

MINUTES

1017th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
January 14, 2015

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Barbara Halliday, President, City of Hayward
Ryan Clausnitzer, Vice-President, City of Alameda
George Young, Secretary, City of Fremont
Scott Paulsen, County-at-Large
City of Oakland, vacant
James N. Doggett, City of Livermore
Robert Dickinson, City of Piedmont
City of Emeryville, vacant
Richard Guarienti, City of Dublin
Kathy Narum, City of Pleasanton
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
William M. Spinola, City of Newark
Jan O. Washburn, City of Berkeley

Board President Barbara Halliday called the Regularly Scheduled Board meeting to order at 5:00 PM

All Trustees were present. Also in attendance were Jennifer Bower and Judy Dias of Regional Government Services.

President Halliday invited members of the public to speak on issues relevant to the District. No members of the public spoke at the meeting.

The Board approved the Minutes of the 1016th meeting held December 10, 2014. (Prola / Narum, unanimous with Spinola abstaining).

Board President Barbara Halliday asked if there were any additional nominations for Board officers from the floor. There were none. The Board voted on the slate of officers: Ryan Clausnitzer for President, George Young for Vice President, and Richard Guarienti for Secretary. The slate of officers was approved (Prola/Washburn, unanimous).

Jennifer Bowers gave a presentation on Regional Government Services, a firm offering contract Human Resources services. (Information only)

The Board authorized the sale of a 2006 HydroTraxx ATV and a Carson Tandem Trailer through Brasher's Auto Auction. (Spinola/Prola, unanimous)

The Board reviewed bids from four dealerships for purchase of a Ford F-150 pickup truck. District Manager Chindi Peavey explained that these were trucks already in stock at each dealership as opposed to vehicles that would have to be ordered from the factory. She explained that the trucks listed included some with a power package including power locks, power side mirrors and power windows. The District's Mechanic Specialist was recommending that the Board member Guarienti asked whether there was a typographical error on the price from one bidder, which showed that the delivered price from Fremont Ford was higher than the MSRP. District Manager Chindi Peavey said she would have to check with the Mechanic specialist. Trustee Prola moved that the District Manager check the "Delivered" price from Fremont Ford and Board vote to approve the purchase of the vehicle with power equipment from whichever dealership had the lowest "Delivered" price. (Spinola/Quinn, unanimous)

The Board reviewed bids for replacement of shop roof and skylights. Trustee Bill Spinola said he thought all three bids were much higher than necessary and that the roof could be replaced for a much lower price. Trustee Narum asked if the amount budgeted for the shop roof should have read \$40,000, rather than \$40,00. The Board voted to table the matter until next month and receive further information on the roofing bids at its next meeting (Spinola/Prola, unanimous)

The Board voted to adopt the new District Fund Policy on Financial Reserves (Guarienti/Washburn, unanimous).

Board President Ryan Clausnitzer asked for volunteers to the Long Range Planning Committee to find an interim District Manager and recruit a permanent District Manager. Trustees Narum, Washburn, Quinn and Clausnitzer were appointed to the committee by the President.

The Board reviewed Warrants dated December 15, 2014 numbering 028915 through 032215 amounting to \$92,063.26 and warrants dated December 31, 2014 numbering 032315 through 035215 amounting to \$117,976.43 (Information only)

The Board reviewed Account Balances as of December 31, 2014. (Information only)

The Board reviewed the Account Balance Summary as of December 31, 2014. The handout for this item gives the total amount expended to date and the cash balance in the County Treasury (Information only)

The Board reviewed of Revenue Statement as of December 31, 2014. (Information only)

District Manager Chindi Peavey presented the Monthly Operational Report for December 2014. (Information only)

District Manager Chindi Peavey presented the Manager's Report for December 2014.
(Information only)

The annual Conference of the Mosquito and Vector Control Association of California will be held on January 25-28. Attendees include staff members Michelle Izumizaki, Joseph Huston, Erika Castillo and District Manager Chindi Peavey and Trustees Ron Quinn, James Doggett and Jan Washburn. Manager Chindi Peavey will be moderating a session on "Other Vectors" on Tuesday January 27 from 10:30 AM to 12:10 PM.

Update on staffing – The District's Mechanic Specialist will be retiring in February. The position was advertised on the website of the MVCAC and the District's own website, as well as on Craigslist. Applications received will be reviewed on January 16th and interviews will be scheduled for the following week. The District's IT Specialist is retiring in April. This position will be posted at the same locations with applications reviewed at the end of January.

Update on District Financial Audit. District Manager Chindi Peavey, Finance Manager Clarence Lam, and Trustee Ryan Clausnitzer met with the Auditor on December 19, 2014. A draft of the audit will be presented at the February 11, 2015 Board Meeting.

Update on preparation of the District's Programmatic Environmental Impact Report (PEIR). Additional material is being added to the PEIR to answer questions brought up in meetings with the California Department of Fish and Wildlife. The document is currently expected to be completed and ready for public release in February. Trustees Jan Washburn, Ron Quinn, Richard Guarienti and Scott Paulsen stated that they would like to receive copies of the document.

President Clausnitzer asked if there were any announcements.

President Clausnitzer asked if there were any items to be added to the agenda for the February Board meeting. District Manager Chindi Peavey stated that she would put an item on the agenda to decide whether to contract for Human Resource Services.

The meeting adjourned at 6:05 PM.

Respectfully submitted,

Richard Guarienti, Secretary

Approved as written and/or corrected
at the 1018th meeting of the Board of
Trustees held February 14, 2015

Ryan Clausnitzer, President
BOARD OF TRUSTEES