

**Agenda item: 1035.4**

**MINUTES**

1034<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

JUNE 8TH, 2016

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TIME: 5:00 P.M.  
PLACE: Office of the District, 23187 Connecticut Street, Hayward  
TRUSTEES: Richard Guarienti, President, City of Dublin  
Kathy Narum, Vice-President, City of Pleasanton  
Robert Dickinson, Secretary, City of Piedmont  
Humberto Izquierdo, County-at-Large  
P. Robert Beatty, City of Berkeley  
Wendi Poulson, City of Alameda  
Scott Donahue, City of Emeryville  
George Young, City of Fremont  
Elisa Marquez, City of Hayward  
James N. Doggett, City of Livermore  
Eric Hentschke, City of Newark  
Jan O. Washburn, City of Oakland  
Ursula Reed, City of San Leandro  
Ronald Quinn, City of Union City

Vice-President Narum called the regularly scheduled Board meeting to order at 5:00 P.M.  
Trustee Doggett arrived at 5:10 P.M.

Trustees, Narum, Izquierdo, Poulson, Donahue, Young, Marquez, Doggett, Hentschke, Washburn, and Quinn were present; Trustees Guarienti, Dickinson, Beatty, and Reed were absent.

Vice-President Narum invited members of the public to speak on any issue relevant to the District, staff member Erika Castillo and SCI Consultant Melanie Guillory-Lee were present.

The board approved the minutes of the 1033<sup>rd</sup> meeting held May 11<sup>th</sup>, 2016. (Washburn, Marquez)– unanimous; Trustees Narum, Izquierdo, Quinn -abstained.

Vice-President Narum congratulated Trustee Marquez on her re-election to the Hayward City Council and after welcoming Trustee Izquierdo, asked Trustees for brief introductions, which were provided.

Melanie Guillory-Lee from SCI Consulting Group presented the 2016-17 Preliminary Engineer Report (responses by her in parentheses). Vice-President Narum asked if the Budget Committee's latest budget was incorporated into the report (yes). Trustee Marquez asked if the report is annual (yes) and if the rate is the same for all types of property (single family benefit equivalent are the units used in calculations). The oral report also included a

synopsis of the Carmichael Recreation and Park District's Benefit Assessment legal case. Trustee Donahue asked if a similar suit of invalidating a benefit assessment could be drawn against mosquito abatement districts (no, because The CA Health and Safety code is a separate referenced code, but proper budget precautions must always be made).

The board approved resolution 1034-1 continuing assessments for fiscal year 2016-17, preliminarily approving the engineer's report, and providing for notice of hearing (Washburn, Donahue)– unanimous.

Staff member Erika Castillo explained resolution 1034-2 and provided a history and purpose of the Programmatic Environmental Impact Report. Vice-President Narum commented that this can still be challenged for the next thirty days. Trustee Hentschke mentioned his prior membership involvement in Save the Wetland in Mayhews (S.W.I.M). The board approved resolution 1034-2 certifying the final Programmatic Environmental Impact Report (PEIR) for the ACMAD integrated mosquito management program. (Washburn, Quinn)– unanimous.

Staff member Erika Castillo also explained resolution 1034-3 adopting findings, approving mitigation activities, and authorizing approval for the ACMAD integrated mosquito management program and related actions pursuant to the California Environmental Quality Act (CEQA). (Washburn, Doggett)– unanimous.

After a presentation by the District Manager and further explanation from Trustee Washburn on the mosquito research increase and a question from Trustee Marquez on if the board room expansion is included in the budget (yes), the board approved the final budget for fiscal year 2016-17 (Washburn, Marquez)– unanimous

The board entered closed session to discuss the District Manager's twelve-month evaluation pursuant to Government Code Section 54957.6.

The board came out of closed session and Vice-President Narum reported that no action was taken.

Vice-President Narum, representing the Manager Evaluation Committee, recommended an addendum to be added to District Manager Ryan Clausnitzer employee contract by the District's attorney increasing the salary by 4%, as of July 1<sup>st</sup> 2016. The addendum also provides \$55,000 towards obtaining an MPA degree from UC Berkeley in 2017-18 with the condition of employment for 5 years after completion (\$11,000 per year forgiven) and adequate employee evaluations. (Marquez, Donahue)– unanimous.

The board approved and adopted revisions to chapters 500, 600, 700 of ACMAD policies, after the second reading. (Doggett, Washburn)– unanimous.

The Board reviewed warrants dated May 15, 2016 numbering 054816 through 057616 amounting to \$150,439.53 and warrants dated May 31, 2016 numbering 057716 through 061216 amounting to \$121,469.33.

The Board reviewed the budget summary received as of May 31<sup>st</sup>, 2016.

The District Manager presented the Monthly Staff Report for May 2016. Trustee Donahue offered assistance, if needed, in coordination of mosquito control at the EBMUD's wastewater treatment facility. Trustee Washburn promoted Bug Day at the UC Berkeley Botanical Garden and answered questions (in parentheses) from: Trustee Quinn regarding

the date (June 19<sup>th</sup>, Father's Day), and Trustee Marquez if there was a fee (entrance and parking). Trustee Poulson asked if the link to harassment and discrimination training can be re-sent (yes). Vice-President Narum asked if the quarterly report will be promoted on Twitter and Facebook. Staff member Erika Castillo answered that the report will be available in that format.

Vice-President Narum asked for reports on conferences and seminars attended by Trustees, there were none.

Vice-President Narum asked for announcement from the Board, there were none.

Vice-President Narum asked trustees for items to be added to the agenda for the July Board meeting, there were none.

The meeting adjourned at 6:14 P.M.

**Respectfully submitted,**

Approved as written and/or corrected  
at the 1035<sup>th</sup> meeting of the Board of  
Trustees held July 13th, 2016

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Richard Guarienti, President  
BOARD OF TRUSTEES

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Robert Dickinson, Secretary  
BOARD OF TRUSTEES