

MINUTES

1134th MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

March 12th, 2025

TIME: 5:00 P.M.
PLACE: Hybrid Meeting of the Board of Trustees
Physically held at the Office of the District
23187 Connecticut Street, Hayward, CA 94545 and
Teleconferencing at: <https://us02web.zoom.us/j/86277212629>
TRUSTEES: Tyler Savage, President, City of Alameda
Kashef Qaadri, Vice-President, City of Dublin *from: 120 Vista Ave., Piedmont*
John Bauters, Secretary, City of Emeryville
Cathy Roache, County-at-Large
Preston Jordan, City of Albany
P. Robert Beatty, City of Berkeley
John Zlatnik, City of Fremont
George Syrop, City of Hayward
Maya Manoharan, City of Livermore *from: 1845 Marini Ln., Livermore*
Eric Hentschke, City of Newark
Lisa Rasler, City of Oakland
Hope Salzer, City of Piedmont *from: 76 Cambrian Ave., Piedmont*
Jeff Nibert, City of Pleasanton
Victor Aguilar, City of San Leandro
Subru Bhat, City of Union City

1. Board President Savage called the regularly scheduled board meeting to order at 5:04 pm.
2. Trustees Savage, Roache, Beatty, Zlatnik, Syrop, Hentschke, Rasler and Nibert were present at the District. Trustees Qaadri and Manoharan attended remotely from the publicly posted locations above. Trustee Salzer joined remotely from the publicly posted location above at 5:57 pm. Trustees Bauters, Jordan, Aguilar and Bhat were absent.
3. President Savage invited members of the public to speak on any issue relevant to the district. Vector Biologist, Sarah Lawton, attended to record the minutes. Information & Technology Director, Robert Ferdan, attended for technical support. Field Operations Supervisor, Joseph Huston, attended to present the staff report.
4. Approval of the minutes of the 1133rd meeting held February 12th, 2025.
Discussion: none
Motion: Trustee Roache moved to approve the minutes
Second: Trustee Zlatnik
Vote: Motion carries: unanimous

5. Resolution 1134-1 nominating General Manager, Ryan Clausnitzer, as a candidate for reelection to the CSDA Board of Directors

Discussion: The General Manager gave background information.

Motion: Trustee Beatty moved to approve the nomination for reelection

Second: Trustee Syrop

Roll Call Vote: Motion carries: unanimous

6. Report from the ad-hoc manager evaluation committee and approval of the following items:

Discussion: The General Manager gave background information and fielded questions along with President Savage and the other Committee members. President Savage reported that they reviewed the existing evaluation process and after meeting with an RGS HR Consulting, the committee agreed to limit their recommendations to minor changes, mostly to the timeline. Trustee Beatty proposed that the final evaluation should have a stated date (June is when the evaluation is due, so it would be best to start sooner to get it all done.) Trustee Hentschke asked if the compensation is given before the evaluation (the evaluation process is done every year and then the compensation is given.) Trustee Beatty felt the dates should be specified since they need to occur sooner than June (the calendar lists more specific dates.) Trustee Hentschke shared that the committee wanted to avoid the timeline being too prescriptive which would not allow freedom of the committee. Trustee Beatty felt that the timeline should clearly state that the final step needs to be completed by May. Trustee Roache stated that this is a guideline for a rough timeline to stay on track. Trustee Beatty asked what action will be taken with these changes and if the guideline can be added to the contract (yes, ideally the guideline and calendar will be a part of the General Manager's contract, which is up for approval each June.) Trustee Hentschke asked if the General Manager will notify the ad-hoc committee or the entire Board. Trustee Beatty felt it should be sent to everyone since they will eventually all vote on it (can send a blank evaluation form and accomplishments.) Trustee Hentschke wanted to clarify if it would be sent to all Board members or just the ad-hoc committee. Trustee Syrop felt since each member has the opportunity to provide feedback, everyone should receive it, but not everyone has to provide feedback if they are not on the committee. The General Manager stated that rather than a self-evaluation, he will provide accomplishments on a separate document to be sent out after March Regular Board meeting. Trustee Beatty stated he is fine with everyone receiving the documents if the committee is okay with it (will send to everyone soon.)

Motion: Trustee Syrop moved to approve the updated evaluation process with the calendar included if the word "Recommended" is added before "Timeline"

Second: Trustee Beatty

Roll Call Vote: Motion carries: unanimous

7. Verbal update from the ad-hoc energy committee

Discussion: The General Manager gave background information and a brief update and introduced Trustee Nibert based on his background in energy policy. Trustee Nibert summarized his extensive background working with energy including at PG&E and shared that he was enthralled after his field tour of Pleasanton with Vector Biologists John Busam and Mosquito Control Technician Danny Sharkey. The General Manager asked if he would like to join the ad-hoc committee which he accepted.

8. Verbal report from the Finance Committee

Discussion: President Savage reported on the meeting the committee had today with the General Manager and Financial & HR Specialist, Michelle Robles. The upcoming budget and needs of the district were discussed, and the committee shared their confidence in the General Manager and Financial & HR Specialist's financial abilities. Trustee Syrop asked about the

proposed increase to our benefit assessment, when it will take effect, and how it is implemented (The proposed assessment is for the additional enhanced services being offered with the introduction of a new species of mosquitoes to the district with a proposed increase of \$0.40 per parcel, taking effect in the next fiscal year after vote of the Board.) Trustee Beatty asked if there is any other public approval process besides our Board (a proposition 218 notification process before the final vote in June.)

9. Financial Reports as of February 28th, 2025

Discussion: Trustee Syrop asked about the Clarke expense (they are a mosquito control supplier; this purchase was for the lab's trapping use.) Trustee Beatty asked about SurveyMonkey as he thought it was free (Robert Ferdan stated this is used for surveys sent out to those who submitted a Service Request.) Trustee Syrop pointed out that it looks like a subscription for SurveyMonkey must have renewed (yes, it is a yearly subscription.) Trustee Syrop asked for examples of the most expensive Amazon purchases (qPCR testing supplies, a new computer for the new employee, a new touch screen to replace the old one in the Technician room, and floor mats for all of the new vehicles.)

10. Presentation of the Manager's Report

Discussion: The General Manager gave his report. Trustee Beatty asked where the heat illness and prevention standards came from (a new Cal OSHA law.) Trustee Roache asked if there is a written Manager's Report this month (The General Manager typically gives his report verbally.)

11. Presentation of the Monthly Staff Report

Discussion: Joseph Huston summarized the Staff Report and fielded questions along with the General Manager. President Savage asked if we are staffed or equipped to test for avian influenza (staff take CDC/CPDH recommended precautions for handling dead birds). Trustee Beatty asked if the birds are sent to Fish and Wildlife (no, CDPH is not recommending testing dead birds for avian influenza as it is endemic.) Trustee Hentschke asked if squirrels are tested for WNV (while there is some value in testing squirrels for WNV based on their limited range, CPDH is more interested in other squirrel vectored diseases like the plague.) Trustee Beatty asked to clarify if *Cx. tarsalis* are basically found everywhere and mentioned that he has never seen the number of empty traps on a report before (yes and we use that data in-house to help with operations.)

12. Board President asks for reports on conferences and seminars attended by Trustees.

Discussion: Trustee Beatty is presenting at the District on Tuesday for the first ever NorCal invasive *Aedes* forum, meant to help those Districts with new detections of invasive *Aedes*. Trustee Hentschke asked for a summary at the next meeting (yes) and President Savage asked for the Zoom link.

13. Board President asks for announcements from members of the Board.

Discussion: Trustee Roache gave kudos to staff for finding another released sterile Mediterranean. She appreciates the District working together with the Agriculture Commissioner's office.

14. Board President asks trustees for items to be added to the agenda for the next Board meeting.

Discussion: The General Manager stated that the budget will be presented in-depth and that he would like to form an ad-hoc policy committee for proposed updates. President Savage

added that he would like to see a report on metrics related to the AI answering service proof of concept project.

15. Adjournment at 6:20 pm.

Respectfully submitted,

Approved as written and/or corrected
at the 1134th meeting of the Board of
Trustees held March 12th, 2025

Signed by:



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Kashif Qaadri, Vice-President
BOARD OF TRUSTEES

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John Bauters, Secretary
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