

MINUTES
**1000th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT**
AUGUST 14, 2013
TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Jim Prola, President, City of San Leandro
Barbara Halliday, Vice-President, City of Hayward
Ryan Clausnitzer, Secretary, City of Alameda
Dennis Bray, County-at-large
Elizabeth Anders, City of Oakland
City of Pleasanton, vacant
James N. Doggett, City of Livermore
Jim Golden, City of Emeryville
Richard Guarienti, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark
Jan O. Washburn, City of Berkeley
George Young, City of Fremont

Vice President Barbara Halliday called the Regularly Scheduled Board meeting to order at 5:00 p.m.

Ten board members were present. Absent from the meeting were Trustees Clausnitzer, Doggett, and Prola.

Vice President Halliday invited members of the public to speak on issues relevant to the public, No members of the public were present.

The Board entered closed session.

The Board came out of closed session

Vice president Halliday reported out from closed session that a committee had been appointee to hear an employee appeal. The committee consists of Trustees Spinola, Golden, Bray and Halliday. The committee will hear the appeal on August 20 at 10:00 AM at the District office.

The minutes of the 999th meeting held July 10, 2013 were reviewed and approved (Golden / Washburn unanimous.)

The Board discussed the disposal of two surplus trailers, a car hauler and a trailer formerly used to transport a tractor. The Board authorized the sale of the car hauler trailer. It will be advertised on Craigslist and sold to the highest bidder. The Board discussed and approved donating the second trailer (the tractor transporter) to the East Bay Regional Park District, another government agency which has been storing the trailer and has assisted the District on many occasions in the past (Washburn/Bray, unanimous.)

The Board reviewed warrants dated July 15, 2013 numbering 000114 through 002814 amounting to \$109,986.37 and warrants dated July 31, 2013 numbering 002914 through 006214 amounting to \$239,974.05. Trustee McLeod asked who had approved the warrants. District Manager Peavey responded that each set of warrants was reviewed and signed by herself and a board member in accordance with District policy. July 15 warrants were signed by trustee Jim Prola and July 31 warrants were signed by trustee Dennis Bray.

The Board Reviewed the Account Balances for July 2013 (Information only.)

The Board discussed dates for committee meetings. It was agreed that the three committees would meet before the general Board Meeting and rotate their meetings so that only one committee would meet before each regular Board Meeting. The Finance / Capital Planning Committee is scheduled to meet on September 11, at 4:00 PM before the regularly scheduled Board meeting and it will discuss the designation of the District's reserves. The Policy Committee will meet on October 9 at 4:00 PM to discuss the District's internal controls, and the Energy and Environmental Conservation Committee will meet on November 13, before the November Board meeting. District Manager Chindi Peavey will forward background information to committee members before each meeting.

District Manager Chindi Peavey presented the Monthly Operational Report for July.

District Manager Chindi Peavey presented the Manager's report:

Trustee Richard Guarienti will attend the annual conference of the California Special District Association with Manager Peavey on September 16-19.

The District now has a monthly newsletter which Board members can distribute to their respective city council members to update them on District activities. Manager Peavey will send an e-mail to all trustees to determine the number of copies each trustee would like to receive at future meetings.

Vice President Halliday asked if there were any announcements from board members. There were no announcements.

Vice President Halliday asked if there were any items to add to agenda for the next Board meeting on September 11th. There were no requests for additional items to be placed on the agenda for September.

The meeting was adjourned at 6:00 PM.

Respectfully submitted,

Ryan Clausnitzer, Secretary

Approved as written and/or corrected
at the 1001th meeting of the Board of
Trustees held September 11, 2013

Jim Prola, President
BOARD OF TRUSTEES