

Appendix A: Social Distancing Protocol

Business name: Alameda County Mosquito Abatement District

Facility Address: 23187 Connecticut Street, Hayward, CA 94545

Approximate gross square footage of space open to the public: 1,000ft²

Businesses must implement all applicable measures listed below, and be prepared to explain why any measure that is not implemented is inapplicable to the business.

Signage:

- ✓ Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; and not shake hands or engage in any unnecessary physical contact.
- ✓ Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures To Protect Employee Health (check all that apply to the facility):

- ✓ Everyone who can carry out their work duties from home has been directed to do so.
- ✓ All employees have been told not to come to work if sick.
- ✓ Symptom checks are being conducted before employees may enter the work space.
- ✓ All desks or individual work stations are separated by at least six feet.
- ✓ Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:
 - Break rooms: All hand-contact surfaces twice daily
 - Bathrooms: All hand-contact surfaces twice daily
- ✓ Disinfectant and related supplies are available to all employees at the following location(s): Sanitizing spray given to every field and office employee
- ✓ Hand sanitizer effective against COVID-19 is available to all employees at the following location(s): Sanitizer is provided at technician table
- ✓ Soap and water are available to all employees at the following location(s): Bathrooms and in trucks
- ✓ Copies of this Protocol have been distributed to all employees.

Measures To Prevent Crowds From Gathering (check all that apply to the facility):

- ✓ Limit the number of customers in the store at any one time to **0** which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.
- ✓ Post an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.

You may contact the following person with any questions or comments about this protocol:

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