

**AGENDA**  
1079<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
MAY 13TH, 2020

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TIME: 5:00 P.M.  
PLACE: Teleconference Only, **see below**  
TRUSTEES: Wendi Poulson President, City of Alameda  
P. Robert Beatty, Vice-President, City of Berkeley  
Betsy Cooley, Secretary, City of Emeryville  
Cathy Roache, County-at-Large  
Shawn Kumagai, City of Dublin  
George Young, City of Fremont  
Elisa Márquez, City of Hayward  
James N. Doggett, City of Livermore  
Eric Hentschke, City of Newark  
Jan O. Washburn, City of Oakland  
City of Piedmont, vacant  
Julie Testa, City of Pleasanton  
Victor Aguilar, City of San Leandro  
Subru Bhat, City of Union City

1. Call to order.
2. Roll call.
3. President Poulson invites any member of the public to speak at this time on any issue relevant to the District. (Each individual is limited to three minutes).
4. Approval of the minutes of the 1078<sup>th</sup> meeting held April 8<sup>th</sup>, 2020 (**Board action required**)
5. Presentation and approval of the final budget for fiscal year 2020-21 (**Board action required**)
6. Presentation of the preliminary Engineers Report for fiscal year 2020-2021 by Melanie Guillory-Lee from SCI Consulting Group (Information only)
7. Resolution 1079-1 intending to continue assessments for fiscal year 2020-21, preliminarily approving the engineer's report, and providing for notice of hearing. (**Board action required**)
8. LAFCo (Local Agency Formation Commission) Special District Alternate Seat Election Wednesday, July 8<sup>th</sup>, 2020. (**Board action required**)
  - a. Nomination for incumbent Georgan Vonheeder-Leopold of Dublin-San Ramon Sanitary District if no other nominations are provided
  - b. ACMAD Presiding Officer designation
    - i. Presiding Officer: ACMAD Board President Wendi Poulson
    - ii. Presiding Officer Alternate: ACMAD Board Vice-President Robert Beatty
9. Staff report update on the District's response to COVID-19 (Information only)
  - a. Board President Declaration declaring an alteration to the regular board meeting location due to a local emergency caused by the COVID-19 Pandemic

- b. Order of the Health Officer of the County of Alameda generally requiring members of the public and workers to wear face coverings
  - c. Governor Newsome Executive Order
    - i. N-61-20 (delinquent property taxes)
    - ii. N-62-20 (workers compensation)
10. Transition of seasonal Office/ IT Assistant position to full-time Public Outreach Coordinator (Information only)
- a. Staff report
  - b. ACMAD 2018-2021 Strategic Plan
  - c. Seasonal Office/ IT Assistant job description
  - d. Public Outreach Coordinator job position
  - e. Salary survey and proposed range
11. Staff report on the 1<sup>st</sup> full month of solar energy production (Information only)
12. Financial Reports as of April 30<sup>th</sup>, 2020: (Information only).
- a. Check Register
  - b. Income Statement
  - c. Investments, reserves, and cash report
  - d. Balance Sheet
13. Presentation of the Monthly Staff Report (Information only).
14. Presentation of the Manager's Report (Information only).
- a. Staff Anniversary
  - b. Expiring certificates: AB1825- Kumagai, AB1234 Beatty
  - c. Interest in applying as an Alternate Trustee Board Representative for the VCJPA
  - d. LAFCo annexation application update
15. Board President asks for reports on conferences and seminars attended by Trustees.
16. Board President asks for announcements from members of the Board.
17. Board President asks trustees for items to be added to the agenda for the next Board meeting.
18. Adjournment.

RESIDENTS ATTENDING THE MEETING MAY SPEAK ON ANY AGENDA ITEM AT THEIR REQUEST.

**Please Note: Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Ryan Clausnitzer at least 48 hours before the meeting at 510-783-7744 or [acmad@mosquitoes.org](mailto:acmad@mosquitoes.org).**

**IMPORANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:**

Based on the mandates by the Governor in Executive Order 33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via teleconference using Zoom. (See Executive Order 29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

**HOW TO OBSERVE THE MEETING:**

**Telephone:** Listen to the meeting live by calling Zoom at **(669) 900-6833**

Enter the **Meeting ID#** 849-5697-7914 followed by the pound (#) key.

**Computer:** Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/84956977914>

**Mobile:** Log in through the Zoom mobile app on a smartphone and enter **Meeting ID#** 849-5697-7914

**HOW TO SUBMIT PUBLIC COMMENTS:**

**Before the Meeting:** Please email your comments to [acmad@mosquitoes.org](mailto:acmad@mosquitoes.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 12:00 PM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments.

**Contemporaneous Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. Please email your comments to [acmad@mosquitoes.org](mailto:acmad@mosquitoes.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.