

Agenda item: 1036.4

MINUTES

1035th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

JULY 13TH, 2016

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Richard Guarienti, President, City of Dublin
Kathy Narum, Vice-President, City of Pleasanton
Robert Dickinson, Secretary, City of Piedmont
Humberto Izquierdo, County-at-Large
P. Robert Beatty, City of Berkeley
Wendi Poulson, City of Alameda
Scott Donahue, City of Emeryville
George Young, City of Fremont
Elisa Marquez, City of Hayward
James N. Doggett, City of Livermore
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Ursula Reed, City of San Leandro
Ronald Quinn, City of Union City

Board President Guarienti called the regularly scheduled Board meeting to order at 5:01 P.M.

Trustees Guarienti, Dickinson, Beatty, Poulson, Donahue, Young, Marquez, Doggett, Hentschke, Washburn, and Quinn were present; Trustees Narum, Izquierdo, and Reed were absent.

Board President Guarienti invited members of the public to speak on any issue relevant to the District. Trustee Marquez introduced her guest, Ms. Asia Denman, from the Alameda County District Attorney's Justice Academy.

The board approved the minutes of the 1034rd meeting held June 8th, 2016; (Trustees Quinn, Doggett) --unanimous, Trustees Guarienti, Dickinson, Beatty, Quinn --abstained.

The board approved resolution 1035-1 ordering the levy of assessments for fiscal year 2016-17 for the Alameda County Mosquito Abatement District Mosquito and Disease Control Assessment. Trustee Quinn asked for a reminder on the amount of the levy, Trustee Dickinson stated the amount, found in the resolution (\$2.50) and also asked for that amount's justification. The District Manager explained that justification is found in the Engineering Report. (Washburn, Doggett)– unanimous

After a review of bids on a new pesticide storage shed by the District Manager, Trustee Quinn asked when the structure was built (early 1980s). Trustee Washburn provided justification for the rebuild based on odor. Trustee Young asked about the lighting, Board President Guarienti asked about the ventilation, and Trustee Dickinson asked if this item was budgeted. The District Manager answered that the lighting will be upgraded, the ventilation details are forthcoming, but a priority, and the project was budgeted. After Trustee Beatty stated that he found adequate justification (after asking for the location of the shed) and made a motion to approve, seconded by Trustee Washburn, the board awarded the contract for the construction of a new pesticide storage shed to Donato Builders (Beatty, Washburn)– unanimous

Trustees discussed the possibility of cancelling or rescheduling the October 12th board meeting. Trustee Washburn asked if substitute staff can be used (possibly, but with additional training), Trustee Dickinson stated that if the meeting is not required, it should be cancelled. Trustee Quinn questioned if it is possible to cancel a meeting (yes, as long as noticed 72 hours prior). Trustee Beatty asked if an action is not given today, will the District Manager be able to make travel arrangements (yes, as the meeting will either be cancelled, rescheduled, or with a designee manager). Board President Guarienti suggested that this item be placed back on the agenda in September as an action item.

After a presentation and recommendation by the District Manager, the board awarded the contract audit services to Maze & Associates (Doggett, Marquez)– unanimous

Board President Guarienti provided an explanation and the implementation of the proposed policy updates and first readings of policies 100, 200, 300, 400, 800 with assistance by the District Manager. He mentioned that these were reviewed by himself, and Trustees Doggett and Marquez of the Policy Committee. He also thanked the dedication and input provided by the committee members. Trustee Dickinson asked how this information is given and absorbed to staff, or, who reads it? The District Manager responded that though there are no exams given on these policies, they were just reviewed by all staff and will be distributed and discussed, especially by supervisors, regularly at staff meetings. Trustees Marquez and Washburn asked if further edits are possible via email before the 2nd reading in August (yes).

The Board reviewed warrants dated June 15, 2016 numbering 061316 through 063816 amounting to \$309,955.97 and warrants dated June 30, 2016 numbering 063916 through 067216 amounting to \$151,595.92. Trustee Guarienti asked about a warrant for payment to Mr. Mello. The District Manager explained that this payment is for a retiree who was grandfathered into the old district plan of a capped (\$1,200, now \$1,500) reimbursement for dental work, rather than being enrolled into a district dental plan. He is one of two retirees who are still in this arrangement.

The Board reviewed the budget summary received as of June 30th, 2016.

The District Manager presented the Monthly Staff Report for June 2016. Trustee Dickinson asked if the response time for West Nile activity in birds is because of new lab capabilities. The District Manager and Trustee Washburn explained that the District has had the RAMP test for several years (2003) for detecting virus in birds, the new lab capabilities are in detection of viruses in mosquitoes. Trustee Dickinson suggested that the District should promote its improved laboratory capabilities.

During the Manager's report for June 2016, Trustee Beatty asked if there are invasive *Aedes* in northern California. The District Manager explained that they have been found in

San Mateo County, and also two adults were discovered at the District's facility in 2015—which were confirmed to have been accidentally released from the lab but not found since. Trustee Washburn offered that these laboratory-reared species most likely did not survive the natural environment. Trustee Young asked, answered by Trustee Hentschke, where the first positive West Nile virus bird was found (Central Avenue in Fremont). Board President Guarienti mentioned he attended a talk at the Dublin Library on Brazil, Rio de Janeiro, and the issues the country is facing with the upcoming Olympics (including the Zika virus). He also asked the District Manager to remind the cities of Alameda County to review the District's Biennial Report during the upcoming presentations. Trustee Marquez asked for more green (abandoned) swimming pool information to be included in forthcoming reports.

Board President Guarienti asked for reports on conferences and seminars attended by Trustees. Trustee Washburn thanked District staff, Field Operations Supervisor Joseph Huston and Lab Director Dr. Eric Haas-Stapleton, for their participation in the Bug Day at the UC Berkeley Botanical Garden.

Board President Guarienti asked for announcement from the Board, there were none.

Board President Guarienti asked trustees for items to be added to the agenda for the August Board meeting, there were none.

The meeting adjourned at 6:01 P.M.

Respectfully submitted,

Approved as written and/or corrected
at the 1036th meeting of the Board of
Trustees held August 10th, 2016

Richard Guarienti, President
BOARD OF TRUSTEES

Robert Dickinson, Secretary
BOARD OF TRUSTEES