

MINUTES

AGENDA ITEM 6

996th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

APRIL 10, 2013

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Jim Prola, President, City of San Leandro
Barbara Halliday, Vice-President, City of Hayward
City of Dublin, Vacant
Dennis Bray, County-at-large
Ryan Clausnitzer, City of Alameda
James N. Doggett, City of Livermore
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark
Jan Washburn, City of Berkeley
George Young City of Fremont
City of Oakland, Vacant
City of Pleasanton, Vacant

The Salary Committee met with the Employee Association at 3:30, before the general Board Meeting

Board President Jim Prola called the meeting to order at 5:00 PM.

Trustees Denny McLeod and Ronald Quinn were absent.

The Board entered closed session pursuant to Government Code Section 54957.6 to review its position regarding salary negotiations with employees and provide the Salary Committee with feedback from the entire Board instruct the salary committee in regard to negotiations with the employee association. The Board met in closed session to discuss salary negotiations with employees pursuant to Government Code Section 54957.6 to provide the Personnel/Salary Committee with feedback from the entire Board.

The Board returned from closed session. No action was taken in closed session.

President Prola invited members of the public to speak on issues relevant to the District. No members of the public spoke during the public comment period.

The Board reviewed the minutes of the 995th meeting held on March 13, 2013. The Board voted to approve the minutes (Golden/Doggett, unanimous, with trustee Spinola abstaining.)

The Board reviewed the warrants dated March 15, 2013 046313 through 048813 amounting to \$83,252.44 and warrants dated March 31, 2013 numbering 048913 through 051913 amounting to \$101,065.49.

The Board reviewed the Account Balances.

The Board discussed the purchase of a right-hand drive jeep in the current fiscal year with leftover funds remaining in the Capital Equipment account 5311. The manufacturer only produces the right-hand drive models in April and the District needs two. One would be purchased this month, the second in April 2014.

Trustee Spinola asked whether the District would be able to obtain better pricing on the second jeep if both were purchased together this year. Manager Chindi Peavey replied that she did not think purchasing two would affect the price but could inquire with the manufacturer. She stated that the District could wait until next fiscal year for the second jeep. The Board voted to approve the purchase of one right hand drive jeep in the current fiscal year (Spinola/Doggett, unanimous).

President Prola nominated Ryan Clausnitzer for Board Secretary. The Board voted to approve the nomination.

President Prola asked for volunteers to serve on three committees.

- a. Finance/Capital Planning Committee – To consider the District’s long term capital needs and make recommendations for designating reserves for the District’s future capital replacement. Trustees Golden and Washburn volunteered and were appointed.
- b. Energy and Environmental Conservation Committee – to evaluate potential energy and environmental conservation measures currently in use, and suggest further measures including the use of Solar Panels. Trustees Halliday and Doggett volunteered and were appointed to the committee.
- c. Policy Committee – To evaluate the District’s Internal Control Policies and oversees the preparation of an Internal Control Manual. Review other policies and update them where needed. Trustee Clausnitzer volunteered. President Prola appointed Trustees Clausnitzer and McLeod to the committee.

President Prola directed Manager Chindi Peavey to send out an e-mail to all trustees inviting them to participate in the committees and stated that anyone else who volunteers in response to the message would be appointed to the committees. Final membership in the committees will be confirmed at the May Board meeting.

District Manager Chindi Peavey presented the Monthly Operational Report for March 2013.

District Manager Chindi Peavey presented the Manager’s Report for March 2013

- a) District Manager Chindi Peavey met state representatives in Sacramento on March 20 with staff members Erika Castillo, Miguel Cardenas and retired manager John Rusmisel.
- b) District Manager Chindi Peavey will attend the Spring Quarterly Meeting of the MVCAC with Environmental Specialist Erika Castillo on May 3 & 4. Both will participate in a training session on how to produce webinars for continuing education.
- c) The Annual Dinner for the Alameda County Special District Association (ACSDA) was held on March 28. Manager Chindi Peavey and Trustee Barbara Halliday attended.
- d) District Manager Chindi Peavey attended the annual meeting of the Lyme Disease Advisory Committee on March 15. This committee advises the California Department of Health Services on Public education on Lyme Disease and other tick-borne infections. Dr. Peavey represents Mosquito and Vector Control agencies on the committee.
- e) Trustee Jan Washburn and Manager Chindi Peavey met with Berkeley Mayor Tom Bates in March
- f) District Manager Chindi Peavey presented a list of upcoming events.

During Board Member Announcements, President Jim Prola presented a plaque to Past President Jan Washburn commemorating his service as Board President in 2012.

President Prola asked if any trustees had requests for items to be added to the agenda for the next Board meeting. There were no requests for additional items to be placed on the agenda for May.

The meeting adjourned at 6:00 PM.

Respectfully submitted,

Barbara Halliday, Vice President

Approved as written and/or corrected
at the 997th meeting of the Board of
Trustees held May 10, 2013

Jim Prola, President
BOARD OF TRUSTEES