

MINUTES

1112th MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

April 12th, 2023

TIME: 5:00 P.M.
PLACE: Join in person at the Office of the District
23187 Connecticut Street, Hayward, CA 94545 or
Join remotely via teleconference: <https://us02web.zoom.us/j/85139556831>
see below for additional details.
TRUSTEES: Victor Aguilar, President, City of San Leandro
Cathy Roache, Vice-President, County-at-Large
Tyler Savage, City of Alameda: *from 2315 Lincoln Ave, Alameda, CA*
Robin López, City of Albany: *from 435 Gooding Way #456 Albany, CA*
P. Robert Beatty, City of Berkeley
Kashef Qaadri, City of Dublin
Courtney Welch, City of Emeryville: *from 6301 Shellmound St, Emeryville CA*
George Young, City of Fremont
City of Hayward, vacant
Steven Cox, City of Livermore
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Hope Salzer, City of Piedmont: *from 76 Cambrian Ave, Piedmont, CA*
Valerie Arkin, City of Pleasanton: *from 3740 Newton Way, Pleasanton, CA*
Subru Bhat, City of Union City

1. Board President Aguilar called the regularly scheduled board meeting to order at 5:03 P.M.
2. Trustees Aguilar, Roache, Beatty, Qaadri, Young, Cox, Hentschke, Washburn and Bhat were present in-person at the district. Trustees Savage, Salzer, and Arkin attended remotely from the publicly posted locations noted above. Trustee Welch logged into the zoom meeting at 5:12 P.M. Trustee López was absent.
3. Introduction of new Board Member Mr. Kashef Qaadri, representing the City of Dublin (Information only). Trustee Qaadri provided a brief introduction to the Board and was welcomed by all.
4. Board President Aguilar invited members of the public to speak on any issue relevant to the District. Information & Technology Director, Robert Ferdan, was present for technical support. Financial & HR Specialist, Michelle Robles, was present for item #8 and to record minutes. No public comments were submitted.
5. Approval of the minutes of the 1111th meeting held March 8th, 2023.
Motion: Trustee Washburn moved to approve the minutes
Second: Trustee Cox
Vote: Motion carries: unanimous.
6. Election of Board Secretary (**Board action required**)

Discussion:

(President Aguilar moved this item up awaiting the arrival of Supervisor Márquez), The General Manager gave a brief background on the process for electing the Board Secretary.

Motion: Trustee Beatty moved to elect Trustee Cox as the Board Secretary

Second: Trustee Arkin

Vote: Motion carries: unanimous.

7. Resolution 1112-1 honoring former City of Hayward Trustee, Alameda County Supervisor Elisa Márquez (**Board action required**)

Discussion:

Board President Aguilar read Resolution 1112-1 honoring former City of Hayward Trustee, Alameda County Supervisor Elisa Márquez. Trustees expressed their appreciation for all Márquez has done for this District with Trustee Roache mentioning her appearance at the Supervisor's swearing-in ceremony. Márquez thanked everyone and expressed that it has been an honor to serve on the Board.

Motion: Trustee Beatty moved to approve the resolution for former City of Hayward Trustee and current Alameda County Supervisor Elisa Márquez.

Second: Trustee Bhat

Vote: Motion carries: unanimous.

8. First draft of the 2023-24 budget for discussion only; appointment of a Finance Committee Chair (**Board action required**)

Discussion:

The General Manager explained that former City of Hayward Trustee, Alameda County Supervisor Elisa Márquez was the Chair for the Finance Committee, since Trustee Bhat has been a long-time member of the committee, it is recommended that Bhat be appointed Chair. The General Manager also mentioned that Trustee Roache has joined the Finance Committee based on her experience with County budgeting. Trustee Bhat presented on behalf of the Finance Committee and explained that the committee has reviewed the budget in detail twice now. The General Manager gave a background on the timeline of the budget process and fielded the following discussion: Trustee Beatty asked if the initials on the staff report are for the individual staff that are responsible for that specific account (yes). Trustee Qaadri asked for clarification on why there was a large swing in the Miscellaneous revenue (during the 21/22 fiscal year the district received a COVID relief fund from CSDA and the IT director provided services to a neighboring district) and asked about the change in professional services (while the percent change may look large, the actual values aren't a huge difference). Trustee Salzer mentioned that it may be more appropriate to have the helicopter service in the operations category (yes, that will be changed). Trustee Washburn gave a background on the experience the district has had in the past using the helicopter service.

Motion: Trustee Beatty moved to appoint Trustee Bhat as the Finance Committee Chair

Second: Trustee Washburn

Vote: Motion carries: unanimous.

9. Financial Reports as of March 31st, 2023:

Discussion: The General Manager went over the Financial Reports and thanked the Trustees for signing checks.

10. Presentation of the Monthly Staff Report

Discussion:

The General Manager summarized the staff report.

11. Presentation of the Manager's Report

Discussion:

The General Manager reported that he has completed the city council presentations for Fremont, Piedmont, and Emeryville and explained that he is still waiting to hear back from Alameda County and Oakland. Trustee Bhat asked if there are any costs associated with switching the districts email domain to .gov (no).

12. Board President Aguilar asks for reports on conferences and seminars attended by Trustees:

Discussion:

None.

13. Board President Aguilar asks for brief announcements from members of the Board:

Discussion:

None.

14. Board President Aguilar asks trustees for items to be added to the agenda for the next Board meeting.

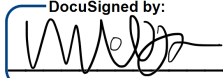
Discussion:


The General Manager noted that the 2nd reading of the budget, a benefit assessment presentation by SCI Consulting, and a proposal from the Finance Committee to switch transfer banks will be on the agenda.

15. Adjournment at 6:07 pm

Respectfully submitted,

Approved as written and/or corrected at the 1113th meeting of the Board of Trustees held May 10th, 2023

DocuSigned by:

Victor Aguilar, President
BOARD OF TRUSTEES

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Steven Cox, Secretary
BOARD OF TRUSTEES