

**Agenda Item 4.**

**MINUTES**

**1024<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT**

**AUGUST 12, 2015**

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TIME: 5:00 P.M.  
PLACE: Office of the District, 23187 Connecticut Street, Hayward  
TRUSTEES: George Young, President, City of Fremont  
Richard Guarienti, Vice-President, City of Dublin  
Kathy Narum, Secretary, City of Pleasanton  
Elisa Marquez, City of Hayward  
Scott Paulsen, County-at-Large  
Robert Dickinson, City of Piedmont  
James N. Doggett, City of Livermore  
Scott Donahue, City of Emeryville  
Ursula Reed, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Oakland  
City of Berkeley, vacant  
City of Alameda, vacant

President Young called the regularly scheduled Board meeting to order at 5:00 pm.

Trustees Young, Guarienti, Narum, Marquez, Paulsen, Donahue, Quinn, Spinola and Washburn were present; Trustee Dickinson arrived at 5:04; Trustees Doggett and Reed were absent

President Young welcomed new District Manager, Ryan Clausnitzer and returning Trustee and outgoing Interim Manager Jan O. Washburn

President Young invited members of the public to speak on any issue relevant to the District. At the beginning of the meeting there were two members of the public present: Carlos Oblites and Ellen Clark from PFM Asset Management LLC.

The Board approved the minutes of the 1023<sup>rd</sup> meeting held July 8th, 2015 (Marquez/Guarienti – unanimous).

Resolution 1024-1 passed honoring Jan O. Washburn for his service as Interim Manager.

The Board decided not to change the date of the 1025<sup>th</sup> meeting of the Board of Trustees from the 9<sup>th</sup> to the 16<sup>th</sup>. The date remains the 9<sup>th</sup>.

Carlos Oblites and Ellen Clark from PFM Asset Management LLC gave a presentation on the District's OPEB Trust finances. After obtaining an actuarial study, PFM and the Finance Committee will meet to discuss the current investment strategy.

The Trustees were given their AB 1234 ethics training due dates and resources will be provided on where to obtain the training. Trustee Washburn also mentioned the AB 1825 sexual harassment training that is due.

The Board reviewed warrants dated July 15, 2015 numbering 000116 through 001616 amounting to \$203,522.41 and warrants dated July 31, 2015 numbering 001716 through 005316 amounting to \$252,884.40.

The Board reviewed Expenditures and Revenues received as of July 31, 2015.

The Manager presented the Monthly Operational Report for July 2015 and mentioned that the format of this report will change in the coming months.

The District Manager presented the Manager's Report for July 2015. No additional *Aedes aegypti* have been found in Alameda County as of August 12, and surveillance and abatement efforts are continuing. Trustee Paulsen requested information regarding the State's mandated response plan and how that affects the district's resources. Trustee Washburn provided further details on what the state response entails and our obligation to it. The district also focused operations in the Fremont area because of confirmed West Nile virus birds and mosquitoes. Trustees Narum and Marquez asked about the District's response policy to dead bird calls and that relationship to the State's dead bird hotline. Trustee Washburn and District Manager Clausnitzer explained the relationship while ensuring proper procedures will be improved upon if found deficient. The ACMAD EIR's comment period began at a public hearing August 5<sup>th</sup>, 2015 with no public attending. The comment period closes September 4<sup>th</sup>, 2015. Trustee Donahue requested further explanation on this process; this was provided by Trustees Guarienti, Paulsen, Washburn and the District Manager. The District Manager reported that one employee was let go while interviews are upcoming for two vacant mosquito technician positions. The audit partner will change while the audit firm will remain the same. Remaining insurance forms were given to trustees. Trustee Washburn was added to the Ad Hoc Long Range Committee while Trustee Marquez was added to the policy committee

Board President Young asked for reports on conferences and seminars attended by Trustees.

Trustee Donahue praised district employee Sette on his efficiency and professionalism in his response to a service request. Trustee Marquez requested a condensed PR release suited for social media.

Board President Young asked trustees for items to be added to the agenda for the September Board meeting. Trustees Narum and Marquez requested a report, through PERS, on the future health of the pension and health care specifically on the Affordable Care Act and the Cadillac Tax. The District Manager will prepare this report prior to the end of the calendar year, as requested by those Trustees.

The meeting adjourned at 6:30 pm.

**Respectfully submitted,**

Approved as written and/or corrected

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Kathy Narum, Secretary  
BOARD OF TRUSTEES

at the 1025<sup>th</sup> meeting of the Board of  
Trustees held September 9th, 2015

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George Young, President  
BOARD OF TRUSTEES