

## A G E N D A

1011th MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
July 9, 2014

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**TIME:** 5:00 P.M.  
**PLACE:** Office of the District, 23187 Connecticut Street, Hayward  
**TRUSTEES:** Barbara Halliday, President, City of Hayward  
Ryan Clausnitzer, Vice-President, City of Alameda  
George Young, Secretary, City of Fremont  
County-at-large, vacant  
City of Oakland, vacant  
James N. Doggett, City of Livermore  
City of Emeryville, vacant  
Richard Guarienti, City of Dublin  
Robert Dickinson, City of Piedmont  
Kathy Narum, City of Pleasanton  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

1. **Call to order**
2. **Roll call**
3. **Public Comment** President Halliday invites any member of the public to speak at this time on any issue relevant to the District. (Each individual is limited to five minutes)
4. **Approval of the Minutes** of the 1010th meeting held June 11, 2014. (Board action required)
5. **Public Hearing** on the proposed tax rate. (Information only.)
6. **Resolution 1011-1**, a resolution ordering the levy of assessments for fiscal year 2014-15 for the Alameda County Mosquito Abatement District Mosquito and Disease Control Assessment. (Board action required)
7. **Presentation by John Bliss on surveying property owners in the City of Albany** to determine their interest in having the District extend service to their city. (Board action required)
8. **Financial Reports**
  - a. **Review of the Warrants** dated June 15, 2014 numbering 062014 through 064914 amounting to \$133,515.06 and warrants dated June 30, 2014 numbering 065014 through 068314 amounting to \$127,194.40 (Information only)
  - b. **Review of Account Balances** as of June 30, 2014. The handout for item gives the Amount Budgeted for each category, Amount Expended to date, Balances, and Percent Expended. (Information only)

- c. **Review of Account Balance Summary** as of June 30, 2014. The handout for this item gives the total amount expended to date and the cash balance in the County Treasury (Information only)
  - d. **Review of Revenue Statement** as of June 30, 2014. (information only)
- 9. **Presentation of Monthly Operational Report** for June 2014. (Information only)
- 10. **Manager's Report** for June 2014. (Information only unless otherwise noted)
  - a. West Nile Virus update and response
  - b. Director's Memorandum on Mosquito Management from USFW
  - c. Source Reduction Permit update
  - d. Programmatic Environmental Impact Report update
  - e. Development of Financial Reserve Policies
- 11. President Halliday asks trustees for items to be added to the agenda for the next Board meeting. (Information only)
- 12. Reports on Conferences and Seminars attended by Trustees. (information only)
- 13. Announcements from members of the Board. (Information only)
- 14. Adjournment

CITIZENS ATTENDING THE MEETING MAY SPEAK ON ANY AGENDA ITEM AT THEIR REQUEST!

**Please Note: A copy of this agenda is also available at the District website, [www.mosquitoes.org](http://www.mosquitoes.org) or via email by request. Alternative formats of this agenda can be made available for persons with disabilities. Please contact the district office at (510) 783-7744, via FAX (510) 783-3903 or email at [acmad@mosquitoes.org](mailto:acmad@mosquitoes.org) to request an alternative format.**

MINUTES

1010th MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
JUNE 11, 2014

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TIME: 5:00 P.M.  
PLACE: Office of the District, 23187 Connecticut Street, Hayward  
TRUSTEES: Barbara Halliday, President, City of Hayward  
Ryan Clausnitzer, Vice-President, City of Alameda  
George Young, Secretary, City of Fremont  
County-at-Large, vacant  
City of Oakland, vacant  
James N. Doggett, City of Livermore  
Robert Dickinson, City of Piedmont  
City of Emeryville, vacant  
Richard Guarienti, City of Dublin  
Kathy Narum, City of Pleasanton  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

The Manager's Evaluation Committee met at 4:30 to discuss the Manager's evaluation and advancement from Salary Step 3 to Salary Step 4.

Board President Halliday called the Regularly Scheduled Board meeting to order at 5:10 PM

Trustees Robert Dickinson and Ron Quinn were absent.

President Halliday proposed moving Item 3, a closed session on the Manager's evaluation to a position after Item 7, and allow guest speaker Jennifer PerLee of SCI Consulting to present the Engineer's Report earlier (Halliday/Washburn, unanimous)

President Halliday invited members of the public to speak on issues relevant to the District.

The Board approved the Minutes of the 1009th meeting held May 14, 2014. (Prola / Washburn, unanimous) with Spinola abstaining

Jennifer PerLee from SCI Consulting Group presented the Engineers Report for fiscal year 2014-2015 (Information only).

The Board passed Resolution 1010-1, a resolution of intention to levy assessments for fiscal year 2014-15, preliminarily approving the Engineer's Report and providing for

notice of hearing for the Alameda County Mosquito Abatement District Mosquito and Disease Control Assessment. (Prola / Spinola, unanimous)

The Board passed Resolution 1010-2, adopting the budget for fiscal year 2014/2015 (Washburn / Spinola, unanimous)

The Board entered closed session

The Board came out of closed session

President Halliday reported out from closed session that the Board had completed the evaluation of Manager Chindi Peavey and approved her advancement from Step 3 to Step 4 in the Manager's salary schedule, effective July 1. The committee will complete the written evaluation and present it to Manager Peavey on July 9.

The Board reviewed Warrants dated May 15, 2014 numbering 056614 through 059114 amounting to \$87,767.03 and warrants dated May 31, 2014 numbering 059214 through 061914 amounting to \$110,420.94 (Information only). President Halliday asked Manager Peavey why there were two identical charges of 803.76 for TelePacific in the set of warrants for May 15. Manager Peavey said she would check with Clarence for the explanation.

The Board reviewed Account Balances and revenues received as of May 31, 2014.

The Board reviewed Revenues received as of May 31, 2014 for Fiscal Year 2013-14.

District Manager Chindi Peavey presented the Monthly Operational Report for May 2014.

District Manager Chindi Peavey presented the Manager's Report for May 2014. (Information only)

1. Aerial Pool Survey. The annual survey for neglected swimming pools in Dublin, Pleasanton Livermore was received and technicians are checking pools now. A second aerial survey over the cities of Fremont, Union City Newark, Hayward and Castro Valley, was completed on May 27.
2. Update on Albany Survey –John Bliss of SCI to come to the July Board Meeting to provide information on surveying the residents of Albany about joining the district.
3. The rate that the District pays for the Employer's share of CalPERS retirement costs will increase an additional 0.8% in 2015-16 due to the fact that no new employees will be joining the existing 2% @ 55 pool and that pool will rely on an ever-decreasing number of active employees in that pool. New employees are in a new 2% @ 62 pool. The exact amount of the increase will be reported in the Actuarial Report for the CalPERS retirement pool which is expected to be received in October.

4. Invasive Aedes Response Plan – A draft plan for the response to the potential introduction of *Aedes aegypti* or *Ae. albopictus* to Alameda County has been developed. The draft is in the Board packet and an amount of \$250,000 has been added to the budget for 2014-15 under Reserves for Public Health Emergencies.
5. Status of Trustee Appointments. A letter has been sent to each member of the Oakland City Council asking for their participation in appointing a new trustee for their city. Manager Chindi Peavey contacted the City of Emeryville, and was told that there are currently no candidates for the position.
6. Programmatic Environmental Impact Report. The Draft PEIR is still being edited. A new appendix E has been sent to Cardno-Entrix by Wes Maffei. The District is hoping to complete the Draft in late June and release it to the public.
7. The 2012-13 Biennial Report has been finalized and is being distributed. Each trustee was given one copy. District staff will be taking several copies to each city.
8. Public Education events in June include the Alameda County Fair (June 18 - July 6) and Bug Days at the UC Botanical Garden on June 15.

President Halliday asked if there were any announcements from members of the Board.

The meeting adjourned at 6:15 PM.

Respectfully submitted,

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George Young, Secretary

Approved as written and/or corrected  
at the 1011<sup>th</sup> meeting of the Board of  
Trustees held July 9, 2014

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Barbara Halliday, President  
BOARD OF TRUSTEES

RESOLUTION NO. 1011-1

A RESOLUTION ORDERING THE LEVY OF ASSESSMENTS  
FOR FISCAL YEAR 2014-15  
FOR THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
MOSQUITO AND DISEASE CONTROL ASSESSMENT

**WHEREAS**, the Alameda County Mosquito Abatement District ("District") is authorized, pursuant to the authority provided in Health and Safety Code Section 2082 and Article XIII D of the California Constitution, to levy assessments for mosquito and disease control projects and services; and

**WHEREAS**, such mosquito surveillance and control projects and services provide tangible public health benefits, reduced nuisance benefits and other special benefits to the public and properties with the areas of service; and

**WHEREAS**, an assessment for mosquito and disease control projects and services has been given the distinctive designation of the "Mosquito and Disease Control Assessment" ("Assessment"), and is primarily described as encompassing the boundaries of Alameda County (excluding the City of Albany); and

**WHEREAS**, the Assessment was authorized by an assessment ballot proceeding conducted in 2008 and approved by 70.19% of the weighted ballots returned by property owners, and such Assessments were levied by the Board of Trustees of the Alameda County Mosquito Abatement District by Resolution No. 937-1 passed on May 14, 2008;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Alameda County Mosquito Abatement District that:

**SECTION 1.** SCI Consulting Group, the Engineer of Work, prepared an engineer's report in accordance with Article XIII D of the California Constitution and Section 2082, et. seq., of the Health and Safety Code for the Assessment (the "Report"). The Report have been made, filed with the District and duly considered by the Board and is hereby deemed sufficient and approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

**SECTION 2.** On June 11, 2014, this Board adopted Resolution No. 1010-1 to continue to levy and collect the Assessments for fiscal year 2014-15, preliminarily approving the Engineer's Report, and providing for notice of hearing on July 9, 2014, at the hour of 5 o'clock p.m. at the Alameda County Mosquito Abatement District Office located at 23187 Connecticut Street, Hayward, California.

**SECTION 3.** At the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy of Assessment were fully heard and considered by this Board, an all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board there by acquired jurisdiction to order the levy of Assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

**NOW, THEREFORE, IT IS FOUND, DETERMINED, RESOLVED AND ORDERED, that:**

**SECTION 4.** The above recitals are true and correct

**SECTION 5.** The public interest, convenience and necessity require that the levy be made.

**SECTION 6.** The Engineer's Report for the Assessment together with the proposed Assessment roll for fiscal year 2014-15 is hereby confirmed and approved.

**SECTION 7.** That based on the oral and documentary evidence, including the Engineer's Report offered and received at the public hearing, the Board expressly finds and determines that: (a) each of the several lots and parcels of land subject to the Assessment will be specially benefited by the services to be financed by the Assessment proceeds in at least the amount of the Assessment apportioned against such lots and parcels of land, respectively; and (b) that there is substantial evidence to support , and the weight of the evidence preponderates in favor of, said finding and determination as to special benefit to property from the mosquito and disease control services to be financed with Assessment proceeds.

**SECTION 8.** That Assessments for fiscal year 2014-15 shall be levied at the rate of two dollars and fifty cents (\$2.50) per single family equivalent benefit unit as specified in the Engineer's Report for fiscal year 2014-15 with estimated total annual Assessment revenues as set forth in the Engineer's Report; and

**SECTION 9.** That the mosquito and disease control project and services to be financed with Assessment proceeds described in the Engineer's Report are hereby ordered.

**SECTION 10.** No later than August 9<sup>th</sup> following such adoption, the Board shall file a certified copy of the Assessment and a certified copy of this resolution with the Auditor of the County of Alameda ("County Auditor"). Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of Assessment. The Assessments shall be collected at the same time and in the same manner as County taxes are collected and all the laws providing for collection and enforcement shall apply to the collection and enforcement of the Assessments. After collection by the County, the net amount of the Assessments, after deduction of any compensation due the County for collection, shall be paid to the Mosquito and Disease Control Assessment.

**SECTION 11.** All revenues from Assessments shall be deposited in a separate fund established under the distinctive designation of the Alameda County Mosquito Abatement District Mosquito, and Disease Control Assessment.

**SECTION 12.** The Assessment, as it applies to any parcel, may be corrected, cancelled or a refund granted as appropriate, by order of the Board of Trustees of the District. Any such corrections, cancellations or refunds shall be limited to the current fiscal year.

**PASSED and ADOPTED** by the Alameda County Board of Trustees for the Alameda County Mosquito Abatement Program at a regular meeting thereof held on July 9, 2014, at 23187 Connecticut Street, Hayward, California, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

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President, Board of Trustees, Alameda County Mosquito  
Abatement District

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Secretary of the Board of Trustees, Alameda County  
Mosquito Abatement District



**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
LIST OF WARRANTS DATED JUNE 15, 2014**

<b>WARRANT NO.</b>	<b>PAYEE</b>	<b>FOR</b>	<b>ACCT NO.</b>	<b>AMT OF CHARGE</b>	<b>AMT OF WARRANT</b>
062014	Vector Biologist	Total salary less deduction for payroll	1011	2,445.22	
062014	Assist. Mosquito Control Tech.	"	1011	1,772.37	
062014	Vector Biologist	"	1011	2,589.74	
062014	Vector Biologist	"	1011	1,954.80	
062014	Vector Biologist	"	1011	2,665.97	
062014	Mosquito Control Technician	"	1011	2,005.21	
062014	Environmental Specialist	"	1011	2,442.79	
062014	Seasonal	"	1011	900.13	
062014	Field Supervisor	"	1011	2,935.84	
062014	Biological Specialist	"	1011	2,639.62	
062014	Entomologist	"	1011	3,150.36	
062014	Finance Manager	"	1011	2,323.08	
062014	Vector Biologist	"	1011	2,326.59	
062014	Seasonal	"	1011	1,009.89	
062014	Seasonal	"	1011	1,009.89	
062014	Assist. Mosquito Control Tech.	"	1011	2,341.74	
062014	IT Specialist	"	1011	2,542.71	
062014	District Manager	"	1011	3,231.02	
062014	Mechanic Specialist	"	1011	2,601.29	
062014	IRS	Federal tax withheld (payroll)	1011	7,292.10	
		Medicare Tax Withheld (payroll)	1011	854.26	
		District Contribution to Medicare (payroll)	1311	854.27	
062014	State of California	State Tax withheld (payroll)	1011	2,300.22	54,189.11
062114	Public Employees' Retirement System	Employee Contributions	1011	16.00	
		Employee Paid Member Contributions, 7% & 6.5%	1011	4,164.27	
		Employer Contribution 11.604% & 6.7%	1211	6,798.96	10,979.23
062214	Aetna Life & Annuity	Employee Contributions	1011		150.00
062314	CALPERS 457 Plan	Employee Contributions - PERS 457	1011		4,688.00
062414	Delta Dental Plan	Monthly Premium	1411		4,610.48
062514	Vision Service Plan	Health premium	1411		892.08
062614	Airgas NCN	Dry ice	3131		41.08

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
LIST OF WARRANTS DATED JUNE 15, 2014**

WARRANT			ACCT	AMT OF	AMT OF
NO.	PAYEE	FOR	NO.	CHARGE	WARRANT
062714	Adapco	Altosid, Vectolex, BVA	3391		22,121.86
062814	Bayside	Janitorial services, June 2014	3051		300.00
062914	Cintas	Laundry service	3071	134.25	
		Personal supplies	3031	0.00	134.25
063014	Corporate Park Landscaping	Landscape maintenance	3211		170.00
063114	Ca Dept of Public Health	Re-certification fee	3391		1,560.00
063214	Clarke	Natular XRT	3391		6,001.14
063314	DePew, Rodney	Transmission service	3231		356.35
063414	Hayward Water	Utilities	3271		941.88
063514	KBA Docusys	Canon copier rental	3111		381.97
063614	Light House	Light bar, switch	3391		160.42
063714	Mar Len Supply	Pressure switch	3231		133.15
063814	NBC Supply	Gloves	3031		97.99
063914	PFM Asset Mgt	Investment advisory services	3411		1,622.25
064014	Pitney Bowes	Postage meter rental	3551		376.70
064114	Partsline	Screen and filter assembly	3231		103.69
064214	Peavey, Chindi	Replenishment of petty cash, DMV prtint out	3111	26.08	
		Chicken feed	3391	6.90	
		Public education	3392	9.25	
		Toll	3351	32.62	74.85
064314	Results 2day Marketing	Advertisement Bart, PennySaver	3392		9,894.41
064414	Sonitrol	Monitoring fee	3551		531.00
064514	Team Builders	Aerial survey	3391		7,740.00
064614	Techniclean	Tissue, seat cover	3051		77.20
064714	United Textile	Cooling band	3391		39.24
064814	Waste Management	Garbage service for May	3271		116.61
064914	Rocky Mountain	Cobblers - boots for GM	3031	120.00	
		Target - hand towel	3031	23.98	
		Target - Lysol, Dixie	3051	57.49	
		Bayside - keys	3111	21.71	
		Godaddy - annual fee	3111	133.68	

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
LIST OF WARRANTS DATED JUNE 15, 2014**

WARRANT NO.	PAYEE	FOR	ACCT NO.	AMT OF CHARGE	AMT OF WARRANT
		Evergreen - toner	3111	286.48	
		Office Depot - binders	3111	58.83	
		Galis - badges	3111	216.80	
		Canon - copier rental	3111	347.62	
		Home Depot - AA battery	3111	6.98	
		Artic - dry ice	3131	74.60	
		Home Depot - tools	3171	22.48	
		Home Depot - bit set	3171	9.97	
		Home Depot - saw	3171	140.61	
		Home Depot - plywood, bracket	3211	152.08	
		Home Depot - artificial rug	3211	24.12	
		Target - bench	3211	184.63	
		Locker Door - re-key	3211	62.00	
		Home Depot - 45 gal can	3211	27.22	
		NewYork - car chargers	3231	35.92	
		Target - washer fluid	3231	2.99	
		Lock Docker - keys for trucks	3231	8.18	
		Transtar - repair transmission	3231	188.39	
		TelePacific - communication expenses	3291	238.18	
		Douglas - parking, Oakland City meeting, CP	3351	10.00	
		Courtyard - Breakfast, MVCAC, Santa Rosa, CP	3351	11.06	
		Courtyard - Hotel, MVCAC, Santa Rosa, CP	3351	317.82	
		Chevys - dinner, MVCAC, Santa Rosa, CP	3351	18.21	
		Hyatt - lunch, MVCAC, Santa Rosa, CP	3351	36.54	
		Togos - lunch, Finance Committee meeting	3351	106.59	
		Mama - meeting supplies, CP	3351	73.78	
		Fastrack - toll charges	3351	25.00	
		CSDA - leadership summit, CP	3351	625.00	
		Kinders - lunch, SC/GW	3351	19.35	
		Paypal - Tiger Salamander workshop	3391	350.00	
		Bayside - keys	3391	73.28	

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
LIST OF WARRANTS DATED JUNE 15, 2014**

WARRANT NO.	PAYEE	FOR	ACCT NO.	AMT OF CHARGE	AMT OF WARRANT
		Mike's Feed - chicken feed	3391	17.00	
		Mike's Feed - chicken feed	3391	51.00	
		Petco - chloramines remover	3391	32.35	
		Orchard - spray equipment	3391	43.65	
		CVS - sunscreen	3391	130.25	
		Mike's Feed - chicken feed	3391	109.30	
		Target - Wet Ones	3391	32.56	
		Big 5 - safety supplies	3391	69.72	
		CTC - newsletter subscription	3392	20.00	
		SCS - Deet repellent wipes	3392	362.95	
		Tap Plastics - mosq life cycle model supplies	3392	40.38	
		Home Depot - window screen	3392	7.39	
		PCCD - parking, public education show	3392	2.00	
		<b>Rocky Mountain Subtotal</b>			5,030.12
		<b>Total Warrants</b>			<b>133,515.06</b>

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
LIST OF WARRANTS DATED JUNE 30, 2014**

<b>WAR NO</b>	<b>PAYEE</b>	<b>FOR</b>	<b>ACCT NO</b>	<b>AMT OF CHARGE</b>	<b>AMT OF WARRANT</b>
065014	Vector Biologist	Total salary less deductions for payroll period	1011	2,564.06	
065014	Assist. Mosquito Control Tech.	"	1011	1,772.37	
065014	Vector Biologist	"	1011	2,708.58	
065014	Vector Biologist	"	1011	1,954.81	
065014	Vector Biologist	"	1011	2,665.98	
065014	Mosquito Control Technician	"	1011	2,005.21	
065014	Environmental Specialist	"	1011	2,561.62	
065014	Seasonal	"	1011	1,202.66	
065014	Field Supervisor	"	1011	2,935.83	
065014	Biological Specialist	"	1011	2,758.44	
065014	Entomologist	"	1011	3,269.19	
065014	Finance Manager	"	1011	2,397.35	
065014	Vector Biologist	"	1011	2,326.59	
065014	Seasonal	"	1011	1,104.87	
065014	Seasonal	"	1011	914.91	
065014	Assist. Mosquito Control Tech.	"	1011	2,341.75	
065014	IT Specialist	"	1011	2,542.70	
065014	Lab Seasonal	"	1011	1,380.81	
065014	District Manager	"	1011	3,231.02	
065014	Mechanic Specialist	"	1011	2,675.56	
065014	IRS	Federal Tax Withheld	1011	7,434.10	
		Medicare Tax Withheld	1011	881.51	
		District Contribution to Medicare	1311	881.54	
065014	State of California	State Tax Withheld	1011	2,327.60	56,839.06
065114	Public Employees' Retirement System	Employees contributions	1011	16.00	
		Employee paid member contributions, 7%, 6.5%	1011	4,164.27	
		District contribution 11.604%, 6.7%	1211	6,798.96	10,979.23
065214	Aetna Life & Annuity	Employee contributions	1011		150.00
065314	Calpers 457 Plan	Employees contributions - PERS 457	1011		4,688.00
065414	Calpers	Health insurance	1411		27,629.54
065514	Jefferson Pilot Financial	Life insurance premium	1411		99.45

	Elizabeth Anders	Trustee in lieu expenses - 1010th meeting	3351		-
	Dennis Bray	Trustee in lieu expenses - 1010th meeting	3351		-
065614	Ryan Clausnitzer	Trustee in lieu expenses - 1010th meeting	3351		100.00
065714	James Doggett	Trustee in lieu expenses - 1010th meeting	3351		100.00
	James Golden	Trustee in lieu expenses - 1010th meeting	3351		-
065814	Richard Guarienti	Trustee in lieu expenses - 1010th meeting	3351		100.00
065914	Barbara Halliday	Trustee in lieu expenses - 1010th meeting	3351		100.00
	Denny McLeod	Trustee in lieu expenses - 1010th meeting	3351		-
066014	Katherine Narum	Trustee in lieu expenses - 1010th meeting	3351		100.00
066114	Jim Prola	Trustee in lieu expenses - 1010th meeting	3351		100.00
066214	Ronald Quinn	Trustee in lieu expenses - sign warrants 06-15-14	3351		100.00
066314	William Spinola	Trustee in lieu expenses - 1010th meeting	3351		100.00
066414	Jan Washburn	Trustee in lieu expenses - 1010th meeting	3351		100.00
066514	George Young	Trustee in lieu expenses - 1010th meeting	3351		100.00
066614	AT&T	Yellow pages listing	3392		60.00
066714	Airgas	Dry ice	3131		432.47
066814	Adapco	Fourstar	3391		2,032.83
066914	AMCA	Membership renewal	3331		2,000.00
067014	Big Sky	Oil, tire recycle	3231		153.25
067114	Cintas	Personal supplies	3031	466.00	
		Laundry service	3071	707.86	1,173.86
067214	Dapper	Tires for V 38, V 39	3231		1,124.88
067314	Izumizaki, Michelle	Reimbursement, training in Sacramento	3351		126.56
067414	Light House	Light bar	3391		129.85
067514	Macke	Drinking filter rental	3551		65.00
067614	Mar Len	Replacement and modification spray rig V 46	3391		5,687.27
067714	PG & E	Utilities	3271		1,142.77
067814	Praxair	Dry ice	3131		75.70
067914	Pitney Bowes	Postage	3111		208.99
068014	Quill	Paper, ruled pads, envelopes	3111		303.08
068114	Team Builders	Survey flight	3391		6,390.00
068214	Verizon	Communication expenses	3291		195.09
068314	Wright Express	Fuel expenses, statement ended 06-15-14	3351		4,507.52

**Total Warrants**

**127,194.40**

**Account Balances as of June 30, 2014**

**Budget Year 2013-14**

Month 12 of 12 = 100% of Fiscal Year

	ACCOUNT	DESCRIPTION	EXPENDED IN JUNE	EXPENDED TO DATE	BUDGETED	BALANCE REMAINING	% EXPENDED
<b>SALARIES &amp; BENEFITS</b>	1011	Salary and Wages	127,328.90	1,369,493.20	1,557,129.00	187,635.80	87.95%
	1311	District Contribution to Retirement	13,597.92	154,035.13	169,085.00	15,049.87	91.10%
	1411	District Contribution to Medicare	1,735.81	18,612.68	22,578.00	3,965.32	82.44%
	1211	District Contribution to Health Care	33,231.55	388,426.62	431,448.00	43,021.38	90.03%
		<b>TOTAL</b>	<b>175,894.18</b>	<b>1,930,567.63</b>	<b>2,180,240.00</b>	<b>249,672.37</b>	<b>88.55%</b>
<b>SERVICES &amp; SUPPLIES</b>	3031	Clothing and Personal Supplies	707.97	4,335.88	8,492.00	4,156.12	51.06%
	3051	Household Expenses	434.69	4,711.89	5,375.00	663.11	87.66%
	3071	Laundry Service and Supplies	842.11	5,919.02	8,100.00	2,180.98	73.07%
	3111	Office Expenses	1,992.22	18,539.61	28,598.20	10,058.59	64.83%
	3131	Laboratory Supplies	623.85	12,776.69	22,960.00	10,183.31	55.65%
	3171	Small Tools and Instruments	173.06	1,069.11	2,400.00	1,330.89	44.55%
	3211	Maintenance - Structures & Improveme	620.05	9,514.68	17,503.00	7,988.32	54.36%
	3231	Maintenance Equipment	2,106.80	12,620.99	41,284.00	28,663.01	30.57%
	3271	Utilities	2,201.26	19,181.22	18,160.00	-1,021.22	105.62%
	3291	Communications	433.27	13,257.83	15,125.00	1,867.17	87.66%
	3331	Memberships, Dues, Subscriptions	2,000.00	17,852.00	25,843.84	7,991.84	69.08%
	3351	Transportation and Travel	6,910.05	72,138.19	96,550.00	24,411.81	74.72%
	3391	District Special Expenses	52,778.62	114,381.64	281,173.00	166,791.36	40.68%
	3392	Community Education	10,396.38	22,051.93	33,470.00	11,418.07	65.89%
	3411	Professional & Specialized Services	1,622.25	74,139.34	246,470.00	172,330.66	30.08%
	3471	Insurance - Collision, Liability etc	0.00	37,538.00	37,538.00	0.00	100.00%
	3491	Workers Compensation Insurance	0.00	48,381.00	48,381.00	0.00	100.00%
	3531	Insurance Fund - SIRS	0.00	0.00	25,000.00	25,000.00	0.00%
	3551	Rents, Leases - Equipment	972.70	7,517.70	8,350.00	832.30	90.03%
		<b>TOTAL</b>	<b>84,815.28</b>	<b>495,926.72</b>	<b>970,773.04</b>	<b>474,846.32</b>	<b>51.09%</b>
<b>CAPITAL</b>	5111	Structures and Improvements	0.00	0.00	70,000.00	70,000.00	0.00%
	5311	Equipment	0.00	129,048.49	134,000.00	4,951.51	96.30%
		<b>TOTAL</b>	<b>0.00</b>	<b>129,048.49</b>	<b>204,000.00</b>	<b>74,951.51</b>	<b>63.26%</b>
		<i>Annual Operating Expenditures</i>	<b>260,709.46</b>	<b>2,555,542.84</b>	<b>3,355,013.04</b>	<b>799,470.20</b>	<b>76.17%</b>
<b>OTHER</b>		Reserve for Contingencies	0.00	0.00	25,000.00	25,000.00	0.00%
		Post Employment Benefit Account	0.00	800,000.00	800,000.00	0.00	100.00%
		<b>TOTAL</b>	<b>0.00</b>	<b>800,000.00</b>	<b>825,000.00</b>	<b>25,000.00</b>	<b>96.97%</b>
	<b>GRAND TOTAL</b>	<b>260,709.46</b>	<b>3,355,542.84</b>	<b>4,180,013.04</b>	<b>824,470.20</b>	<b>80.28%</b>	

There will be further expenses from FY 13/14 that will be paid in July and accrued to this fiscal year

This does not include FY 12/13 expenses that were paid in 13/14

**STATEMENT OF EXPENDITURES - JUNE 30, 2014**  
**Budget Year 13-14**

	EXPENDITURES	TO-DATE	BUDGETED	BALANCE
Salary & Wages	175,894.18	1,930,567.63	2,180,240.00	249,672.37
Service and Supplies	84,815.28	495,926.72	970,773.04	474,846.32
Capital Expenditures	0.00	129,048.49	204,000.00	74,951.51
Reserve for Contingency	0.00	0.00	25,000.00	25,000.00
Post-Employment Benefit	0.00	800,000.00	800,000.00	0.00
<b>TOTAL</b>	<b>260,709.46</b>	<b>3,355,543.04</b>	<b>3,380,013.04</b>	<b>824,470.20</b>

IV. CASH BALANCE - June 30, 2014 : \$ XXXXXXXX (Does not include interest revenue for June)

Sincerely,

Chindi Peavey  
District Manager





## Summary of Revenues Received to Date May 31, 2014

Note: as of July 3, 3:30 PM there is not a new revenue report available from the County Treasurer.  
This report will be updated at the board meeting

	May	July-April	Received to Date	Budgeted	% of Budgeted
Ad Valorem Tax (includes redevelopment debits & credits)	\$ 96,914.72	\$ 1,658,957.57	\$ 1,755,872.29	\$ 1,535,792.00	114% <sup>a</sup>
Special Tax	\$ 70.66	\$ 800,747.43	\$ 800,818.09	\$ 810,000.00	99% <sup>a</sup>
Benefit Assessment	\$ 76.57	\$ 1,084,904.83	\$ 1,084,981.40	\$ 1,104,854.00	98% <sup>a</sup>
Other Revenues (Natl. Wildlife Refuge in lieu of taxes)	\$ -	\$ 194.53	\$ 194.53	\$ -	0% <sup>b</sup>
Interest on Pooled Money	\$ -	\$ -	\$ -	\$ 6,000.00	0% <sup>b</sup>
Misc rebates		\$ 284.37	\$ 284.37	\$ -	0%
Sale of Equipment		\$ 1,407.00	\$ 1,407.00	\$ 5,000.00	28% <sup>c</sup>
<b>Total revenue received</b>	<b>\$ 97,061.95</b>	<b>\$ 3,546,495.73</b>	<b>\$ 3,643,557.68</b>	<b>\$ 3,461,646.00</b>	<b>105%</b>

<sup>a</sup> Taxes are received from the County Controller's office in 3 installments:

50% December 15  
40% April 15  
10% June 30

<sup>b</sup> Interest is posted by County later in the year

<sup>c</sup> 2 surplus right-hand drive trucks were sold at auction in February

This is preliminary data from the County Auditor-Controller's Office, Tax Analysis Unit.  
Some of the amounts credited to our account will be accrued to the past fiscal year  
when the annual financial statements are prepared by the District's auditor

## Alameda County Mosquito Abatement District

### BOARD OF TRUSTEES

Barbara Halliday, President  
 Ryan Clausnitzer, Vice-President  
 George Young, Secretary  
 Robert Dickinson  
 James N. Doggett  
 Richard Guarienti  
 Kathy Narum  
 Jim Prola  
 Ronald E. Quinn  
 William M. Spinola  
 Jan Washburn

Chindi Peavey Ph.D

District Manager

[cpeavey@mosquitoes.org](mailto:cpeavey@mosquitoes.org)

### MONTHLY OPERATIONAL REPORT – June 2014

Dear Trustees:

Dear Trustees:

#### I. NARRATIVE

The District received a total of 116 requests for service during June. There were 42 mosquito-biting reports. The ten-year average for adult mosquito service requests in June is 36.4. 53 requests for mosquitofish were received and 19 requests for inspection of potential mosquito sources.

Larval control efforts in June were focused primarily on four species of mosquitoes: *Aedes dorsalis*, the summer saltmarsh mosquito; *Culex pipiens*, the house mosquito; *Culex tarsalis*, the encephalitis mosquito; and *Culiseta incidens*, the fish pond mosquito.

The summer saltmarsh mosquito, *Aedes dorsalis*, breeds in tidal salt marsh areas that flood only during the highest tides of the month. This mosquito is a day biter that can be found in larger grassy areas like parks and school yards after the adults emerge and fly away from the salt marshes. There were 4 service request that resulted from adult *Ae. dorsalis* in June.

The fish pond mosquito, *Culiseta incidens*, is found throughout the year in Alameda County. This mosquito can utilize many different types of sources found around homes including fish ponds, fountains, bird baths, untreated swimming pools and pool covers, boats, spas, and many more. A total of 1,398 mosquitofish were planted during the month. *Cs. incidens* was found at 18 service requests during the month.

*Culex pipiens*, the house mosquito, is a vector of West Nile virus and is found throughout the year in Alameda County with its peak populations occurring in late summer and fall. The larvae are found in underground sources such as storm drains, catch basins, sumps and flooded basements as well as in water treatment plants. There were 13 service requests attributed to *Cx. pipiens* during the month.

*Culex tarsalis*, the encephalitis mosquito, is a vector of West Nile virus as well as St. Louis and Western Equine Encephalitis. This mosquito is found in most areas of the county from February through October. The larvae are found in freshwater sources of all types. *Cx. tarsalis* was found at 8 service requests during the month.

## II. STATEMENT OF OPERATIONS – June 2014

### PROGRAM EVALUATION MEASUREMENTS

Mosquito service requests = 42 Ten-year average = 36.4  
 Five-year average = 29.2  
 Last year = 34  
 Range = 15-64  
 Number of all injuries during 2014 = 2

### TOTAL SERVICE REQUESTS

Fish requests	53
Mosquito biting	42
Request for inspection	19
Insect Identification	1
Other	1 (a request to retrieve fish)
	<b>116</b>

### OPERATIONS

Administration	960.25	Regular Hours	<b>2875</b>
Larval Surveillance & Control	1188.50	Overtime hours	19.25
Disease monitoring	1287.75	Total Work	2894.25
Laboratory	134.25		
Equipment & Facility Maintenance	156.75		
Public Education	102.25	Vacation hrs used	321
Interagency Communication	15.25	Sick hours used	35.5
Fish Rearing and Maintenance	20.75	Workers Comp Lv	0
Safety	21.50	ETO used	0
Misc	7	<b>Total Leave</b>	356.5
<b>Total Work</b>	<b>2,894.25</b>	<b>Total Hours</b>	3250.75

## Manager's Report

July 9, 2014

- a) West Nile Virus – Santa Clara County has more than half the WNV activity in California this year and there have been human cases in Stanislaus, San Joaquin, Contra Costa Counties. Fogging for adult mosquitoes has been carried out several times this year in the surrounding counties of San Joaquin, Contra Costa, Santa Clara and San Mateo, following the detection of WNV in adult mosquitoes. In Alameda County to date, WNV has been detected in 5 crows and virus has not been detected in mosquitoes. However, a discussion of the circumstances that might trigger adult mosquito control in Alameda County would be timely. (Information only)
- b) There is a new letter from the Washington office of US Fish and Wildlife Service regarding mosquito control work on National Wildlife Refuges. Much of the District's salt marsh mosquito habitat is on the Don Edwards National Wildlife Refuge. District staff has been communicating with Refuge staff for many years regarding mosquito control on the refuge. (Information only)
- c) The Coastal Region districts participating in the Source Reduction permit have commissioned an Informal Biological Evaluation (IBE) in preparation for a Biological Assessment and Biological Opinion from the USFW Office of Endangered Species. In Alameda County, the source reduction permit covers the cleaning of existing ditches in salt marshes with hand tools by District staff. (Information only)
- d) Update on the Programmatic Environmental Impact Report. (Information only)
- e) Developing a Formal District Policy on Financial Reserves – The District does not currently have a written formal policy on financial reserves. A Reserve Policy would enhance the District's transparency and accountability. I have been researching policies used by other special districts and am developing a framework for a Reserve Policy. A meeting of the Finance or Policy Committees will be held in the next two months to begin drafting a financial reserve policy. (Information only)