

## MINUTES

### 1110<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

February 8<sup>th</sup>, 2023

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**TIME:** 5:00 P.M.  
**PLACE:** Hybrid Meeting of the Board of Trustees  
Physically held at the Office of the District  
23187 Connecticut Street, Hayward, CA 94545 and  
Teleconferencing at <https://us02web.zoom.us/j/87462896077>  
**TRUSTEES:** Victor Aguilar, President, City of San Leandro  
Cathy Roache, Vice-President, County-at-Large  
Shawn Kumagai, Secretary, City of Dublin  
Tyler Savage, City of Alameda  
Robin López, City of Albany  
P. Robert Beatty, City of Berkeley  
Courtney Welch, City of Emeryville  
George Young, City of Fremont  
Elisa Márquez, City of Hayward  
Steven Cox, City of Livermore  
Eric Hentschke, City of Newark  
Jan O. Washburn, City of Oakland  
Hope Salzer, City of Piedmont  
Valerie Arkin, City of Pleasanton  
Subru Bhat, City of Union City

1. Board President Aguilar called the regularly scheduled board meeting to order at 5:00 P.M.
2. Trustees Bhat, Aguilar, Márquez, Young, and Hentschke were present in-person at the district. Trustees Roache, Welch, Beatty, Kumagai, Arkin, Lopez, Cox, Washburn, and Salzer were present on the Zoom conference. Trustee Savage was absent.
3. Board President Aguilar invited members of the public to speak on any issue relevant to the District. Bob Shull from California CLASS was present via Zoom to speak on item number 6. Kashef Qaadri was present via Zoom for item number 14. Information & Technology Director Robert Ferdan was present for technical support. Vector Biologist Sarah Lawton was present to record the minutes. No public comments were submitted.
4. Approval of the minutes of the 1109<sup>th</sup> meeting held January 11<sup>th</sup>, 2023.  
**Motion:** Trustee Márquez moved to approve the minutes  
**Second:** Trustee Hentschke  
**Vote:** Motion carries: unanimous.
5. Presentation of the President's Award Plaque to Immediate Past President Subru Bhat by President Victor Aguilar.

6. Review finance committee and staff recommendation to realign reserve investments.  
**Discussion:**  
Chair Márquez of the finance committee and the General Manager discussed reserve account realignment. Trustee Bhat asked if Enhanced Cash is part of California CLASS (yes). Trustee Arkin asked what is the reason for keeping CAMP? (for diversification reasons and to keep open a CAMP account): Bob Shull added that the Prime Fund option is for daily liquidity, whereas Enhanced cash is available when interest rates are going down and will be more beneficial for the district for long-term reserves.  
**Motion:** Trustee Bhat moved to approve the recommendation.  
**Second:** Trustee Arkin  
**Vote:** Motion carries: unanimous.
  
7. LAFCo (Local Agency Formation Commission) Special Seat Election May 10th, 2023, ACMAD Presiding Officer designation.
  - a. Presiding Officer: ACMAD Board President Victor Aguilar
  - b. Presiding Officer Alternate: ACMAD Board Vice-President Cathy Roache**Motion:** Trustee Márquez moved to approve the LAFCO presiding officer designations  
**Second:** Trustee Arkin  
**Vote:** Motion carries: unanimous.
  
8. Meetings returning to in-person in March, with certain exceptions.  
**Discussion:**  
After a report by the General Manager, Trustee Cox asked if remote, do we need to be in the city we represent? (No, just within Alameda County). Trustee Arkin asked if we are in Alameda County and give notice ahead of time and post the meeting notice, we are part of the quorum? (Yes). Trustee Márquez asked if someone is taking care of a family member, is that excusable? (Yes, as long as you give notice ahead of time). Trustee Bhat expressed his opinion that it would still count for her vote in Trustee Márquez' question. President Aguilar asked if a meeting is attended from a different country, would I be able to participate if notice given? (you can participate but will not be able to vote in quorum *unless* a quorum of Trustees are present in-person). President Aguilar asked if you are not part of quorum, will stipend apply? (Likely, yes). Trustee Lopez asked: as long as adequate notice was given, and signage posted, we can attend remotely? (Yes) Trustee Cox: if out of county, I understand it does not count against stipend but what about attendance? (After further research, yes, as long as a quorum of trustees is present in-person). Trustee Welch suggested that if someone is out of county, they should be abstaining from voting, but still marked as present.
  
9. Form 700 FFPP Conflict of Interest Report Due end of March  
**Discussion:** None.
  
10. Financial Reports as of January 31<sup>st</sup> ,2023  
**Discussion:**  
The General Manager thanked Trustee Roache for signing checks and mentioned that some bills may start to move to get paid by credit cards instead of checks so that the district can benefit from credit card perks, per a recommendation at the next meeting. Trustee Cox asked about retiree Medicare reimbursements, will it always be \$2400? (The maximum amount is \$2,400 based on the vesting schedule of the retired employee). The General Manager will ask Michelle Robles for a summary of this pilot program at the end of the year.

President Aguilar asked what is Nearmap? (An aerial imagery program the district uses in its green swimming pool program). Vector Biologist Lawton added how useful Nearmap is for neglected swimming pools with more recent photos compared to Google Earth. Information & Technology Director Ferdan confirmed images are taken at least twice per year in the district.

11. Presentation of the Monthly Staff Report

**Discussion:**

Trustee Arkin asked for confirmation if channelized sources have changed with the heavy rain. Vector Biologist Lawton answered, yes, it is true in sources such as catch basins, canals, creeks, some tree holes along with other sources that usually get stagnant in summer.

12. Presentation of the Manager's Report

**Discussion:**

Trustee Bhat asked what the deadline is to RSVP for the ACSDA Dinner? (preferably, by the end of the month). Trustee Márquez mentioned that her council colleagues really enjoyed the presentation in Hayward. Trustee Hentschke added that Newark also enjoys mosquito presentations. Trustee Bhat said he heard from Union City Councilmembers that the presentation was really helpful.

13. Board President Aguilar asks for reports on conferences and seminars attended by

Trustees:

**Discussion:**

Trustees Washburn and Bhat attended Sunday's Trustee session at the MVCAC conference where they spoke about drones, SIT, and more. The Trustees congratulated Sarah Lawton on her fantastic presentation. Trustee Washburn mentioned how well Eric Hass-Stapleton moderated a neglected swimming pool symposium that included Robert Ferdan, and how Mark Wieland, Erick Goana, and Anan Safoora all presented posters. He also pointed out the great representation ACMAD has at these conferences for its size. Trustee Bhat said everyone did very well. General Manager also added that former consultant, Sky Mihaylo, presented on her rezoning project. Trustee Márquez mentioned how she, along with Trustee Hentschke and Erika Castillo, attended the HASPA shoreline tour which was very well attended and interesting. President Aguilar registered to attend HASPA tour, but regrettably could not attend.

14. Board President Aguilar asks for announcements from members of the Board:

**Discussion:**

Trustee Kumagai announced that he is being recalled to active duty for the military and cannot attend meetings after April 2023. He introduced Dublin Councilmember Kashif Qadri as his replacement recommendation. President Aguilar thanked Shawn for his service and for the recommendation. Zoom Chat Comments: Everyone: Thank you Shawn Kumagai for your service!

15. Board President Aguilar asks trustees for items to be added to the agenda for the next Board meeting.

**Discussion:**

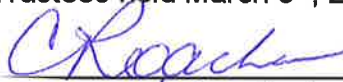
The General Manager will schedule a finance committee meeting 45 minutes prior to the regularly scheduled Board meeting.

16. President Aguilar adjourned the meeting after a moment of silence in memory of recently passed, Supervisor Richard Valle.

17. Adjournment at 6:15pm

**Respectfully submitted,**

Approved as written and/or corrected  
at the 1111<sup>st</sup> meeting of the Board of  
Trustees held March 8<sup>th</sup>, 2023.

  
Vice-President  
BOARD OF TRUSTEES

  
Trustee,  
BOARD OF TRUSTEES