

MINUTES
**1004th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT**
DECEMBER 11, 2013
TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Jim Prola, President, City of San Leandro
Barbara Halliday, Vice-President, City of Hayward
Ryan Clausnitzer, Secretary, City of Alameda
Dennis Bray, County-at-large
Elizabeth Anders, City of Oakland
James N. Doggett, City of Livermore
Jim Golden, City of Emeryville
Richard Guarienti, City of Dublin
Denny McLeod, City of Piedmont
Kathy Narum, City of Pleasanton
Ronald Quinn, City of Union City
William M. Spinola, City of Newark
Jan O. Washburn, City of Berkeley
George Young, City of Fremont

President Jim Prola called the Regularly Scheduled Board meeting to order at 5:05 p.m.

Eleven board members were present. Absent from the meeting were Trustees Anders, Spinola, and Washburn.

President Prola invited members of the public to speak on issues relevant to the public; no members of the public were present.

The minutes of the 1003rd meeting held November 13, 2013 were reviewed. President Prola pointed out an error in the Minutes, stating that Kathy Narum was also appointed to the Nominating Committee at the November Board Meeting. The Board approved the Minutes as amended (Golden / Narum, unanimous, with Bray and Quinn abstaining.)

The Board reviewed warrants dated November 15, 2013 numbering 023314 through 025714 amounting to \$81,121.59 and warrants dated November 30, 2013 numbering 025814 through 028814 amounting to \$99,267.52.

The Board Reviewed the Account Balances for November 2013.

The Board reviewed the agreement with the Successor Agency to Union City's Redevelopment Agency addressing the disposition of properties pursuant to its Long Range Property Management Plan. The Board voted to approve the agreement (Halliday/Guarienti, unanimous)

President Prola presented the slate of candidates selected by the Nominating Committee. The Nominees were : Barbara Halliday for President, Ryan Clausnitzer for Vice President, and George Young for Secretary. The Board approved the slate of candidates (Quinn/Golden, unanimous)

District Manager Chindi Peavey presented the Monthly Operational Report for November and

announced that the Fall Quarterly Newsletter was completed and had been passed out to the Board members at the meeting.

District Manager Chindi Peavey presented the Manager's report:

- a. Mosquito and Vector Control Association of California (MVCAC). Board Member Ryan Clausnitzer stated that he would like to attend the Annual Conference of the MVCAC in February and the Board approved the trip.
- b. American Mosquito Control Association (AMCA) The annual conference will be held February 2-5, 2014. Staff members attending will be Bruce Kirkpatrick, Entomologist and Chindi Peavey, District Manager.
- c. District staff completed Continuing Education on December 3 and 5.
- d. Vector Control Joint Powers Agency (VCJPA) - The District received the annual retrospective adjustment refund check for the District's Worker's Compensation and Liability Programs. The refund check was for \$10,610. The check has been deposited in the District's Member Contingency Fund with the VCJPA. The balance in this account before deposit of this check was \$171,354.
- e. CPA Michael O'Connor of R.J. Ricciardi is processing information provided to him by Finance Manager Clarence Lam for the District's Financial Audit. Mr. O'Connor will spend the day at the District office on December 20th. Trustees Ryan Clausnitzer and Kathy Narum stated that they would come to the district at 2:00 PM on December 20th to meet with the auditor. Trustee Denny McLeod asked what level of audit was being done, is it the highest level possible. District Manager Chindi Peavey stated that she had made this inquiry of Mr. O'Connor last year and was assured that it was the highest level possible, but that she would speak to Mr. O'Connor again this year and get clarification again.

President Prola asked for reports on conferences and seminars attended by Trustees. Trustee Ryan Clausnitzer stated that he had attended the Coastal Region Continuing Education Workshops on December 3 and 5. He maintains a Public Health Pesticide Applicator license in his job in San Francisco with the Department of Environmental Health and regularly attends the continuing education events put on by Coastal Region vector control agencies.

President Prola asked for announcements from members of the Board. Trustee Denny McLeod announced that he would be retiring from the Board in January 2014. He expressed his thanks to all of the other board members and in particular praised Trustees Golden, Quinn and former District Manager John Rusmisl for their work with him on passing the benefit assessment; Trustee Doggett and others for their work on the expansion of the District's headquarters and Jan Washburn and others for their work on selecting a successor to former District Manager John Rusmisl. Trustee McLeod expressed his pride in the work done by himself and other Board members in setting up the OPEB Trust to ensure that the cost of retiree health benefits will be fully covered and do not become a drain on District resources in the future. Trustee Ron Quinn and others expressed their thanks to Mr. McLeod for his leadership and inspiration, his work on District finances and future planning.

President Prola asked if there were any items to add to agenda for the next Board meeting on January 8th. There were no requests for additional items to be placed on the agenda for November.

The meeting was adjourned at 5:35 PM.

Respectfully submitted,

Ryan Clausnitzer, Secretary

Approved as written and/or corrected
at the 1005th meeting of the Board of
Trustees held January 8, 2014

Jim Prola, President
BOARD OF TRUSTEES