

**Agenda item: 1046.4**

**MINUTES**

**1045<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT**

**JUNE 14TH, 2017**

---

**TIME:** 5:00 P.M.  
**PLACE:** Office of the District, 23187 Connecticut Street, Hayward  
**TRUSTEES:** Kathy Narum, President, City of Pleasanton  
Elisa Marquez, Vice-President, City of Hayward  
Wendi Poulson, Secretary, City of Alameda  
Humberto Izquierdo, County-at-Large  
P. Robert Beatty, City of Berkeley  
Richard Guarienti, City of Dublin  
Betsy Cooley, City of Emeryville  
George Young, City of Fremont  
James N. Doggett, City of Livermore  
Eric Hentschke, City of Newark  
Robert Dickinson, City of Piedmont  
Ed Hernandez, City of San Leandro  
Ronald Quinn, City of Union City  
City of Oakland, vacant

Board President Narum called the regularly scheduled Board meeting to order at 4:59 P.M.

Trustees Narum, Marquez, Poulson, Izquierdo, Beatty, Guarienti, Cooley, Young, Doggett, Hentschke, Dickinson, Hernandez, and Quinn were present.

Board President Narum invited members of the public to speak on any issue relevant to the District. District Manager Ryan Clausnitzer joined Temporary Manager Jan Washburn as District staff representatives.

The Board approved the minutes of the 1044<sup>th</sup> meeting held May 8<sup>th</sup>, 2017. (Beatty, Cooley)– unanimous. Board President Narum reminded the Board of the importance of following the Ralph M. Brown Act when communicating via email.

After answering a question from Trustee Hernandez regarding any tax rate change this year (no, it remains at \$2.50 per SFE), the Board approved resolution 1045-1 ordering the levy of assessments for fiscal year 2017-18 for the Alameda County Mosquito Abatement District and Disease Control Assessment. (Doggett, Guarienti)– unanimous.

The Board entered closed session to discuss the District Manager's twelve-month evaluation pursuant to Government Code Section 54957.6.

The Board came out of closed session, and President Narum reported that no action was taken.

Trustee Marquez, representing the Manager Evaluation Committee, recommended increasing the District Manager salary by 4%, as of July 1<sup>st</sup>, 2017 and will seek legal advice on the possibility of awarding a cash bonus upon completion of the MPA degree. Trustee Dickinson asked if this can be changed after legal advice is given (yes). Trustee Hernandez asked where this legal advice will come from (the City of Pleasanton's city attorney). Trustee Cooley asked if there are different rules for different types of governments (e.g., special district versus city; yes) (Marquez, Cooley)– unanimous.

Trustee Dickinson asked if the reasons for the creation of a new account with Bank of the West are due to efficiency issues with banking with the County of Alameda. The District Manager answered that the reasons for the account are because some vendors are now requiring electronic payments and there is a need to pay some District vendors more quickly. Trustee Hernandez asked if banking changes were due to pressures to divest from DAPL (no). The Board approved resolution 1045-2 authorizing opening a checking account with Bank of the West, specifically for ACH (electronic) payments (Guarienti, Marquez)– unanimous.

The finance committee provided background on the amendment to the investment advisory agreement with PFM Asset Management, LLC and answered the following questions: Trustee Marquez asked if the finance committee reviewed the change (yes). Trustee Dickinson asked if this issue was related to Wells Fargo? Trustee Cooley answered that this was a separate issue; Wells Fargo is related to another fund managed by PFM. Trustee Hernandez asked for the approximate fund balance (4.1 million) (Beatty, Doggett)– unanimous.

After asking why there were only three quotes provided (only those firms responded), Trustee Hernandez asked if there is a policy of only purchasing vehicles within Alameda County? The District Manager responded that there is not an in-county purchasing policy, but if prices are comparable to out-of-county vendors, recommendations will favor local businesses. Trustee Guarienti added that the price is fair and most likely due to a government discount. Trustee Izquierdo confirmed that car dealerships do provide fleet-service discounts. The Board awarded the contract to the Dublin Automotive Group for the purchase of two 2017 GMC Canyon trucks replacing two District lab vehicles (Dickinson, Doggett)– unanimous.

The Board approved the request for sole-source purchase of a 2017 Argo Adventure 8x8 ST from Liewer Enterprises, INC. (Doggett, Beatty)– unanimous.

The Board reviewed warrants dated May 15, 2017 numbering 052617 through 059117 amounting to \$193,889.76, and warrants dated May 31, 2017 numbering 059217 through 062617 amounting to \$130,387.55.

The Board reviewed the budget summary received as of May 31, 2017.

The Board reviewed the Investments, Reserves, and Cash Balance as of May 31, 2017.

The District and Temporary Managers, presented the Staff report for May 2017. Board President Narum encouraged Trustees to attend the opening of the Alameda County fair on Friday, June 16<sup>th</sup>, 2017 at 10:15 A.M., specifically a cattle-drive down the streets of Pleasanton.

The District Manager presented the Manager's report for May 2017. Trustee Quinn asked if the low WNV activity is limited to Alameda County (this year, there is less activity in the

District compared to adjacent Districts). Trustee Cooley asked why this was (perhaps due to the District's dedicated staff and their operational philosophy). Board President Narum reminded the Board that there have been few recent adult mosquito foggings in Alameda County (one in 2015, two in 2014).

Board President Narum asked for reports on conferences and seminars attended by Trustees. Trustee Guarienti commended Field Operational Supervisor, Joseph Huston, on his presentation to the East Bay Regional Park District sub-committee where he was joined by the Regulatory and Public Affairs Director, Erika Castillo. He stated that Joseph did an outstanding job with a well-prepared presentation including excellent photos.

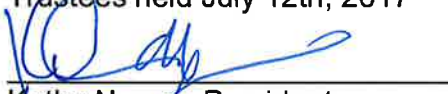
Board President Narum asked for announcement from the Board. Trustee Hernandez asked if the billboard is up at the Oakland Coliseum (yes).

Board President Narum asked trustees for items to be added to the agenda for the next Board meeting, there were none.

The meeting adjourned at 6:23 P.M.

**Respectfully submitted,**

Approved as written and/or corrected  
at the 1046<sup>th</sup> meeting of the Board of  
Trustees held July 12th, 2017

  
Kathy Narum, President  
BOARD OF TRUSTEES



~~Wendi Poulson, Secretary~~  
BOARD OF TRUSTEES

RONALD QUINN  
Trustee  
UNION CITY