

A G E N D A

994th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
FEBRUARY 13, 2013

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Jim Prola, President, City of San Leandro
Barbara Halliday, Vice-President, City of Hayward
Abe Gupta, Secretary, City of Dublin
Jan O. Washburn, City of Berkeley
Dennis Bray, County-at-large
City of Oakland, Vacant
City of Pleasanton, Vacant
James N. Doggett, City of Livermore
Ryan Clausnitzer, City of Alameda
Jim Golden, City of Emeryville
George Young, City of Fremont
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

1. **Call to order**
2. **Roll call**
3. **Public Comment** President Prola invites any member of the public to speak at this time on any issue relevant to the District. (Each individual is limited to five minutes)
4. **Approval of the Minutes** of the 993rd meeting held January 9, 2013. (Board action required)
5. **Introduction of New Board Members** Ryan Clausnitzer representing the City of Alameda and George Young for the City of Fremont
6. **Presentation of the Audit** for fiscal year ending June 30 2012 by Michael O'Connor CPA with R.J. Ricciardi, Inc. (Board action required)
7. **Discussion on Extension District Services to the City of Albany.** Presentation by John Bliss of SCI Consulting Group proposal for professional consulting and administration of a survey to property owners in the City of Albany on joining the District. (Board action required)
8. **Review of the Warrants** dated January 15, 2013 numbering 034613 through 037213 amounting to \$590, 750.02 and warrants dated January 31, 2013 numbering 037313 through 040713 amounting to \$98,577.00 (Information only)
9. **Review of Account Balances** as of January 31, 2013. The handout for item 9 gives the Amount Budgeted for each category, Amount Expended to date, Balances, and Percent Expended. (Information Only)
10. **Presentation of the President's Award Plaque to Past Board President** Jan Washburn by President Jim Prola
11. **Resolution 994-1 Recognizing Trustee T. David Edwards** for his years of service to the District. (Board action required)

12. **Resolution 994-2 Recognizing Trustee John Hughes** for his years of service to the District.
(Board action required)
13. **President Prola Announces Appointments to the Salary Committee** and committee members will set the date for the next meeting of this committee (Board Action Required)
14. **Presentation of Monthly Operational Report** for January 2013. (Information only)
15. **Manager's Report** for January 2013. (Information only unless otherwise noted)
 - a. Mosquito & Vector Control Association of California – annual conference
 - b. American Mosquito Control Association
 - c. Vector Control Joint Powers Agency
 - d. OPEB Account for retiree health benefits – status of fund
 - e. Status of work on the PEIR
 - f. Source Reduction Permit
 - g. Status of New Operations Database
 - h. Alameda County Special District Association – Annual Dinner March 28, 2013
 - i. Conflict of Interest Disclosures - FPPC 2012/2013 Statement of Economic Interests, Form 700
16. President Prola asks trustees for items to be added to the agenda for the next Board meeting.
(Information only)
17. Reports on Conferences and Seminars attended by Trustees (MVCAC Conference reports)
18. Announcements from members of the Board. (Information only)
19. Adjournment

CITIZENS ATTENDING THE MEETING MAY SPEAK ON ANY AGENDA ITEM AT THEIR REQUEST!

Please Note: A copy of this agenda is also available at the District website, www.mosquitoes.org or via email by request. Alternative formats of this agenda can be made available for persons with disabilities. Please contact the district office at (510) 783-7744, via FAX (510) 783-3903 or email at acmad@mosquitoes.org to request an alternative format.

MINUTES

993rd MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

JANUARY 9, 2013

TIME: 5:00 P.M.
 PLACE: Office of the District, 23187 Connecticut Street, Hayward
 TRUSTEES: Jan O. Washburn, President, City of Berkeley
 Jim Prola, Vice-President, City of San Leandro
 Barbara Halliday, Secretary, City of Hayward
 Dennis Bray, County-at-large
 City of Oakland, Vacant
 City of Pleasanton, Vacant
 James N. Doggett, City of Livermore
 T. David Edwards, City of Alameda
 Jim Golden, City of Emeryville
 Abe Gupta, City of Dublin
 City of Fremont, Vacant
 Denny McLeod, City of Piedmont
 Ronald Quinn, City of Union City
 William M. Spinola, City of Newark

Board Vice President Jim Prola called the meeting to order at 5:00 PM

Trustee Jan Washburn was absent. Trustee Barbara Halliday was not present at the beginning of the meeting, but arrived at 5:08.

Ryan Clausnitzer from the City of Alameda attended as a guest

Vice President Prola invited members of the public to speak on issues relevant to the District. No members of the public were present.

The Board reviewed the minutes of the 992nd meeting held on December 12, 2012. The Board voted to approve the minutes (Golden/Gupta, unanimous with trustee Dennis Bray abstaining)

The Board reviewed the warrants dated December 15, 2012 numbering 029513 through 031513 amounting to \$87,546.20 and warrants dated December 31 numbering 031613 through 034513 amounting to \$105,013.84. Chindi Peavey pointed out that the balance had increased with the receipt of tax money in December and that the district would be making a deposit into the OPEB account in January.

Barbara Halliday arrived at 5:08.

Agenda Item 8, election of Board officers, was moved up so that action items could be attended to early in the meeting. Trustee Abe Gupta was elected to Board Secretary by unanimous vote and trustees Jim Prola and Barbara Halliday were advanced to President and Vice President, respectively. This was also by unanimous vote. The Board approved trustees Prola as president, Halliday as Vice President in their new positions and the gavel was passed to Jim Prola (Gupta/Bray, unanimous).

The Board reviewed the Account Balances.

The Board reviewed the Draft of the Audit for fiscal year 2011-12. Trustee Denny McLeod recommended that the district contract with an auditing firm to conduct a "Fully Opinionated Audit". Discussion followed. President Prola directed Manager Chindi Peavey to find out what a fully opinionated audit would cost.

District Manager Chindi Peavey presented the Monthly Operational Report for December 2012 (written report is in the attachment for Item 9).

District Manager Chindi Peavey presented the Manager's Report for December 2012.

- a) The MVCAC Annual Conference will be held in Sacramento. Trustee Golden stated that he would not attend and would like to see the Trustee session held at lunch instead of 7:00 AM next year. Several other board members agreed and Manager Peavey stated that she would convey this to the MVCAC Board of Directors. Trustee Doggett will attend the conference on Monday February 4th and asked to be registered for that day. No other trustees wish to attend this year.
- b) LAFCO - The trustees discussed contracting with SCI to survey the residents of Albany about their willingness to join the district. Trustee Doggett asked how much residents would be charged and how that would be determined. Discussion followed. Manager Chindi Peavey was directed by the board to find out how much the survey would cost and how the tax would be calculated. Chindi Peavey will attend the hearing and report back to the board.
- c) Vector Control Joint Powers Agency – Manager Chindi Peavey reported that the District had received refund checks for \$16,374 from the Pooled Worker's Compensation Program and \$9,354 from the Pooled Liability Program. These checks have been deposited in the VCJPA Member Contingency fund to cover future insurance costs. The refunds are a reflection of the district's favorable record to date in claims on these two programs.
- d) CalPERS changes. Manager Chindi Peavey reported that any employees hired in the future will be placed in a new tier at a cost of 6.75% of payroll to the district. The employee contribution rate will be 6.50%.

Board member Dave Edwards announced his retirement from the board and introduced Ryan Clousnitzer who has been appointed as his replacement.

President Prola asked if any trustees had requests for items to be added to the agenda for the next Board meeting. Board member Jim Golden requested that mosquito control in the City of Albany be discussed at the next meeting.

The meeting adjourned at 6:00 PM

Respectfully submitted,

Abe Gupta, Secretary

Approved as written and/or corrected
at the 994th meeting of the Board of
Trustees held February 13, 2013

Jim Prola, President
BOARD OF TRUSTEES

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED JANUARY 15, 2013.**

AGENDA ITEM 8

WARRANT NO.	PAYEE	DESCRIPTION	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
034613	Dereje Alemayehu	Total salary less deduction for payroll	1011	2,638.79	
034613	John Busam	January 1 to January 15, 2013.	1011	2,605.23	
034613	Lyle C. Cain	"	1011	1,961.26	
034613	Neil Campbell	"	1011	2,643.76	
034613	Cardenas, Miguel	"	1011	1,938.68	
034613	Erika Castillo	"	1011	2,215.17	
034613	Joseph W. Huston	"	1011	2,733.99	
034613	Michelle Izumizaki	"	1011	2,193.63	
034613	Bruce A. Kirkpatrick	"	1011	3,165.46	
034613	Clarence C. Lam	"	1011	2,334.84	
034613	Gregory Leipzig	"	1011	2,344.90	
034613	Sharon S. Mead	"	1011	2,715.22	
034613	Chindi Peavey	"	1011	3,403.77	
034613	Gregory D. Wood	"	1011	2,725.94	
034613	IRS	Federal tax withheld (payroll)	1011	5,749.99	
		Medicare Tax Withheld (payroll)	1011	649.22	
		District Contribution to Medicare (payroll)	1311	649.21	
034613	State of California	State Tax withheld (payroll)	1011	1,861.47	
		Payroll subtotal			44,530.53
034713	Public Employees' Retirement System	Employee Contributions	1011	14.00	
		Employer Paid Member Contributions	1211	3,626.15	
		Employer Contribution 11.040%	1211	5,718.97	
		CalPERS subtotal			9,359.12
034813	Aetna Life & Annuity	Employee Contributions	1011		150.00
034913	CALPERS 457 Plan	Employee Contributions - PERS 457	1011		3,502.00
035013	Delta Dental Plan	Monthly Premium	1411		4,298.83
035113	Vision Service Plan	Health premium	1411		788.84
035213	AT&T	Yellow pages listing	3392		54.50
035313	ACMAD	Transfer to OPEB account	101105		500,000.00
035413	Bayside	Janitorial services, January 2013	3051		260.00
035513	Cintas	Laundry service	3071		313.75
035613	Corporate Park Landscaping	Landscape maintenance	3211		170.00

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED JANUARY 15, 2013.**

WARRANT NO.	PAYEE	DESCRIPTION	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
035713	Entrix	CEQA apportionment	3411		2,374.48
035813	Carquest	Belt	3211		24.70
035913	Crane Works	Annual inspection	3211		150.00
036013	Grainger	Safety supplies	3391		348.86
036113	Hayward Pipe & Supply	Nipples	3231		13.05
036213	Hayward Zucchini	Fair rental	3392		150.00
036313	Interform Commercial	Supply and install carpet tiles	5111		5,846.82
036413	Light House	Sockets	3231		9.66
036513	Minolta	Service charges	3111		180.40
036613	Minolta	Copier rental	3111		358.62
036713	MVCAC	NPDES coalition fee	3331		3,529.42
036813	PFM Asset Management	Investment advisory services	3411		892.76
036913	Quill	Form 1099, stationery	3111		144.48
037013	R J Ricciardi Inc.	Audit fee, progress billing	3411		2,055.00
037113	Waste Management	Garbage service for December	3271		113.27
037213	Rocky Mountain	Dom's - knee boot	3031	254.42	
		Dom's - reversal	3031	(35.86)	
		Target - household supply	3051	23.23	
		Godaddy - site analysis	3111	2.99	
		Central Computer - computer parts	3111	159.48	
		ESRI - maintenance fee ArcGIS	3111	565.06	
		Amazon - five laptops	3111	1,893.15	
		E Micro - MS Office	3111	214.00	
		Office Depot - name tags, labels	3111	57.19	
		Calendars - diary, JH	3111	259.44	
		Canon - copier rental	3111	346.82	
		Reliable - copy paper	3111	77.56	
		ETSY - phone cover	3111	14.48	
		Interstate - CO2 trap	3131	110.76	
		Home Depot - ratchet	3171	17.82	
		Office Depot - computer chair, case	3211	183.92	
		All State - replace water heater	3211	2,699.00	

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED JANUARY 15, 2013.**

WARRANT NO.	PAYEE	DESCRIPTION	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
		Norman - motor for bathroom fan	3211	567.68	
		Home Depot - light bulbs	3211	17.94	
		Home Depot - rivets	3231	5.24	
		Just Smog - smog test, V 28	3231	40.00	
		IBS - battery, V 5, V 28	3231	78.93	
		Interstate - rechargeable battery	3231	36.00	
		Sears - vacuum attachment	3231	15.20	
		Electroplating - power coating	3231	102.38	
		Orchard - RBBR matting	3231	104.27	
		TelePacific - communication expenses	3291	568.21	
		Sprint - communication expenses	3291	484.88	
		Sprint - communication expenses	3291	469.55	
		SNF - meeting supplies	3351	19.54	
		FoodMaxx - meeting supplies	3351	87.73	
		AMCA - registration, CP	3351	320.00	
		AMCA - registration, BK	3351	320.00	
		Mountain - meeting supplies	3351	74.33	
		Fresh - meeting supplies	3351	26.15	
		SNF - meeting supplies	3351	11.60	
		Doltree - meeting supplies	3351	8.70	
		Party City - meeting supplies	3351	18.48	
		Armadillo - meeting supplies	3351	143.22	
		Close Feed - chicken feed	3391	29.57	
		Home Depot - buckets, hose	3391	38.80	
		Sprayer - spray equipment parts	3391	40.84	
		Office Depot - files, pens	3392	45.84	
		National - promotional items	3392	228.18	
		National - promotional items	3392	298.36	
		Office Depot - screen protector, files	3392	85.85	
		Credit Card Subtotal			11,130.93
TOTAL WARRANTS					590,750.02

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED JANUARY 31, 2013.**

WARRANT NO.	PAYEE	FOR	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
037313	Dereje Alemayehu	Total salary less deductions for payroll period	1011	2,745.77	
037313	John Busam	"	1011	2,712.21	
037313	Lyle C. Cain	"	1011	1,961.26	
037313	Cornelius Campbell	"	1011	2,643.77	
037313	Miguel Cardenas	"	1011	1,938.68	
037313	Erika B. Castillo	"	1011	2,595.74	
037313	Joseph W. Huston	"	1011	2,734.00	
037313	Michelle Izumizaki	"	1011	2,300.61	
037313	Bruce A. Kirkpatrick	"	1011	3,272.44	
037313	Clarence Lam	Total salary less deductions for payroll period	1011	2,401.70	
037313	Greg Leipzig	"	1011	2,408.57	
037313	Sharon S. Mead	"	1011	2,587.77	
037313	Chindi Peavey	"	1011	3,470.64	
037313	Gregory D. Wood	"	1011	2,792.79	
037313	IRS	Federal Tax Withheld	1011	5,774.99	
		Medicare Tax Withheld	1011	649.20	
		District Contribution to Medicare	1311	649.21	
037313	State of California	State Tax Withheld	1011	1,857.18	45,496.53
037413	Public Employees' Retirement System	Employees contributions	1011	14.00	
		Employer paid member contributions	1211	3,626.15	
		District contribution 11.040%%	1211	5,718.97	9,359.12
037513	Aetna Life & Annuity	Employee contributions	1011		150.00
037613	Calpers 457 Plan	Employees contributions - PERS 457	1011		3,402.00
037713	Calpers	Health insurance	1411		25,435.32
037813	Jefferson Pilot Financial	Life insurance premium	1411		81.90
037913	Dennis Bray	Trustee in lieu expenses - 993rd meeting	3351		100.00
038013	James Doggett	Trustee in lieu expenses - 993rd meeting	3351		100.00
038113	T. David Edwards	Trustee in lieu expenses - 993rd meeting	3351		100.00
038213	James Golden	Trustee in lieu expenses - 993rd meeting	3351		100.00
038313	Abe Gupta	Trustee in lieu expenses - 993rd meeting	3351		100.00
038413	Barbara Halliday	Trustee in lieu expenses - 993rd meeting	3351		100.00
038613	Denny McLeod	Trustee in lieu expenses - 993rd meeting	3351		100.00

**ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
LIST OF WARRANTS DATED JANUARY 31, 2013.**

WARRANT NO.	PAYEE	FOR	ACCT NO	AMT OF CHARGE	AMT OF WARRANT
038713	Jim Prola	Trustee in lieu expenses - 993rd meeting	3351		100.00
038813	Ronald Quinn	Trustee in lieu expenses - 993rd meeting	3351		100.00
038913	William Spinola	Trustee in lieu expenses - 993rd meeting	3351		100.00
038513	Jan Washburn	Trustee in lieu expenses - 993rd meeting	3351		100.00
039013	AT&T	Yellow pages listing	3392		55.23
039113	Airgas	Dry ice	3131		31.88
039213	Cintas Corp	Personal Supply	3031	-	
		Laundry Service	3071	173.54	173.54
039313	DePew, Rodney	Chain lube, spray equipment parts	3231		475.14
039413	Dapper	Tires for V 10	3231		378.71
039513	Dale Hardware	Disinfecting wipes	3051	2.50	
		Tarp straps, squeegee	3231	59.71	
		Conversion unit	3171	8.99	
		Spray equipment	3391	179.37	250.57
039613	PG & E	Utilities	3271		1,145.13
039713	Pitney Bowes	Postage	3111		107.99
039813	Quill	Diary for GW	3111		34.87
039913	Sonitrol	Monitoring fee	3551		514.00
040013	Wright Express	Fuel expenses, statement ended 01-06-13	3351		1,414.06
040113	Wright Express	Fuel expenses, statement ended 01-15-13	3351		761.01
040213	ZOA Consulting	VCMS replacement, software development	5311		8,060.00
040313	Richard Finn	Reimbursement of light trap utility, yr 2012	3391		30.00
040413	Peter Peterson	Reimbursement of light trap utility, yr 2012	3391		30.00
040513	Douglas Safreno	Reimbursement of light trap utility, yr 2012	3391		30.00
040613	Jean Ahlefeldt	Reimbursement of light trap utility, yr 2012	3391		30.00
040713	Lance Yung	Reimbursement of light trap utility, yr 2012	3391		30.00
TOTAL WARRANTS					98,577.00

Account Balances as of January 31, 2013

Budget Year 2012-13

Month 7 of 12 = 58% of Fiscal Year

		January	Expended to Date	Budgeted	Remaining	% Expended
Salaries and Wages	Salary and Wages	\$95,961	\$738,497	\$1,166,514	\$428,018	63%
	Contribution to Medicare	\$1,298	\$9,431	\$15,702	\$6,271	60%
	Contribution to Health Care	\$30,605	\$212,451	\$397,190	\$184,739	53%
	Contribution to Retirement	\$18,690	\$186,387	\$346,359	\$159,972	54%
	TOTAL	\$146,554	\$1,146,766	\$1,925,765	\$778,999	60%
SERVICES & SUPPLIES	Clothing and Personal Supplies	\$219	\$3,471	\$8,480	\$5,009	41%
	Household Expenses	\$286	\$2,747	\$4,828	\$2,081	57%
	Laundry Service and Supplies	\$487	\$3,387	\$8,100	\$4,713	42%
	Office Expenses	\$4,417	\$14,947	\$22,930	\$7,983	65%
	Laboratory Supplies	\$143	\$9,936	\$17,549	\$7,613	57%
	Small Tools and Instruments	\$27	\$523	\$2,400	\$1,877	22%
	Maintenance - Structures & Improvement	\$3,813	\$7,447	\$9,303	\$1,856	80%
	Maintenance Equipment	\$1,318	\$11,940	\$38,294	\$26,354	31%
	Utilities	\$1,258	\$9,290	\$18,120	\$8,830	51%
	Communications	\$1,523	\$6,781	\$14,145	\$7,364	48%
	Memberships, Dues, Subscriptions	\$3,529	\$19,233	\$26,434	\$7,200	73%
	Transportation and Travel	\$4,305	\$40,199	\$73,900	\$33,701	54%
	District Special Expenses	\$787	\$38,760	\$237,420	\$198,660	16%
	Community Education	\$918	\$9,032	\$24,820	\$15,788	36%
	Professional and Specialized Services	\$5,322	\$51,101	\$178,680	\$127,579	29%
	Insurance - Collision, Liability etc	\$0	\$41,353	\$43,126	\$1,773	96%
	Workers Compensation Insurance	\$0	\$46,257	\$44,363	(\$1,894)	104%
	Insurance Fund - SIRS	\$0	\$0	\$25,000	\$25,000	0%
Rents, Leases - Equipment	\$514	\$4,122	\$7,478	\$3,356	55%	
TOTAL	\$28,866	\$320,526	\$805,370	\$484,844	40%	
CAPITAL	Structures and Improvements	\$5,847	\$5,847	\$53,500	\$47,653	11%
	Equipment	\$8,060	\$90,736	\$125,000	\$34,264	73%
	TOTAL	\$13,907	\$96,583	\$178,500	\$81,917	54%
OTHER	Post Employment Benefit Account	\$500,000	\$500,000	\$500,000	\$0	100%
	Calpers Side Fund		\$825,406	\$852,916	\$27,510	97%
GRAND TOTAL		\$689,327	\$2,889,280	\$4,262,551	\$1,373,270	68%
	Reserve for Contingencies			\$25,000		

Does not include 11/12 expenses paid in 12/13

SUMMARY OF EXPENDITURES – JANUARY 31, 2013

	EXPENDED THIS MONTH	EXPENDED TO-DATE	BUDGETED	BALANCE
Salaries & Fringe Benefits	145,957.37	1,000,211.63	1,925,765.07	925,553.44
Service and Supplies	28,402.67	291,659.80	805,369.76	513,709.96
Capital Expenditures	18,200.00	82,675.95	178,500.00	95,824.05
TOTAL EXPENDITURES	192,560.04	1,374,547.38	2,909,634.83	1,535,087.45

CASH BALANCE in County Treasury as of January 31, 2012 \$ 2,173,733.57

RESOLUTION NO. 994-1

ALAMEDA COUNTY MOSQUITO
ABATEMENT DISTRICT

COMMENDATION TO: T. David Edwards

WHEREAS: You, T. David Edwards, served the District as the City of Alameda's Trustee from 1987 until 2013, providing a wealth of expertise in health, finance and governmental management, and

WHEREAS: You served as President of the Board in 1992 and 1998, and

WHEREAS: You chaired the Personnel / Salary for many years, providing leadership and guidance through negotiations with staff, and

RESOLVED: We the Board of Trustees do hereby extend our sincere appreciation for your dedication of service to this District and deem it a pleasure to have served with you.

RESOLUTION NO. 994-2

ALAMEDA COUNTY MOSQUITO
ABATEMENT DISTRICT

COMMENDATION TO: John Hughes

WHEREAS: You, John Hughes, served the District as the City of Fremont's Trustee from 1984 through 2012, and

WHEREAS: You served as President of the Board in 1990 and 2010 and have served on numerous committees, providing a wealth of expertise in public health and vector control, and

WHEREAS: Your expertise in government finance, management and in the field of vector control has been of extreme importance to the District and citizens of Alameda County.
Now therefore be it

RESOLVED: We the Board of Trustees do hereby extend our sincere appreciation for your dedication of service to this District and deem it a pleasure to have served with you.

Alameda County Mosquito Abatement District

BOARD OF TRUSTEES

Jim Prola , President
 Barbara Halliday, Vice-President
 Abe Gupta, Secretary
 Dennis Bray
 Ryan Clausnitzer
 James N. Doggett
 Jim Golden
 Denny McLeod
 Ronald E. Quinn
 William M. Spinola
 Jan O. Washburn
 George Young

Chindi Peavey Ph.D

District Manager
cpeavey@mosquitoes.org

MONTHLY OPERATIONAL REPORT – JANUARY 2013

Dear Trustees:

I. NARRATIVE

The District received a total of 18 requests for service during January. There were 2 mosquito-biting reports. The ten-year average for adult mosquito service requests in January is 5.4. 7 requests for mosquitofish were received and 4 requests for inspection of potential mosquito sources.

Larval control efforts in January were focused primarily on three species of mosquitoes: *Aedes squamiger*, the winter salt marsh mosquito, *Culiseta incidens*, the fish pond mosquito; and *Culiseta inornata* the winter marsh mosquito.

The winter salt marsh mosquito, *Aedes squamiger*, is found in salt marshes as soon as water begins to collect. The eggs were laid on the soil and plant stems in a previous season. The larvae from this species will continue to develop, and additional eggs will hatch as the water levels rise after each rain until around the middle of March when adults emerge synchronously (unless control measures are taken). The adults are vicious day biters that are capable of flights of over 10 miles. No service requests were attributed to *Ae. squamiger* during the month.

The fish pond mosquito, *Culiseta incidens*, is found throughout the year in Alameda County. This mosquito can utilize many different types of sources found around homes including fish ponds, fountains, bird baths, untreated swimming pools and pool covers, boats, spas, and many more. A total of 205 mosquitofish were planted during the month. *Cs. incidens* was found at one service requests during the month.

Culex tarsalis, the encephalitis mosquito, is a vector of West Nile virus as well as St. Louis and Western Equine Encephalitis. This mosquito is found in most areas of the county from February through October. The larvae are found in freshwater sources of all types. The adults generally prefer to feed on birds so they don't cause too many biting complaints. *Cx. tarsalis* was found at 1 service requests during the month.

Culex pipiens, the house mosquito, is a vector of West Nile virus and is found throughout the year in Alameda County with its peak populations occurring in late summer and fall. The larvae are found in underground sources such as storm drains, catch basins, sumps and flooded basements as well as in water treatment plants. There was 1 service request attributed to *Cx. pipiens* during the month.

Culiseta inornata, the winter marsh mosquito, is found after the first rains in fall. The female mosquitoes over summer in protected sites that range from culvert pipes to gopher holes. After the first rains, these mosquitoes lay eggs in a wide range of sources from rain water pools to brackish marshes and will go through multiple cycles until the temperature warms in the spring. These large brown mosquitoes are usually found biting at dusk or on overcast days. There were no service requests attributed to adult *Cs. inornata* in January, however, larvae of this species were found at many of the mosquito sources.

MATERIAL USAGE

Material	Number of Applications	Amount Applied (Concentrate)	Acres Treated
Altosid Briquets	4	1.2 lbs	0.125 acres
Altosid XR Briquets	4	2.5 lbs	0.062 acres
Altosid Liquid Larvicide	27	1.28 gal	166 acres
BVA Larvicide Oil	8	39.55 gal	12.21 acres
Natular G30	1	6 lbs	0.75 acres
Natular XRT	7	4.91 lbs	0.75 acres
Vectobac Granules	32	487.5 lbs	43.75 acres
Vectolex CG	6	19.5 lbs	5.25 acres
Vectolex WSP	1	0.02 lbs	0.0001 acres
Total Applications	90		228.9 acres

Manager's Report

February 13, 2013

- a) **Mosquito and Vector Control Association of California (MVCAC).** Manager Chindi Peavey will report on information presented at the conference.
- b) **American Mosquito Control Association.** The annual conference will be held in Atlantic City New Jersey on February 24-28. Manager Chindi Peavey and Entomologist Bruce Kirkpatrick will attend.
- c) **Vector Control Joint Powers Agency.**
1. Manager Chindi Peavey attended an orientation workshop for new district managers in January.
 2. There will be a workshop on the programs for all member districts on March 7-8 in Walnut Creek. Manager Chindi Peavey and Board member Barbara Halliday will be attending.
 3. Manager Chindi Peavey has been reviewing the District's coverage for employee fraud. The District currently holds an employee dishonesty policy with Hartford Insurance through the VCJPA. This policy covers losses up to \$1 million and includes all accounts held by the District, including funds in the County Treasury and in the OPEB account. Member districts must submit an application for renewal by July 1 2013 and must include a copy of the latest audit and Management Letter regarding Internal Controls.
- d) **Status of District's OPEB Account.**
1. The District's OPEB account for retiree health insurance had a balance of approximately \$2,206,000 as of January 1.
 2. An additional \$500,000 was transferred to the OPEB account on January 17, bringing the balance to \$2,706,000.
 3. The most recent actuarial study (in 2011) found that the fund needed to contain at least \$3,029,531 to cover benefits for current and future retirees.
 4. Fund manager Carlos Oblites is scheduled to speak to the board at the March 13th Board Meeting on the fund's performance in 2012. He will also discuss the process to pay for retiree health benefits from the fund when it becomes fully funded. **The investment committee needs to review the asset allocation and status of the fund after it receives Mr. Oblites' report.**
- e) **Status of Programmatic EIR.** The Draft of the PEIR is anticipated to be ready for release in July 2013.

- f) **Status of Regional Source Reduction permits with the Army Corps of Engineers.** Renewal of our regional Source Reduction Permit will require an “Informal Biological Assessment” on the impacts to endangered species. We are gathering estimates on the cost of having a contractor prepare this. To date we have received one estimate of \$15,000 and are waiting on a second one from Cardno Entrix, the company preparing our PEIR. If the region decides to use a contractor for this work, the cost would be split between the 3 districts that conduct ditch cleaning in salt marshes. (Board Action Required)
- g) **Status of New Operations Database.** The database is still in the development phase. A trial copy is being tested in the office and should be ready for field testing in February. To date we have spent \$26,260 on development of the database and migration of the data from VCMS to the new system. \$50,000 was budgeted for the new database.
- h) **Alameda County California Special District Association Dinner.** The ACSDA Annual Dinner is scheduled for Thursday, **March 28**, 2013 at the Pleasanton Marriott. Please see the enclosed announcement and let me know if you would like to attend.
- i) **FPPC 2011/2012 Statement of Economic Interests, Form 700.** Board members need to fill out and submit the required forms to the District Office by March 1. Forms will be provided at the Board Meeting. Board members can complete the form in digital format and print it for signature at this link:

<http://www.fppc.ca.gov/forms/700-12-13/Form700-12-13.pdf>

Alternatively, Trustees can print the form included in the board packet, fill it out and sign it.