

## MINUTES

1019th MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
March 11, 2015

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TIME: 5:00 P.M.  
PLACE: Office of the District, 23187 Connecticut Street, Hayward  
TRUSTEES: Ryan Clausnitzer, President, City of Alameda  
George Young, Vice President, City of Fremont  
Richard Guarienti, City of Dublin, Secretary, City of Fremont  
Scott Paulsen, County-at-Large  
James N. Doggett, City of Livermore  
Robert Dickinson, City of Piedmont  
Barbara Halliday, City of Hayward  
Scott Donahue, City of Emeryville  
Kathy Narum, City of Pleasanton  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark  
City of Berkeley, vacant  
City of Oakland, vacant

Board President Ryan Clausnitzer called the regularly scheduled Board meeting to order at 5:00 PM.

Trustees Clausnitzer, Young, Guarienti, Doggett, Donahue, Narum, Prola, Quinn and Paulson were present. Trustees Spinola and Dickinson were absent.

President Clausnitzer invited members of the public to speak on issues relevant to the District. No members of the public spoke at the meeting.

The Board approved the Minutes of the 1018th meeting held February 11, 2015. (Narum/Prola - unanimous).

Michael O'Connor of R. J. Ricciardi, Inc. presented the Financial Audit for ACMAD for Fiscal Year 2013-14. The Financial Audit was approved by the Board (Doggett/Narum – unanimous).

Presentation of Resolution 1019-1 honoring Barbara Halliday was postponed until the April Board meeting when Trustee Halliday would be able to attend. The manager discussed Resolution 1019-2 honoring Greg Wood who served the District as Mechanic for 15 years.

The Board approved CentiMark Corporation for the Main Shop roofing project (Prola/Guarienti – unanimous).

The Board authorized amending the Interim Manager's consulting contract with the addition of an indemnity clause (Paulsen/Guarienti - unanimous).

The Board approved a three year renewal of the SCI contract for administering the District's benefit assessment (Doggett/Prola – unanimous).

The Board approved reimbursement of the District's retiree health care expenses for 2014 from the OPEB Trust (Prola/Quinn – unanimous).

The Board entered closed session to discuss personnel issues pursuant to Government Code 54957.

The Board came out of closed session; no action was taken by the Board.

The Board reviewed warrants dated February 15, 2015 numbering 040515 through 042915 amounting to \$120,942.68 and warrants dated February 28, 2015 numbering 043015 through 046715 amounting to \$112,048.79.

The Board reviewed Account Balances and revenues received as of February 28, 2015.

District Manager Jan Washburn presented the Monthly Operational Report for February 2015.

District Manager Jan Washburn presented the Monthly Manager's Report for March 2015.

- a. The new asphalt parking lot has been installed and will be sealed when temperatures are warmer.
- b. Letters of commendation for staff employees, Neil Campbell and Nick Appice, were presented to the Board.
- c. To date the District had received four applications for the position of Manager. An advertisement for the position has been posted on the websites of the ACMAD, AMCA and MVCAC. The closing date for the position is March 31, 2015.
- d. Ms. Leticia (Letty) Juarez of Municipal Resource Group has been hired by the District to provide HR services to the staff and to write and edit various District policies.
- e. Two seasonal employees, Miguel Munoz and Jason Young, will be hired to assist the District Entomologist with our surveillance program.
- f. The District will discontinue its chicken surveillance program this year and focus efforts on assessing the distribution and intensity of the KDR mutation in *Culex pipiens* populations in Alameda County.

President Clausnitzer asked if there were any announcements from members of the Board.

President Clausnitzer asked trustees if there were any items to be added to the agenda for the April 8, 2015 Board meeting. .

The meeting adjourned at 6:38 PM.

Respectfully submitted,

Approved as written and/or corrected  
at the 1019<sup>th</sup> meeting of the Board of  
Trustees held March 11, 2015

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Richard Guarienti, Secretary  
BOARD OF TRUSTEES

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Ryan Clausnitzer, President  
BOARD OF TRUSTEES