

**Agenda item: 1047.4**

**MINUTES**

**1046<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT**

**JULY 12TH, 2017**

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**TIME:** 5:00 P.M.  
**PLACE:** Office of the District, 23187 Connecticut Street, Hayward  
**TRUSTEES:** Kathy Narum, President, City of Pleasanton  
Elisa Marquez, Vice-President, City of Hayward  
Wendi Poulson, Secretary, City of Alameda  
Humberto Izquierdo, County-at-Large  
P. Robert Beatty, City of Berkeley  
Richard Guarienti, City of Dublin  
Betsy Cooley, City of Emeryville  
George Young, City of Fremont  
James N. Doggett, City of Livermore  
Eric Hentschke, City of Newark  
Robert Dickinson, City of Piedmont  
Ed Hernandez, City of San Leandro  
Ronald Quinn, City of Union City  
City of Oakland, vacant

Board President Narum called the regularly scheduled Board meeting to order at 5:01 P.M.

Trustees Narum, Marquez, Poulson, Izquierdo, Cooley, Young, Hentschke, and Quinn were present; Trustees Beatty, Guarienti, Doggett, and Hernandez were absent. Trustee Dickinson arrived at 5:10 P.M.

Board President Narum invited members of the public to speak on any issue relevant to the District, ACMAD IT Director, Robert Ferdan, was present. Trustee Marquez apologized for not stating her appreciation at the June Board meeting, on behalf of the evaluation committee and Board leadership, for the work the District Manager has done this past year.

The Board approved the minutes of the 1045<sup>th</sup> meeting held June 14<sup>th</sup>, 2017. (Cooley, Quinn)– unanimous.

After a presentation by the IT Director, Robert Ferdan, he fielded the following questions from Trustees: Board President Narum first asked if the public will be able to submit service requests via a mobile app (yes, through the District website), then commented that this technology should be shown at future city council presentations. Trustee Hentschke asked if the public had access to this product (not yet, and access will be limited because of privacy, but future presentations and public relation campaigns will display features of the product). Trustee Izqueirdo asked about ongoing costs (\$7,500 annually).

The Board reviewed warrants dated June 15, 2017 numbering 062717 through 065917 amounting to \$201,895.58, and warrants dated June 20, 2017 numbering 066017 through 070417 amounting to \$188,893.39.

The Board reviewed the Budget Summary and Investments, Reserves, and Cash Balance reports received as of June 30<sup>th</sup>, 2017. Trustee Dickinson asked if the budget summary report represents the end of the fiscal year final numbers and if so, why are some budget categories above or below the budgeted amount? The District Manager answered that this report represents the close of fiscal year, minus some accruals. The categories that were over were because of a new front door, and some landscaping work, to the best of his knowledge. The category that was under (staff training) was so far below budget because of less training taken than anticipated, and according to the Temporary Manager, the invoices for the District Manager's education was anticipated this year, but will not come until the next fiscal year Trustee Dickinson also pointed out a typo in the Investments, Reserves, and Cash Balance report: May and April balances should instead read "June".

The Temporary Manager presented the Staff report for June 2017.

The Temporary Manager presented the Manager's report for June 2017.

Board President Narum asked for reports on conferences and seminars attended by Trustees, and then asked the District Manager if the banking presentations will be ready in August (the presentations are planned, but the details are yet to be coordinated with the Finance Committee and vendors).

Board President Narum asked for announcement from the Board, the District Manager mentioned a Discovery Channel mosquito special that Trustees may find interesting.

Board President Narum asked trustees for items to be added to the agenda for the next Board meeting. Trustee Marquez mentioned that she may not be present because of travel plans that day. Trustee Dickinson will not be able to attend the August board meeting.

The meeting adjourned at 5:55 P.M.

**Respectfully submitted,**

Approved as written and/or corrected  
at the 1047<sup>th</sup> meeting of the Board of  
Trustees held August 9th, 2017



Kathy Narum, President  
BOARD OF TRUSTEES



Wendi Poulson, Secretary  
BOARD OF TRUSTEES