

## MINUTES

### 1100<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

April 13<sup>th</sup>, 2022

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TIME: 5:00 P.M.  
PLACE: Hybrid Meeting of the Board of Trustees  
Physically held at the Office of the District  
23187 Connecticut Street, Hayward, CA 94545 and  
Teleconferencing at <https://us02web.zoom.us/j/86174250179>  
TRUSTEES: Subru Bhat, President, City of Union City  
Victor Aguilar, Vice-President, City of San Leandro  
Cathy Roache, Secretary, County-at-Large  
Tyler Savage, City of Alameda  
Preston Jordan, City of Albany  
P. Robert Beatty, City of Berkeley  
Shawn Kumagai, City of Dublin  
Courtney Welch, City of Emeryville  
George Young, City of Fremont  
Elisa Márquez, City of Hayward  
Steven Cox, City of Livermore  
Eric Hentschke, City of Newark  
Jan O. Washburn, City of Oakland  
Hope Salzer, City of Piedmont  
Julie Testa, City of Pleasanton

1. Board President Bhat called the regularly scheduled board meeting to order at 5:02 P.M.
2. Board President Bhat along with Trustees Hentschke and Kumagai were in-person at the district. Trustees Aguilar, Roache, Savage, Jordan, Beatty, Young, Márquez, Cox, and Testa were present on the Zoom conference. Trustees Washburn and Salzer were absent. Trustee Welch arrived in the Zoom conference at 5:25 P.M.
3. Board President Bhat invited members of the public to speak on any issue relevant to the district. Tom Tight and Brent Turner of Public Trust Advisors were present to give a presentation on California CLASS JPA. Rick Wood of CSDA was present to observe the California CLASS JPA agenda item. Accounting Associate Michelle Robles was present related to the budget. Information Technology Director Robert Ferdan was remote for technical support. Vector Biologist Jeremy Sette was present to record the minutes. No public comments were submitted.
4. Approval of the minutes of the 1099<sup>th</sup> meeting held March 9<sup>th</sup>, 2022. Trustee Beatty noted a typo on the minutes on item 3: "President Beatty" should be changed to "President Bhat" (the General Manager will send a corrected version).  
**Motion:** Trustee Hentschke moved to approve the minutes with that change.

**Second:** Trustee Kumagai

**Vote:** motion carries: unanimous.

5. Resolution 1100-1 to oppose California Voters Initiative #21-0042A1.

**Discussion:**

The General Manager gave a background of the initiative and fielded the following discussion. President Bhat asked what the process would be to approve the initiative (explained that there is a deadline in late April to obtain enough valid signatures for the November 2022 ballot).

**Motion:** Vice-President Aguilar moved to approve Resolution 1100-1.

**Second:** Trustee Beatty

**Vote:** motion carries 12-0 with Trustee Savage abstaining.

6. Resolution 1100-2 to join California CLASS JPA as a founding participant.

**Discussion:**

The General Manager gave background to Resolution 1100-2 and introduced Thomas Tight and Brent Turner of Public Trust Advisors who gave a presentation on California CLASS JPA and fielded the following discussion. President Bhat asked how much lower the cost structure would be with California CLASS (Mr. Tight answered that each fund varies but California CLASS will be roughly a third lower). The General Manager asked the presenters for an explanation of a stable net asset value (Mr. Tight provided a definition). Trustee Jordan asked if any existing funds would be moved over to California CLASS (the General Manager answered yes, staff is recommending moving over the Public Health Emergency Reserve Fund in this budget cycle which has a current balance of over \$500,000 ). Trustee Hentschke asked for clarification on the timing of California CLASS (the General Manager explained that CSDA joined the newly formed JPA on 4/8/22 making ACMAD the 2nd member of the fund). Mr. Tight noted that California CLASS is experienced in managing California assets but this would be their first time managing a California JPA. Trustee Hentschke asked if the General Manager would be the representative of the JPA (The General Manager answered that all JPA members are eligible to be Trustees and that CSDA would be asking its executive committee to recommend two of its members to the CA Class Board of Directors).

**Motion:** Vice-President Aguilar moved to approve Resolution 1100-2.

**Second:** Trustee Jordan

**Vote:** motion carries: 11-0 with Trustees Beatty and Testa abstaining.

7. Proposal to partially reimburse ACMAD retirees for Medicare Plan B costs.

**Discussion:**

The General Manager provided background on retired District Manager John Rusmiser's request for ACMAD to reimburse retirees for Medicare Plan B costs from its OPEB account and fielded the following discussion. Trustee Cox asked if the reimbursement starts at a certain age (65) and if a retiree's spouse would receive an additional reimbursement (yes, per the vesting schedule based on years of service).

**Motion:** Trustee Beatty moved to approve the proposal to partially reimburse ACMAD retirees for Medicare Plan B costs with a fixed reimbursement amount.

**Second:** Trustee Márquez

**Vote:** motion carries: unanimous.

8. Reclassifying the Accounting Associate/Office Administrator position to a Financial & HR Specialist.

**Discussion:**

The General Manager gave background on the reclassification of the Accounting Associate/Office Administrator position and fielded the following discussion. President Bhat asked for the proposed salary (there is a proposed range reflected in the budget) and gave praise for Mrs. Robles' remarkable experience with the district. Trustee Cox asked if the reclassified position would need the same certifications as comparable accountants (yes, a degree in accounting or related field plus experience and direct reports to the GM) and asked for clarification surrounding the comparison to the IT Director (that comparison is only internally within the MOU).

**Motion:** Trustee Jordan moved to reclassify the Accounting Associate/Office Administrator position to a Financial & HR Specialist exempt employee.

**Second:** Trustee Hentschke

**Vote:** motion carries: unanimous. Trustee Testa was not present for the vote.

9. Presentation of the President's Award Plaque to Immediate Past President Robert Beatty, PhD by President Subru Bhat. President Bhat virtually presented the President's Award Plaque to Past President Robert Beatty with the General Manager thanking Trustee Beatty for his leadership.

10. First draft of the 2022-23 budget for discussion.

**Discussion:**

The Finance Committee Chair, Trustee Jordan, presented on behalf of the Finance Committee the first draft of the 2022-23 budget. The General Manager went over the budget and fielded the following discussion. President Bhat asked about which Committed Reserve Fund would be moved to the California CLASS fund (the CAMP: Public Health Emergency fund is recommended).

11. ACMAD's 2020-2021 Biennial Report.

**Discussion:**

The General Manager gave a background of the Biennial Report, praised Regulatory & Public Affairs Director Erika Castillo for her work on the Report, and fielded the following discussion. Trustee Márquez clarified that the Biennial Report staff photo was taken at the Hayward Interpretive Center. Trustee Testa noted a typo regarding Trustee Kumagai's name spelling (it has been changed for the current version).

12. Financial Reports as of March 31<sup>st</sup>, 2022.

**Discussion:**

The General Manager presented the Financial Reports as of March 31<sup>st</sup>, 2022 and thanked the Trustees who review and sign checks.

13. Presentation of the Monthly Staff Report.

**Discussion:**

The General Manager gave the Monthly Staff Report for March and thanked Trustee Hentschke for providing advice to Judith Pierce with the education program.

14. Presentation of the Manager's Report.

**Discussion:**

The General Manager presented the Manager's Report and fielded the following discussion. President Bhat asked if Tom McMahon is eligible for retirement health care vesting (Robles answered yes, his 22 years count for CalPERS health and retirement, but only 8 years count towards longevity salary increases). President Bhat recommended attending CSDA Legislature Day.

15. Board President Bhat asked for reports on conferences and seminars attended by Trustees. None.
16. Board President Bhat asked for announcements from the Board and then announced that Trustee Kumagai is currently running for California State Assembly for CA District 20.
17. Board President Bhat asked Trustees for items to be added to the agenda for the next Board meeting. The General Manager noted that the 2<sup>nd</sup> reading of the budget, a PARS presentation, and a benefit assessment presentation by SCI Consulting will be on the agenda.
18. The meeting adjourned at 6:39 P.M.

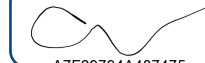
**Respectfully submitted,**

Approved as written and/or corrected  
at the 1101<sup>st</sup> meeting of the Board of  
Trustees held May 11<sup>th</sup>, 2022

*Subru Bhat*

Subru Bhat, President  
BOARD OF TRUSTEES

DocuSigned by:



Cathy Roache, Secretary  
BOARD OF TRUSTEES