn, unanimous).

The Board completed a Second Reading of Amended policy on Conflict of Interest and approved the amendments to the Policy (Narum/Washburn, unanimous).

The Board Reviewed Committee Assignments and discussed the date for the next meeting of the policy committee to discuss the District's Financial Reserve Policies. Committee members asked Manager Chindi Peavey to send out an e-mail listing available dates for its next meeting.

The Board reviewed Warrants dated September 15, 2014 numbering 012715 through 014715 amounting to \$99,349.33 and warrants dated September 30, 2014 numbering 014815 through 018215 amounting to \$134,461.73

The Board reviewed Account Balances and Account Balance Summary as of September 30, 2014. The handout for item gives the Amount Budgeted for each category, Amount Expended to date, Balances, and Percent Expended.

The Board reviewed of the Revenue Statement for September 30, 2014.

District Manager Chindi Peavey presented the Monthly Operational Report for September 2014.

District Manager Chindi Peavey presented the Manager's Report for September 2014.

President Halliday asked if there were any announcements from members of the Board. Trustee Jim Prola stated that his city had received a message from a Ms. Birdsong requesting information about the mosquito abatement program. District Manager Chindi Peavey had provided him with a brief response and description of the program to share with his city. He asked if other cities would also like to receive copies of these documents and President Halliday stated that the City of Hayward would like to have a copy.

Trustee Kathy Narum announced that Manager Peavey had made a brief presentation to the City Council of Pleasanton and that a short article on it appeared in the Pleasanton Weekly.

President Halliday asked if there were any items to be added to the agenda for the November Board meeting. There were none.

The meeting adjourned at 6:15 PM.

Respectfully submitted,

George Young, Secretary

Approved as written and/or corrected
at the 1014th meeting of the Board of
Trustees held October 8, 2014

Barbara Halliday, President
BOARD OF TRUSTEES

Agenda Item 5. Review of Bids for Repair and Resurfacing the District's Lot

Background:

The District lot needs to be repaired and resurfaced. It has abundant cracks and loose gravel. \$90,000 was included in the current fiscal year's Capital Budget for this work. District solicited bids for the work and received bids from three pavement contractors. The bids received were as follows:

American Asphalt Repair and Resurfacing Co.	\$74,050.00
Dunn-Rite Excavating Inc.	\$92,944.00
KC Paving Inc.	\$107,098.00

American Asphalt submitted the lowest bid, is located in Hayward close to the District property and is known for the quality of their work.

Recommendation:

Award the contract to American Asphalt Repair & Reconstruction Co. which submitted the lowest bid at \$74,050.00.

Agenda Item 6. Sale of Surplus Vehicle

Background:

The District proposes to sell a 2003 Ford F-250 Super Duty 4X4 pickup truck (designated V10 in the district's inventory). This vehicle has 158,087 miles, it gets very poor gas mileage and has been replaced vehicle number V50, License # 1169814. The District proposes to sell the vehicle at auction through Brasher's Auto Auction.

Recommendation:

Declare Vehicle V10 as surplus and dispose of it to the highest bidder through Brasher's Auto Auction Company. Authorize the Mechanic Specialist to assign a minimum bid accepted based on blue book value of the truck.

AUTHORIZATION FOR SALE OF VEHICLES OR EQUIPMENT

Vehicle # V-10 Year, Make, Model 2003 Ford F-250 Super Duty 4X4 pickup truck

License # E1169814 Engine or ID number 3FTNX21L73MB49402

Being replaced by vehicle # V-51

Comments: 11 years old, has 158,087 miles, poor gas mileage

Initiator's signature: _____ Date: _____

Manager's signature: _____ Date: _____

BOARD APPROVAL (MINUTES DATED): _____

Agenda Item 7. Resolution Fixing the Employer’s Contribution under the Public Employees’ Medical and Hospital Care Act

Background:

Under the current Memorandum of Understanding with District staff, the District will contribute to employee health insurance as follows:

“Health Benefits

The ACMAD Board of Trustees capped the medical benefits at the Kaiser rate for the Bay Area/Sacramento using the State of California 100/90 formula. This means the District will pay the full premium for the employee up to the cost of Kaiser, then pays up to 90% of the Kaiser rate for dependants.”

The District purchases health insurance through CalPERS and rates are adjusted on January 1 of each year. The table below shows the rates negotiated by CalPERS for health Insurance for the 2014 and 2015 calendar years and the amount the District has agreed to contribute according to the current MOU with employees:

	Kaiser Rates				District Contribution		
	Single	2 Party	Family		Single	2 Party	Family
2014 Jul 1- Dec 31	742.72	1,485.44	1,931.07		742.72	1,411.17	1,812.24
2015 Jan 1- Jun 30	714.45	1,428.90	1,857.57		714.45	1,357.46	1,743.26

As seen in the table above, CalPERS has actually negotiated a reduction in health insurance rates with Kaiser for 2015. Therefore, the resolution actually reduces the cap for the next calendar year. This will result in a savings both to the District and to those employees purchasing health insurance through Kaiser.

Recommendation:

Pass the resolution and change the rate cap to that seen in the bottom row of the table above, effective January 1, in accordance with the current MOU.

**1015-1 RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

- WHEREAS, (1) Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and
- WHEREAS, (2) Alameda County Mosquito Abatement District is a local agency contracting under the Act; now, therefore be it
- RESOLVED, (a) That the employer's contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan or plans up to a maximum of \$714.45 per month with respect to employees or annuitants enrolled for self alone, \$1,357.46 per month for an employee or annuitant enrolled for self and one family member, and \$1,743.26 per month for an employee or annuitant enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund Assessments; and be it further
- RESOLVED, (b) That Alameda County Mosquito Abatement District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above.

Adopted at a regular/special meeting of the Alameda County Mosquito Abatement District at Hayward, California this 12th day of November 2014.

Signed: _____
Barbara Halliday, President

Attest: _____
George Young, Secretary

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED OCTOBER 15, 2014**

WAR NO	PAYEE		ACCT NO	AMT OF CHARGE	AMT OF WARRANT
018315	Vector Biologist	Total salary less deduction for payroll	1011	2,421.13	
018315	Assist. Mosquito Control Technician	October 1 to October 15, 2014.	1011	1,883.24	
018315	Vector Biologist	"	1011	2,641.50	
018315	Vector Biologist	"	1011	909.61	
018315	Vector Biologist	"	1011	2,718.59	
018315	Mosquito Control Technician	"	1011	2,129.19	
018315	Environmental Specialist	"	1011	2,489.26	
018315	Field Supervisor	"	1011	2,986.62	
018315	Biological Specialist	"	1011	2,692.69	
018315	Entomologist	"	1011	3,201.78	
018315	Finance Manager	"	1011	2,381.09	
018315	Vector Biologist	"	1011	2,378.68	
018315	Seasonal	"	1011	914.91	
018315	Assist. Mosquito Control Technician	"	1011	2,388.56	
018315	IT Specialist	"	1011	2,588.11	
018315	Lab Seasonal	"	1011	1,266.29	
018315	District Manager	"	1011	3,224.03	
018315	Mechanic Specialist	"	1011	2,656.25	
018315	IRS	Federal tax withheld (payroll)	1011	6,884.51	
		Medicare Tax Withheld (payroll)	1011	826.63	
		District Contribution to Medicare (payroll)	1311	826.64	
018315	State of California	State Tax withheld (payroll)	1011	2,229.39	52,638.70
018415	Public Employees' Retirement System	Employee Contributions	1011	16.00	
		Employee Paid Member Contributions, 7% & 6.5%	1011	4,093.86	
		Employer Contribution 12.330% & 6.7%	1211	7,080.75	11,190.61
018515	Aetna Life & Annuity	Employee Contributions	1011		150.00
018615	CALPERS 457 Plan	Employee Contributions - PERS 457	1011		4,305.00
018715	Delta Dental Plan	Monthly Premium	1411		4,834.90
018815	Vision Service Plan	Health premium	1411		892.08
018915	Adapco	Vectobac G	3391.1		4,325.12
019015	Airgas Carbonic	Dry ice	3131.1		298.39

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED OCTOBER 15, 2014**

WAR NO	PAYEE		ACCT NO	AMT OF CHARGE	AMT OF WARRANT
019115	Appice, Nick	Reimbursement, work boot	3031		187.47
019215	Bayside	Janitorial services, October 2014	3051		300.00
019315	Cintas	Laundry service	3071	320.26	
		Personal supplies	3031	0.00	320.26
019415	Corporate Park Landscaping	Landscape maintenance	3211		170.00
019515	Cardenas, Miguel	Reimbursement, work boot	3031		187.47
019615	DePew, Rodney	Engine tune up	3231		282.82
019715	KBA Docusys	Canon copier rental	3111		432.65
019815	Livermore Auto	Filter V 45, V 21	3231		337.11
019915	Michael Stead	Parts V 37, V 38	3231		194.19
020015	Mar Len	Custom Aluminum tray, tank retainer	3231		141.70
020115	PFM Asset Mgt	Investment advisory services	3411		1,736.37
020215	Pitney Bowes	Postage meter cartridge	3111		116.72
020315	Waste Management	Garbage service for September	3271		153.40
020415	Washburn, Jan	Prepayment, ESA in Portland	100002		1,000.00
020515	Rocky Mountain	SmartNFinal - household items	3051	76.20	
		Office Depot - stationery	3111	33.95	
		Canon - copier rental	3111	402.90	
		Royal - toner	3121	171.40	
		Evergreen - toner	3121	369.31	
		Microsoft - upgrade	3121	89.95	
		Office Depot - sleeves	3121	74.97	
		Amazon - warranty for laptops	3121	378.56	
		Amazon - laptops	3121	2,054.97	
		DNH - on line storage for five years	3121	31.45	
		Fed Ex - shipping	3131.3	42.61	
		UCD - testing	3131.3	39.50	
		Dale - light bulbs	3131.5	52.19	
		Office Depot - lab supplies	3131.5	9.27	
		Royal - tools	3171	9.34	
		Treds - brake pad	3231	54.50	

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED OCTOBER 15, 2014**

WAR NO	PAYEE	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
	Treds - brake pad	3231	57.76	
	TelePacific - comm exp	3291.1	863.89	
	Lucky - meeting supplies	3351.4	69.92	
	Mike - chicken feed	3391.3	51.00	
	Mike - chicken feed	3391.3	23.58	
	Mike - chicken feed	3391.3	51.00	
	Petco - chloramine remover	3391.4	43.52	
	Interstate - flash light	3391.6	92.00	
	Interstate - flash light, tax portion	3391.6	8.28	
	CTC - subscription	3392	20.00	
	Rocky Mountain Subtotal			5,172.02
	Total Warrants			89,366.98

ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED OCTOBER 31, 2014

WAR NO	PAYEE	FOR	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
020615	Vector Biologist	Total salary less deductions for payroll period	1011	2,539.95	
020615	Assist. Mosquito Control Tech	"	1011	1,883.24	
020615	Vector Biologist	"	1011	2,760.33	
020615	Vector Biologist	"	1011	2,718.59	
020615	Mosquito Control Technician	"	1011	2,129.19	
020615	Environmental Specialist	"	1011	2,608.09	
020615	Field Supervisor	"	1011	2,986.61	
020615	Biological Specialist	"	1011	2,811.53	
020615	Entomologist	"	1011	3,320.61	
020615	Finance Manager	"	1011	2,455.35	
020615	Vector Biologist	"	1011	2,378.67	
020615	Seasonal	"	1011	1,104.87	
020615	Assist. Mosquito Control Tech	"	1011	2,513.37	
020615	IT Specialist	"	1011	2,588.12	
020615	Lab Seasonal	"	1011	1,491.45	
020615	District Manager	"	1011	3,224.03	
020615	Mechanic Specialist	Total salary less deductions for payroll period	1011	2,730.52	
020615	IRS	Federal Tax Withheld	1011	6,889.06	
		Medicare Tax Withheld	1011	821.33	
		District Contribution to Medicare	1311	821.33	
020615	State of California	State Tax Withheld	1011	2,233.69	53,009.93
020715	Public Employees' Retirement System	Employees contributions	1011	15.00	
		Employee paid member contributions, 7%, 6.5%	1011	4,027.69	
		District contribution 12.330%, 6.7%	1211	6,964.19	11,006.88
020815	Aetna Life & Annuity	Employee contributions	1011		150.00
020915	Calpers 457 Plan	Employees contributions - PERS 457	1011		4,305.00
021015	Calpers	Health insurance	1411		27,632.32
021115	Jefferson Pilot Financial	Life insurance premium	1411		93.60
	Elizabeth Anders	Trustee in lieu expenses - 1014th meeting	3351.5		-
021215	Ryan Clausnitzer	Trustee in lieu expenses - 1014th meeting	3351.5		100.00
021315	James Doggett	Trustee in lieu expenses - 1014th meeting	3351.5		100.00
021415	Robert Dickinson	Trustee in lieu expenses - 1014th meeting	3351.5		100.00

ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED OCTOBER 31, 2014

WAR NO	PAYEE	FOR	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
	James Golden	Trustee in lieu expenses - 1014th meeting	3351.5		-
021515	Richard Guarienti	Trustee in lieu expenses - 1014th meeting	3351.5		100.00
021615	Barbara Halliday	Trustee in lieu expenses - 1014th meeting	3351.5		100.00
021715	Katherine Narum	Trustee in lieu expenses - 1014th meeting	3351.5		100.00
021815	Jim Prola	Trustee in lieu expenses - 1014th meeting	3351.5		100.00
	Scott Paulsen	Trustee in lieu expenses - 1014th meeting	3351.5		-
021915	Ronald Quinn	Trustee in lieu expenses - 1014th meeting	3351.5		100.00
	William Spinola	Trustee in lieu expenses - 1014th meeting	3351.5		-
022015	Jan Washburn	Trustee in lieu expenses - 1014th meeting	3351.5		100.00
022115	George Young	Trustee in lieu expenses - 1014th meeting	3351.5		100.00
022215	AT&T	Yellow pages listing	3392		62.00
022315	Autocom	2015 Nissan pick up	5311		25,690.00
022415	Cintas	Personal supplies	3031	-	
		Laundry service	3071	471.03	471.03
022515	CSDA	Membership dues	3331		5,288.00
022615	Carquest	Fuel filter	3231	19.85	
		Recharge kit	3171	26.18	46.03
022715	Campbell, Neil	Reimbursement, boots	3031		190.00
022815	Cain, Lyle	Retirement, vacation payment	600001		528.97
022915	Dapper Tire	Tire for V 42	3231		724.13
023015	Dom's Surplus	Shelves	3031	174.39	
		Bulbs	3231	3.26	177.65
023115	DC Electrical	Lighting service for parking lot poles	3211		225.00
023215	Grainger	Disposable respirator	3391.6	58.65	
		Measuring wheel	3171	83.91	142.56
023315	Helwee, Joseph	Computer software	3121		1,250.00
023415	Kimball Midwest	Hose clamp	3231	29.27	
		Drill	3171	149.55	
		Paragon Plus	3211	37.42	216.24
023515	Livermore Auto	Handle, sensor for V 31, V 39	3231		83.91
023615	Mar Len Supply	Spray pump E 24	3231		184.97
023715	Macke	Rental	3551		65.00

ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED OCTOBER 31, 2014

WAR NO	PAYEE	FOR	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
023815	Bay Area Regional	MVCAC continued education	3391.53		1000.00
023915	NBC	Gloves	3031	110.31	
		Mask	3391.6	114.23	224.54
024015	PG & E	Utilities	3271		1,167.56
024115	Pitney Bowes	Postage	3111		208.99
024215	Quill	Ink cartridges	3111		170.56
024315	Sonitrol	Monitoring charges	3551		691.49
024415	Techniclean	Tissue, towel	3051		159.16
024515	Verizon	Communication expenses	3291.4		172.64
024615	Wright Express	Fuel expenses, statement ended 10-15-14	3351.1		3,629.66
024715	ZOA Consulting	Data base consulting	3411		4,524.00
Total Warrants					144,491.82

Account Balances as of October 31, 2014

Budget Year 2014-15

Month 4 of 12 = 33%

	EXPENDED IN OCT	EXPENDED TO DATE	BUDGETED	BALANCE	% EXPENDED
SALARIES & BENEFITS					
1011 Salary and Wages	121,592.18	512,841.94	1,599,120.00	1,086,278.06	32%
1411 Contribution to Medicare	1,647.97	6,984.36	23,187.00	16,202.64	30%
1311 Contribution to Retirement	14,044.94	57,957.59	182,376.00	124,418.41	32%
1211 Contribution to Health Care	33,452.90	135,538.34	434,621.00	299,082.66	31%
TOTAL SALARIES & BENEFITS	170,737.99	713,322.23	2,239,304.00	1,525,981.77	32%
SERVICE AND SUPPLIES					
3031 Clothing and Personal Supplies	849.64	1,144.26	8,500.00	7,355.74	13%
3051 Household Expenses	535.36	1,467.51	5,500.00	4,032.49	27%
3071 Laundry Service and Supplies	791.29	3,015.91	9,000.00	5,984.09	34%
3111 Office Expenses	1,365.77	4,696.17	16,000.00	11,303.83	29%
3121 Computer & Software	4,420.61	12,438.32	52,000.00	39,561.68	24%
3131 Laboratory					
3131.1 Mosquito Surveillance	298.39	1,724.04	9,400.00	7,675.96	18%
3131.2 Disease Surveillance	0.00	2,091.38	1,900.00	-191.38	110% ^a
3131.3 Mosq pool testing	82.11	3,805.05	2,000.00	-1,805.05	190% ^a
3131.4 Hood certification	0.00	195.00	200.00	5.00	98% ^b
3131.5 Misc lab eqpt & supplies	61.46	661.33	4,500.00	3,838.67	15%
3131.6 Reimbursement for light traps	0.00	0.00	150.00	150.00	0%
Laboratory Total	441.96	8,476.80	18,150.00	9,673.20	47% ^a
3171 Small Tools and Instruments	268.98	506.23	1,500.00	993.77	34%
3211 Maintenance - Structures & Improvement	432.42	1,980.97	15,000.00	13,019.03	13%
3231 Maintenance Equipment	2,113.47	8,103.08	40,000.00	31,896.92	20%
3271 Utilities	1,320.96	5,948.43	21,500.00	15,551.57	28%
3291 Communication					
3291.1 Telephone service & internet	863.89	2,589.73	12,000.00	9,410.27	22%
3291.2 Public Notices	0.00	0.00	500.00	500.00	0%
3291.3 Website & email hosting	0.00	878.57	375.00	-503.57	234% ^c
3291.4 Cell phone services	172.64	1,017.25	4,200.00	3,182.75	24%
Communications Total	1,036.53	4,485.55	17,075.00	12,589.45	26%
3331 Memberships, Dues, Subscriptions	5,288.00	13,919.00	22,750.00	8,831.00	61% ^d
3351 Transportation & Travel					
3351.1 Fuel & GPS	3,629.66	18,629.11	40,000.00	21,370.89	47% ^e
3351.2 Misc Travel	0.00	29.01	4,000.00	3,970.99	1%
3351.3 Meetings & conferences	0.00	0.00	39,616.00	39,616.00	0%
3351.4 Board meeting expenses	69.92	100.69	800.00	699.31	13%
3351.5 Trustee in lieu	1,000.00	3,800.00	16,800.00	13,000.00	23%
Transportation & Travel Total	4,699.58	22,558.81	101,216.00	78,657.19	22%
3391 District Special Expenses					
3391.1 Pesticides	4,325.12	28,233.83	150,000.00	121,766.17	19%
3391.2 Field supplies	0.00	65.26	500.00	434.74	13%
3391.3 Sentinal Chickens	125.58	348.87	4,000.00	3,651.13	9%
3391.4 Fish & Fish Maint	43.52	202.96	4,000.00	3,797.04	5%
3391.5 Aerial Pool Survey	0.00	0.00	17,000.00	17,000.00	0%
3391.5 Permits	0.00	1,104.00	3,000.00	1,896.00	37% ^f
3391.5 Continuing Education fees	1,000.00	1,200.00	4,000.00	2,800.00	30%
3391.5 Board Plaques & nameplates	0.00	0.00	1,000.00	1,000.00	0%
3391.6 Seasonals (post ads, pre-empl physical)	0.00	0.00	1,000.00	1,000.00	0%
3391.6 Spray equipment & Safety	273.16	1,572.26	17,000.00	15,427.74	9%
District Special Expenses Total	5,767.38	32,727.18	201,500.00	168,772.82	16%
3392 Community Education	82.00	1,980.52	32,020.00	30,039.48	6%
3411 Professional and Specialized Services	6,260.37	44,352.82	217,700.00	173,347.18	20%

Account Balances as of October 31, 2014

Budget Year 2014-15

Month 4 of 12 = 33%

3471 Insurance - Collision, Liability etc	0.00	32,451.00	32,048.00	-403.00	101% ^g
3491 Workers Compensation Insurance	0.00	50,494.00	50,553.00	59.00	100% ^g
3531 Insurance Fund - SIRS	0.00	0.00	25,000.00	25,000.00	0%
3551 Rents, Leases - Equipment	756.49	3,045.65	9,350.00	6,304.35	33%
TOTAL SERVICES & SUPPLIES	36,430.81	253,792.21	896,362.00	642,569.79	28%

CAPITAL

5111 Structures and Improvements	0.00	0.00	217,500.00	217,500.00	0%
5311 Equipment	25,690.00	54,644.60	106,500.00	51,855.40	51%
TOTAL CAPITAL	25,690.00	54,644.60	324,000.00	269,355.40	17%

Annual Operating Expenditures 232,858.80 1,021,759.04 3,629,666.00 2,607,906.96

OTHER

Reserve for Contingency	0.00	0.00	50,000.00	50,000.00	0%
Pesticide Shed Replacement	0.00	0.00	120,000.00	120,000.00	0%
Dry Period Cash	0.00	0.00	2,177,200.00	2,177,200.00	0%
Reserves for Public Health Emergencies	0.00	0.00	250,000.00	250,000.00	0%
Reserve for Capital Replacement	0.00	0.00	591,364.00	591,364.00	0%
Total Other	0.00	0.00	3,188,564.00	3,188,564.00	0%

Does not include 13/14 expenses paid in 14/15

Footnotes

- ^a High West Nile virus activity in 2014 required a great deal of extra testing of dead birds and mosquitoes
We will need to purchase another set of RAMP kits for the upcoming season (\$2,000)
- ^b The Biological Safety Cabinet and Fume Hood are tested and certified once a year.
- ^c Web hosting and email - This charge paid for 2 years in advance
- ^d Major memberships (MVCAC, AMCA) were paid at the beginning of the fiscal year
- ^e The fogging equipment includes a GPS tracking device which had to be replaced this summer.
- ^f Permits are paid for at specific times during the year, rather than monthly
- ^g Insurance is paid as a lump sum at the beginning of the fiscal year

The total for "Services and Supplies" remains at 28%, well within bounds for our position in the fiscal year (to date, 33% of the fiscal year has passed)

III.

STATEMENT OF EXPENDITURES - OCTOBER 31, 2014.

	Budget Year 14-15			
	EXPENDITURES	TO-DATE	BUDGETED	BALANCE
Salary & Wages	170,737.99	713,322.23	2,239,304.00	1,525,981.77
Service and Supplies	36,430.81	253,792.21	896,362.00	642,569.79
Capital Expenditures	25,690.00	54,644.60	324,000.00	269,355.40
Reserve for Contingency	0.00	0.00	50,000.00	50,000.00
Pesticide Shed Replacement	0.00	0.00	120,000.00	120,000.00
TOTAL	232,858.80	1,021,759.04	3,629,666.00	2,607,906.96

IV. CASH BALANCE - October 31, 2014 : \$ **2,466,969.75** (Does not include interest revenue for October)

Sincerely,

Chindi Peavey
District Manager

**Summary of Revenues Received to Date
September 30, 2014**

	July	August	September	October	Received to Date	Budgeted	% of Budgeted
Ad Valorem Tax							
Current Secured	\$ -	\$ 80,403.87	\$ 84,414.45	\$ -	\$ 164,818.32		
Supplemental	\$ -	\$ 2,214.04	\$ -	\$ -	\$ 2,214.04		
Redevelopment	\$ 279.08	\$ -	\$ -	\$ -	\$ 279.08		
Total Ad Valorem Tax	\$ 279.08	\$ 82,617.91	\$ 84,414.45	\$ -	\$ 167,311.44	\$ 1,616,830.00	10%
Special Tax		\$ 39,646.69			\$ 39,646.69	\$ 801,014.00	5%
Benefit Assessment		\$ 54,483.31			\$ 54,483.31	\$ 1,082,918.00	5%
Other Revenues							
(Natl. Wildlife Refuge in lieu of taxes)	\$ 229.88	\$ -			\$ 229.88	\$ -	0%
Interest on Pooled Money	\$ -	\$ -			\$ -	\$ 4,000.00	0%
Misc District Deposits							
(County Fair award, rebates, refunds)	\$ 1,210.00	\$ 8,442.78	\$ 197.61	\$ 1,059.61	\$ 10,910.00	\$ -	0%
Sale of Equipment	\$ -	\$ -			\$ -	\$ 5,000.00	0%
Total revenue	\$ 1,718.96	\$ 185,190.69	\$ 84,612.06	\$ 1,059.61	\$ 272,581.32	\$ 3,509,762.00	8%

This is preliminary data from the County Auditor-Controller's Office, Tax Analysis Unit.

Alameda County Mosquito Abatement District

BOARD OF TRUSTEES

Barbara Halliday, President
Ryan Clausnitzer, Vice-President
George Young, Secretary
Robert Dickinson
James N. Doggett
Richard Guarienti
Kathy Narum
Scott Paulsen
Jim Prola
Ronald E. Quinn
William M. Spinola
Jan Washburn

Chindi Peavey Ph.D.

District Manager

cpeavey@mosquitoes.org

MONTHLY OPERATIONAL REPORT – October 2014

Dear Trustees:

I. NARRATIVE

The District received a total of 76 requests for service during October. There were 33 mosquito-biting reports. The ten-year average for adult mosquito service requests in October is 14.6. 26 requests for mosquitofish were received and 15 requests for inspections of potential mosquito sources. There were 2 requests to retrieve mosquitofish from resident's pools or ponds. Alameda County had 6 birds positive for West Nile virus in October which is down significantly from the number detected in July (22), August (41) or September (23). The county has had a total of 97 positive birds positive for West Nile virus to date this year. In addition to birds, WNV has been detected in 4 dead squirrels this year. Sixteen mosquito samples were positive for virus in 2014. The last positive mosquito sample in the county this year was on September 11. There have been two probable cases of WNV in residents of Alameda County to date this year, no confirmed ones.

Larval control efforts in October were focused primarily on four species of mosquitoes: *Culex erythrothorax*, the tule mosquito; *Culex pipiens*, the house mosquito; *Culex tarsalis*, the encephalitis mosquito; and *Culiseta incidens*, the fish pond mosquito.

The tule mosquito, *Culex erythrothorax*, breeds in freshwater marsh areas with dense amounts of tules or cat tails. This mosquito can produce high populations during the warmer months but they stay relatively close to their larval sources. Tule mosquitoes are another vector of West Nile Virus. There were no service requests for *Cx. erythrothorax* in October, but several sources contained larvae and were treated for this species.

The fish pond mosquito, *Culiseta incidens*, is found throughout the year in Alameda County. This mosquito can utilize many different types of sources found around homes including fish ponds, fountains, bird baths, untreated swimming pools and pool covers, boats, spas, and many more. A total of 1,003 mosquitofish were planted in 30 artificial water sources during the October. *Cs. incidens* was found during 13 service requests during the month, for 5 of these, *Cx pipiens* was also found.

Culex pipiens, the house mosquito, is a vector of West Nile virus and is found throughout the year in Alameda County with its peak populations occurring in late summer and fall. The larvae are found in underground sources such as storm drains, catch basins, sumps and flooded basements as well as in water treatment plants. There were 21 service requests attributed to *Cx. pipiens* during the month. At 5 of these, *Cs. incidens* was also found.

Culex tarsalis, the encephalitis mosquito, is a vector of West Nile virus as well as St. Louis and Western Equine Encephalitis. This mosquito is found in most areas of the county from February through October. The larvae are found in freshwater sources of all types. *Cx. tarsalis* was found at 6 service requests during October.

II. STATEMENT OF OPERATIONS – OCTOBER 2014

PROGRAM EVALUATION MEASUREMENTS

Mosquito service requests = 33	Ten-year average =	15
	Five-year average =	14.6
	Last year=	4
	Range=	4 – 24
Number of all injuries during 2014 =		2

SERVICE REQUESTS

Fish requests	26
Mosquito biting	33
Mosquitoes & Fish	0
Retrieve Fish	2
Deliver Mosquitoes to a school	0
Request for inspection	15
Total	76

SPECIES IMPLICATED IN SERVICE REQUESTS

<u>Species</u>	<u>Fish</u>	<u>Mosquitoes</u>	<u>Other</u>	<u>Inspect</u>	<u>Total</u>
<i>Culiseta incidens</i>	4	1	0	3	7
<i>Culex pipiens</i>	0	13	0	3	16
<i>Cx pipiens & Cs incidens</i>	1	3	0	1	5
<i>Culex tarsalis</i>	1	1	0	2	4
<i>Aedes dorsalis</i>	0	0	0	0	0
<i>Anopheles freeborni</i>	0	0	0	0	0
No Mosquitoes found	20	13	2	6	41

OPERATIONS

Administration	1091.5	Regular Hours	2,662
Larval Surveillance & Control	856.75	Overtime hours	32
Disease monitoring	320.5	Total Work	2,694
Laboratory	155.75		
Equipment & Facility Maintenance	153.75		
Public Education	93.25	Vacation hrs used	138.75
Interagency Communication	7.75	Sick hours used	72.75
Fish Rearing and Maintenance	2.75	Workers Comp Lv	0
Safety	6	ETO used	81.75
Misc	6	Total Leave	293.25
Total Work	2694	Total Hours	2987.25

Manager's Report

November 12, 2014

- a) Update on West Nile virus activity – an updated map and statistics will be presented at the Board meeting. Field staff has completed door to door surveillance for standing water and larval sources in Livermore in the area near the intersection of Tesla and Vasco Rd. No new detections of virus have been made in mosquito pools since September 11, and the numbers of mosquitoes present has declined to very low numbers. (Information only)
- b) Update on invasive *Aedes* – There have been new detections of both *Aedes aegypti* and *Ae. albopictus* in Southern California. (Information only)
- c) District staff member retirement – Vector Biologist Lyle Cain has retired as of September 2014. He was responsible for Zones 5 and 7. Vector Biologist Dereje Alemayehu has taken zone 5 and 7, which includes parts of Hayward, Castro Valley, Fremont and Union City. Field Supervisor Joseph Huston will be helping with mosquito control work in Zones 3 and 4, which were previously being served by Mr. Alemayehu. We will be recruiting for a new Assistant Mosquito Control Technician in the coming months. (Information only)
- d) Alameda County Chapter of the California Special Districts Association (ACSDA) – This group will be meeting at 8:00 AM in San Lorenzo on November 12. Information only)
- e) Update on surveying residents of the City of Albany – Board President Barbara Halliday and I met with the City of Albany on October 14. (Information only)
- f) The outdoor lights are being retrofitted to use LED bulbs. The new lights will be brighter and much more efficient in their use of energy and should help control our utility costs in the future. (Information only)
- g) Local Agency Investment Fund – the current balance in this fund is \$149,091.83, the yield is currently 0.246% (see attachment) (Information only)
- h) Vector Control Joint Powers Agency – This is the District's self-insurance program with other vector control agencies in the state (see attachment) (Information only)
 - 1. Balance in the Member Contingency Fund as of September 30 was \$183,364, the yield is 0.86%
 - 2. Balance in the Property Contingency Fund as of September 30 was \$49,586, the yield is 0.86%
- i) District Public Education Events (Information only)
 - 1. October 3-5 - Home and Garden Show



**BILL LOCKYER
TREASURER
STATE OF CALIFORNIA**



2014 LAIF Conference Registration

PMIA Performance Report

LAIF Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
10/16/14	0.26	0.26	229
10/17/14	0.26	0.26	229
10/18/14	0.26	0.26	229
10/19/14	0.26	0.26	229
10/20/14	0.26	0.26	220
10/21/14	0.25	0.26	220
10/22/14	0.25	0.26	219
10/23/14	0.25	0.26	219
10/24/14	0.25	0.26	220
10/25/14	0.25	0.26	220
10/26/14	0.25	0.26	220
10/27/14	0.26	0.26	219
10/28/14	0.25	0.26	216
10/29/14	0.26	0.26	226

Quarter Ending 09/30/14

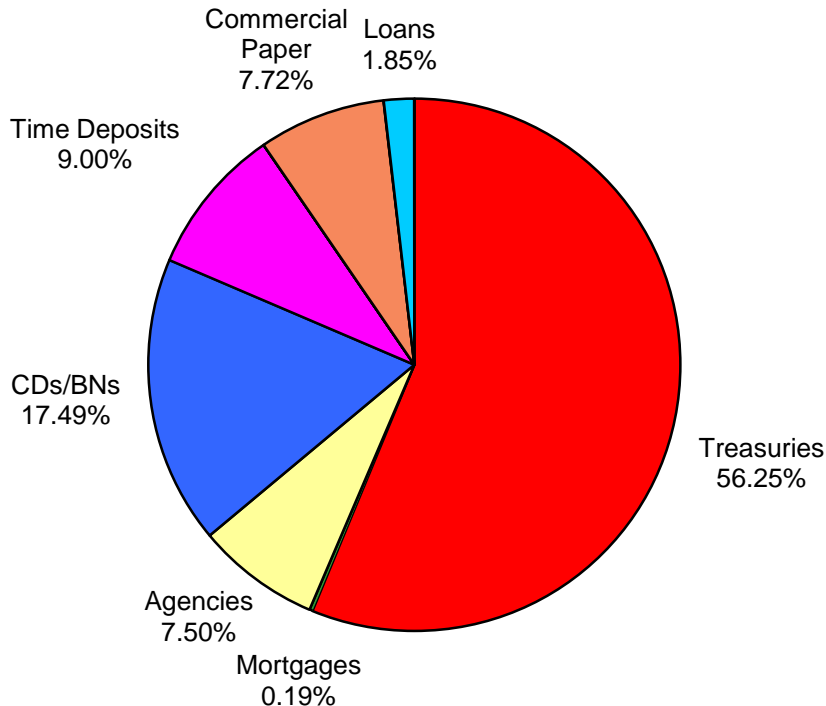
Apportionment Rate: 0.24%
 Earnings Ratio: .00000662348923179
 Fair Value Factor: 1.000181284
 Daily: 0.25%
 Quarter To Date: 0.25%
 Average Life: 232

PMIA Average Monthly Effective Yields

SEP 2014 0.246%
 AUG 2014 0.260%
 JUL 2014 0.244%

*Daily yield does not reflect capital gains or losses

**Pooled Money Investment Account
Portfolio Composition
\$56.5 Billion
09/30/14**



Search



Web



je:

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
November 01,
2014

ALAMEDA COUNTY MOSQUITO ABATEMENT
DISTRICT
DISTRICT MANAGER
23187 CONNECTICUT STREET
HAYWARD, CA 94545

PMIA Average Monthly Yields

Account Number:
16-01-004

Tran Type Definitions

September 2014 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	149,091.83
Total Withdrawal:	0.00	Ending Balance:	149,091.83

Vector Control Joint Powers Authority

~ Member Contingency Fund ~

For the Quarter Ended September 30, 2014

Member District:	Balance at Beginning of Quarter	Contributions	(Withdrawals)	Interest Earned	Allocated Admin.	Balance at End of Quarter
Alameda County	\$183,391			(\$21)	(\$6)	\$183,364
Burney Basin	27,684			(3)	(1)	27,680
Butte County	244,391			(28)	(8)	244,355
Coachella Valley	758,356			(86)	(24)	758,246
Coalinga-Huron	3,197			0	(1)	3,197
Colusa	48,795		(17,241)	(5)	(1)	31,548
Compton Creek	48,733			(5)	(2)	48,726
Consolidated	368,526			(42)	(12)	368,472
Contra Costa	772,266			(87)	(24)	772,154
Durham	6,893			(1)	(1)	6,892
Fresno	198,282			(22)	(6)	198,254
Glenn County	35,254			(4)	(1)	35,249
Greater Los Angeles	521,756			(59)	(16)	521,681
Lake County	54,937			(6)	(2)	54,929
Los Angeles County West	462,094			(52)	(14)	462,029
Marin-Sonoma	442,625			(50)	(14)	442,562
Napa County	425,843	37,845		(50)	(14)	463,625
No Salinas Valley	448,425			(51)	(14)	448,360
Northwest	658,156			(74)	(21)	658,061
Orange County	321,722			(36)	(10)	321,676
Oroville	7,945			(1)	(1)	7,944
Pine Grove	21,925			(2)	(1)	21,922
Placer	82,255			(9)	(3)	82,243
Sacramento-Yolo	851,713		(885)	(96)	(27)	850,704
San Joaquin County	509,447	223,782	(178,559)	(60)	(16)	554,593
San Mateo County	320,324			(36)	(10)	320,278
Santa Barbara County	49,456			(6)	(2)	49,448
Shasta	439,009			(50)	(13)	438,946
Sutter-Yuba	262,157			(30)	(8)	262,119
Tehama County	219,542			(25)	(7)	219,510
Turlock	382,680			(43)	(11)	382,626
West Valley	352,740			(40)	(10)	352,690
Total	\$9,530,519	\$261,627	(\$196,685)	(\$1,079)	(\$300)	\$9,594,082

Note:

Yield to maturity rate on the VCJPA portfolio is 0.86% as of the above date. As required by GASB 31, the allocated interest shown also reflects market value changes to the securities held in the portfolio. Therefore, the actual interest allocated to this fund, and all program year funds, may or may not equal the yield to maturity rate from quarter to quarter. However, the average overall allocated interest, over the life of this fund, should provide a close approximation.

Vector Control Joint Powers Authority

~ Property Contingency Fund ~

For the Quarter Ended September 30, 2014

<u>Member District:</u>	<u>Balance at Beginning of Quarter</u>	<u>Contributions</u>	<u>(Withdrawals)</u>	<u>Interest Earned</u>	<u>Balance at End of Quarter</u>
Alameda County	\$49,592			(\$6)	\$49,586
Burney Basin	14,316			(2)	14,314
Butte County	48,932			(6)	48,926
Coachella Valley	52,184			(6)	52,178
Coalinga-Huron	1,461			0	1,461
Colusa	6,387			(1)	6,386
Compton Creek	3,651			0	3,651
Consolidated	45,930			(5)	45,925
Contra Costa	66,289			(7)	66,282
Delta	0			0	0
Durham	0			0	0
Fresno	25,450			(3)	25,447
Glenn County	2,904			0	2,904
Greater Los Angeles	50,682			(6)	50,676
Kings	0			0	0
Lake County .	0			0	0
Los Angeles County	0			0	0
Marin-Sonoma	57,929			(7)	57,922
Napa County	724,610			(81)	724,528
No Salinas Valley	25,763			(3)	25,760
Northwest	16,937			(2)	16,935
Orange County	72,072			(8)	72,064
Oroville	0			0	0
Pine Grove	2,486			0	2,486
Placer	578			0	578
Sacramento-Yolo	101,274			(11)	101,263
San Gabriel Valley	95,617			(11)	95,606
San Joaquin County	90,469			(10)	90,459
San Mateo County	36,595			(4)	36,591
Santa Barbara County	1,692			0	1,692
Shasta	29,984			(3)	29,981
Sutter-Yuba	60,868			(7)	60,861
Tehama County	22,195			(3)	22,192
Turlock	0			0	0
West Valley	69,543			(8)	69,535
Total	\$1,776,390	\$0	\$0	(\$200)	\$1,776,189

Note:

Yield to maturity rate on the VCJPA portfolio is 0.86% as of the above date. As required by GASB 31, the allocated interest shown also reflects market value changes to the securities held in the portfolio. Therefore, the actual interest allocated to this fund, and all program year funds, may or may not equal the yield to maturity rate from quarter to quarter. However, the average overall allocated interest, over the life of this fund, should provide a close approximation.