

MINUTES

1052nd MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

JANUARY 10TH, 2018

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Kathy Narum, President, City of Pleasanton
Elisa Marquez, Vice-President, City of Hayward
Wendi Poulson, Secretary, City of Alameda
Humberto Izquierdo, County-at-Large
P. Robert Beatty, City of Berkeley
Betsy Cooley, City of Emeryville
George Young, City of Fremont
James N. Doggett, City of Livermore
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Robert Dickinson, City of Piedmont
Ed Hernandez, City of San Leandro
City of Union City, vacant
City of Dublin, vacant

Board President Narum called the regularly scheduled Board meeting to order at 5:03.

Trustees Narum, Marquez, Poulson, Izquierdo, Cooley, Young, Doggett, Hentschke and Washburn were present; Trustee Beatty was absent. Trustee Dickinson arrived at 5:04 P.M. and Trustee Hernandez arrived at 5:10 P.M.

Board President Narum invited members of the public to speak on any issue relevant to the District. Mr. Subru Bhat was present as the Union City Trustee, appointed by their city council the prior evening. Mosquito Control Technician Jeremy Sette was present to record the minutes.

After a correction regarding the date of the meeting (December 14th rather than 13th) requested by Vice-President Marquez was noted, the Board approved the minutes of the 1051th meeting held December 13th, 2017. (Hentschke, Doggett) --unanimous.

Trustee Marquez, Poulson and Hentschke were elected by the Board to serve as President, Vice President and Secretary, respectively. (Cooley, Washburn)—unanimous.

The Board reviewed the 2018 Board Meeting dates (erroneously listed as 2017 dates in the agenda) (Washburn, Doggett)—unanimous.

The Board reviewed the Committee Assignments for 2018. Trustee Hernandez commented on his difficulty calling in to the district, at times (the district phone systems will be going

through an update soon). Trustee Doggett commented on his difficulty commenting for the policy review process (the General Manager will work with him to solve any issues).

Trustee Washburn reported on behalf of the Strategic Planning Committee. President Marquez asked for a further clarification on Vector Biologist Miguel Cardenas' role with the Strategic Plan (he will be getting college credit towards his degree) and asked if the goal of the Strategic Plan will be implemented officially (yes and will be eventually approved by the Board by the summer).

The Board reviewed warrants dated December 15, 2017 numbering 030218 through 032718 amounting to \$116,627.16 and warrants dated December 31, 2017 numbering 032818 through 035418 amounting to \$1,390,093.94. The Board reviewed the Budget, as well as Investments, Reserves, and Cash Balance as of December 31, 2017. Board President Marquez asked when the District will be moving funds into the PARS account. The General Manager and Trustee Narum responded that the funds are in our transfer banking account awaiting the account to be finalized with further discussion on the PARS investment policy to be on the agenda of the February meeting.

The General Manager presented the Staff report for December 2017. Trustee Washburn commented that the District will have a publication in a peer-reviewed scientific journal for the first time in his 24 years on the board. Trustee Washburn asked where the money came from for the invasive *Aedes* research (the CDC). President Marquez asked if it was a grant (yes). Trustee Narum commented that she will be attending STEAM Night. President Marquez asked if there was going to be a way the district can qualify the "other" category on the form given to residents about "where did you hear about ACMAD" (yes, there will). Trustee Hernandez asked about a clarification to the letterhead of the Agenda (yes, updates to the letterhead will be made after the election, which occurred earlier in the meeting).

The General Manager presented the Manager's report for December 2017. President Marquez asked if the Form 700 FPPC will be due in April (yes). Mr. Subru Bhat asked what the CSDA was (California Special District Association). President Marquez commented that her training is up to date. Trustee Washburn asked when his ethics training was due (this will be sent out with the minutes as well as reminders). Trustee Young asked how often do Board Members do the ethics training (every two years). President Marquez brought up the optional contributions for the basket at the CSDA dinner. Board President Marquez, along with Trustees Beatty, Poulson, Young, and Hernandez would like to attend the annual ACSDA dinner.

Board President Marquez asked for reports on conferences and seminars attended by Trustees. Trustee Washburn gave a talk at a two-day workshop in Florida.


Board President Marquez asked for announcements from the Board. Trustee Cooley requested a short Finance Committee meeting after the Board Meeting.

Board President Marquez asked trustees for items to be added to the agenda for the next Board meeting. President Marquez would like updates in future board packets on legislation affecting the District. Trustee Hernandez would like more information about Board Members writing letters regarding legislation on behalf of the District.

The meeting adjourned at 5:52 P.M.

Respectfully submitted,

Approved as written and/or corrected
at the 1053th meeting of the Board of
Trustees held February 14th, 2018



Elisa Marquez, President
BOARD OF TRUSTEES



Eric Hentschke, Secretary
BOARD OF TRUSTEES