

957<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
JANUARY 13, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

President William Spinola called the Board meeting to order at 5:04 p.m.

Trustee Edwards was absent from the meeting.

The minutes of the 956<sup>th</sup> meeting held December 9, 2009 were reviewed and approved. (Prola/Hughes–unanimous with abstention by Centeno).

The Board reviewed the warrants dated December 15, 2009 numbering 030010 through 031510 amounting to \$87,076.86 and warrants dated December 31, 2009 numbering 031610 through 035010 amounting to \$109,814.22.

Long Range Planning Committee Chair Denny McLeod reported that the committee met before the Board meeting. The committee received information on a survey of mosquito districts around the state to determine which districts would be interested in developing an irrevocable trust independent of the ones offered by PERS and PARS. There appear to be 3-4 very interested and a half dozen that might be. The Committee is interested in using the Golden Gate Bridge Authority trust if it is a public document that can be used by our District.

District Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for December. The District received a total of 17 requests for service during the month. There were 2 mosquito-biting reports. The ten-year average for adult mosquito service requests in December is 4.2. 7 requests for mosquitofish were received and 6 requests for inspections of potential mosquito sources. Employees continued to work on clearing ditches in tidal salt marshes in December. 4,322 linear feet of ditch were cleared of vegetation and debris. Our district joins with other mosquito districts in the region to obtain source reduction permits from the U.S. Army Corps of Engineers, State Water Quality Control Board and the Bay Conservation and Development Commission.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's chapter met in the morning at EBMUD office in Oakland. Supervisor Alice Lai- Bitker spoke about the County's budget during the economic downturn. The annual dinner meeting is scheduled for Thursday, March 25<sup>th</sup> at the Marriott Hotel in Pleasanton.

The Mosquito and Vector Control Association of California annual conference is in Sacramento February 7-10th. Trustees Bray, Garcia, Golden, Edwards, Hughes, McLeod, Quinn, Kohnen, Washburn and Rusmiser will be attending along with several members of staff.

Michael O'Connor, CPA with R. J. Ricciardi, Inc. conducted the annual audit on November 25<sup>th</sup>. The audit report has been delayed a month but should be delivered at the February 10, 2010 Board meeting.

District staff is working on gathering all of the data for the next biennial report. They are still waiting for the final financial figures and end of the year service request information.

AB1234 requires a two hour Ethics Training for Board members and Management staff every two years. Most of the Board is due for training. This can be done on line at <http://www.fppc.ca.gov/index.php?id=477>

A solar powered electric gate has been installed on the main entry gate. The gate is still being locked at night to make sure that it can't be opened in the evening.

The new signs for the Harvey Scudder Memorial Library have arrived. We are working with Florrie Scudder on a dedication date and it looks like we might try for the March 10<sup>th</sup> Board meeting.

President Spinola asked for volunteers to serve on a committee to review District policies. Dennis Bray, Marisel Brown, Jim Doggett and Bill Spinola will serve on the committee.

Nominating Committee members Dennis Bray and Jim Kohnen nominated a slate of officers to serve in 2010, John Hughes as President, Marisel Brown as Vice President and Jan Washburn as Secretary. The slate was approved (Bray/Centeno – unanimous.)

Jan Washburn provided a report on the ESA (Entomological Society of America) conference that was held in Indianapolis. Trustee Washburn reported that there has been success in developing a bedbug pheromone trap. *Aedes japonicus* has been detected in the Appalachian states as well as Washington and Oregon. It is mostly a container breeding mosquito but has high tolerance to salt water. *Ae. japonicus* is a vector of Dengue Fever. There was a presentation on Light Brown Apple Moth (LBAM) public relations problems and sessions on how not to get sued. WNV seems to be on the decline but there still is new information coming out, robins appear to play a large part in the disease transmission cycle by serving as a reservoir of the virus.

President Hughes asked if there were any items to add to agenda for the next Board meeting on February 10<sup>th</sup>, hearing none, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 958<sup>th</sup> meeting of the Board of  
Trustees held February 10, 2010

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John D. Hughes, President  
BOARD OF TRUSTEES

958<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
FEBRUARY 10, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: John D. Hughes, President, City of Fremont  
Marisel Brown, Vice-President, City of Oakland  
Jan O. Washburn, Secretary, City of Berkeley  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark

President John Hughes called the Board meeting to order at 5:00 p.m.

Trustee McLeod was absent from the meeting.

The minutes of the 957<sup>th</sup> meeting held January 13, 2010 were reviewed and approved. (Garcia/Prola–unanimous with abstention by Edwards).

Michael O'Connor, CPA , R. J. Ricciardi, Inc. presented the annual audit for the fiscal year ending June 30, 2009. The audit opinion was without qualification and the management letter only including one item of recommendation to clarify a vacation policy. The Board did note some minor errors in date and the use of city instead of county on one page. The audit was unanimously approved with the amendments (Prola/Doggett – unanimous.)

President Hughes presented a plaque to Past-President William Spinola in appreciation for his service as President of the Board in 2009.

The Board reviewed the warrants dated January 15, 2010 numbering 035110 through 037410 amounting to \$76,695.80 and warrants dated January 31, 2010 numbering 037510 through 040510 amounting to \$92,155.44.

Jim Golden presented the Long Range Planning Committee report. The District received authorization from the Golden Gate Bridge Authority to use the trust document that they developed. The committee will be meeting with a representative of PFM Asset Management LLC in San Francisco this Friday.

The District Policy Review Committee met prior to the Board meeting to discuss chapter one of the District Policy. Marisel Brown was appointed chair of the committee by President Hughes. The committee will bring the Chapter updates to the Board for approval as they are completed.

Form 700, Statement of Economic Interests for 2009 were distributed to Board members and designated staff.

District Manager, John Rusmisl, presented the Monthly Operational Report for January. The District received a total of 15 requests for service during January. There were 2 mosquito-biting reports. The ten-year average for adult mosquito service requests in January is 5.6. 10 requests for mosquitofish were received and 3 requests for inspections of potential mosquito sources. District staff completed work on clearing ditches in tidal salt marshes in January. 370 linear feet of ditch were cleared of vegetation and debris.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's chapter annual dinner meeting is scheduled for Thursday, March 25<sup>th</sup> at the Marriott Hotel in Pleasanton.

Local Agency Formation Commission (LAFCO) election for Special District Representative, nominations are due March 12<sup>th</sup> along with name of presiding officer or designee who will vote at the election which will be held on Wednesday, April 14<sup>th</sup> at the HARD office in Hayward at 10:00 a.m. Both of the incumbents plan to run again for their seats. (Ayn Weiskamp and Louis Andrade). Marisel Brown will be the Designated Representative at the election.

Forms from the State Controllers Office were filled out for reimbursement for preparing meeting agendas compliant with the Brown Act requirements. The State will reimburse the district for the last four years totaling approximately \$7,100.

The Mosquito and Vector Control Association of California annual conference was held in Sacramento February 7-10th. Trustees Bray, Garcia, Golden, Edwards, Hughes, McLeod, Quinn, Kohnen, and Washburn attended along with staff members Rusmiser, Kirkpatrick, Mead, Castillo, Busam and Wood.

Vector Control Joint Powers Agency (VCJPA) Member and Property Trust fund statements along with guidelines or recommendations for the amount of funds to keep in the Member Trust Fund were distributed to the Board.

Board members Bray, Garcia, Golden, Edwards, Hughes, McLeod, Quinn, Kohnen, and Washburn provided a group report on the MVCAC conference. NPDES permits and the cost of monitoring was the recurring theme of the conference along with state budget problems that impact the University of California Mosquito Research program and Legislative work. Trustee Hughes mentioned the problems with getting information on the inert ingredients for the pesticides we use. Trustees also received useful information on HR issues and documentation from Richard Bolanos of Liebert Cassidy Whitmore at the Trustee session.

President Hughes asked if there were any items to add to agenda for the next Board meeting on March 10<sup>th</sup>, hearing none, the meeting was adjourned at 6:18 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 959<sup>th</sup> meeting of the Board of  
Trustees held March 10, 2010

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John D. Hughes, President  
BOARD OF TRUSTEES

959<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
MARCH 10, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: John D. Hughes, President, City of Fremont  
Marisel Brown, Vice-President, City of Oakland  
Jan O. Washburn, Secretary, City of Berkeley  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark

President John Hughes called the Board meeting to order at 5:02 p.m.

Trustee Washburn was absent from the meeting.

Presentation by Doug Siden, President of the Alameda County Special Districts Association and East Bay Regional Park Board President. Mr. Siden congratulated the District on its 80<sup>th</sup> anniversary and thanked Jim Kohnen for serving on the California Special Districts Association Board. The Board members were invited to attend the 20<sup>th</sup> anniversary ACSDA dinner which will be held on March 25<sup>th</sup>.

Denny McLeod, Chair of the Long Range Planning Committee introduced Carlos Oblites, Senior Managing Consultant with PFM Asset Management LLC in San Francisco. Mr. Oblites gave a short summary of the investment work done by his firm and expressed his interest in working with the Board on the investments for the OPEB irrevocable trust. The Board voted to approve having the committee negotiate with PFM and a trust attorney (Spinola/Brown – unanimous).

The minutes of the 958<sup>th</sup> meeting held February 10, 2010 were reviewed and approved. (Golden/Garcia–unanimous.)

A draft Biennial Report was distributed to Board members for their review. A final version will be presented at the April Board meeting.

The Board reviewed the warrants dated February 15, 2010 numbering 040610 through 043310 amounting to \$79,824.58 and warrants dated February 28, 2010 numbering 043410 through 047210 amounting to \$122,368.98.

The District Policy Review Committee Chair Marisel Brown provided an update on the committee's progress with reviewing the policies. The committee met prior to the Board meeting to discuss chapter one of the District Policy. The comments will be compiled by Marisel and sent to the committee for review prior to the April Board meeting. Chapter 200 was submitted to the committee to start work on after Chapter 100 is completed.

The District Manager requested authorization to dispose of the 1992 Big Tex trailer which is not large enough to transport the newer models of ARGOS. The Board approved the request. ( McLeod/Prola – unanimous.)

District Manager, John Rusmiser, presented the Monthly Operational Report for February. The District received a total of 47 requests for service during February. There were 3 mosquito-biting reports. The ten-

year average for adult mosquito service requests in February is 9.8. 23 requests for mosquitofish were received and 20 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's chapter annual dinner meeting is scheduled for Thursday, March 25<sup>th</sup> at the Marriott Hotel in Pleasanton.

Local Agency Formation Commission (LAFCO) election for Special District Representative, nominations are due March 12<sup>th</sup> along with name of presiding officer or designee who will vote at the election which will be held on Wednesday, April 14<sup>th</sup> at the HARD office in Hayward at 10:00 a.m. At the time of the Board meeting, only the two incumbents, Ayn Weiskamp and Louis Andrade, had been nominated. Marisel Brown will be the Designated Representative at the election if one is required.

Special District Legislative Days are scheduled for May 11 and May 12 (half day) in Sacramento, at the Sheraton Grand Hotel. The CSDA website [www.csdanet.net](http://www.csdanet.net) has a new Grassroots legislative button on it for items requiring action from members.

The Scudder Library will be dedicated on Thursday, March 18, 2010 at 2:00 p.m. Florrie Scudder and her daughter Barbara are expected to attend. The new room signs will be unveiled at the dedication.

The Mosquito and Vector Control Association of California annual Legislative day is scheduled for Tuesday, April 6<sup>th</sup>.

Administrative/Financial Manager Clarence Lam attended the annual VCJPA workshop on March 4<sup>th</sup> and 5<sup>th</sup> in Napa. He reported that the VCJPA Board and members were unhappy with the workers compensation third party administrator (AIMS) and were going to ask other administrators to submit proposals.

Under announcements Trustee Dennis Bray announced that former Trustee and Agricultural Commissioner Michael Greene had passed away in February. Mr. Greene had served on the ACMAD Board from 1976-1997. District Manager John Rusmiser announced that former Pleasanton Depot Supervisor Thomas Branam Sr. had also passed away in March. Mr. Branam worked for the District for 33 years from 1945 until 1978. The Board expressed condolences to the families of these two gentlemen who each provided the District with exceptional service over considerable time.

President Hughes asked if there were any items to add to agenda for the next Board meeting on April 14th , no new items were added and the meeting was adjourned at 6:06 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 960<sup>th</sup> meeting of the Board of  
Trustees held April 14, 2010

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John D. Hughes, President  
BOARD OF TRUSTEES

960<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
APRIL 14, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: John D. Hughes, President, City of Fremont  
Marisel Brown, Vice-President, City of Oakland  
Jan O. Washburn, Secretary, City of Berkeley  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark

President John Hughes called the Board meeting to order at 5:00 p.m.

Trustees Bray, Garcia, McLeod, Quinn, Spinola, and Washburn were absent from the meeting.

The minutes of the 959<sup>th</sup> meeting held March 10, 2010 were reviewed and approved. (Doggett/Edwards–unanimous.)

The final version of the 2008/2009 Biennial Report was distributed to Board members for their approval. The Board approved the Biennial Report. (Prola/Doggett – unanimous.)

The Board reviewed the warrants dated March 15, 2010 numbering 047310 through 049710 amounting to \$192,897.42 and warrants dated March 31, 2010 numbering 049810 through 053410 amounting to \$92,878.62.

Jim Golden gave the Long Range Planning Committee report. Kathleen Meagher was hired to perform legal review of the OPEB Trust documents and professional services agreements with PFM and US Bank.

The District Policy Review Committee Chair Marisel Brown provided an update on the committee's progress with reviewing the policies. The committee met prior to the Board meeting to and finalized review of chapter 100 of the District Policy. After all the chapters have been reviewed by the committee they will be submitted to the whole Board in groups for approval.

District Manager, John Rusmiser, and Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for March. Dr. Kirkpatrick reported that there were 8 species of mosquitoes that caused service requests with four of the species being Aedes mosquitoes, which is unusual. The District received a total of 141 requests for service during the month. There were 13 mosquito-biting reports. The ten-year average for adult mosquito service requests in March is 27.3. 73 requests for mosquitofish were received and 56 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's chapter annual dinner meeting was held March 25<sup>th</sup> at the Marriott Hotel in Pleasanton. There was a record attendance of 118 for this 20<sup>th</sup> anniversary dinner meeting. The guest speaker was Bruce Kern, Executive Director of the East Bay Economic Development Alliance. Bruce was also the first speaker 20 years ago. The next chapter meeting is scheduled for Wednesday, May 5<sup>th</sup> at the new Castro Valley Library located at 2600 Norbridge Avenue, Castro Valley. Castro Valley Sanitary District is the sponsor.

Special District Legislative Days are scheduled for May 11 and May 12 (half day) in Sacramento, at the Sheraton Grand Hotel. Jim Kohnen is planning to attend.

The Local Agency Formation Commission (LAFCO) election for Special District Representatives, has been cancelled since only the two incumbents, Ayn Weiskamp and Louis Andrade, have been nominated.

The Mosquito and Vector Control Association of California annual Legislative day was held Tuesday, April 6<sup>th</sup>. Meetings were held with all seven Assembly and Senate representatives for Alameda County as well as meetings with Senator Gil Cedillo and Assemblyman Mike Davis from Southern California. AB 1721 by Sandre Swanson was amended to exempt public health pesticides and AB 2465 Yamada, sponsored by the MVCAC made it through committee and is on to appropriations. AB 2465 requires the use of Best Management Practices on state-owned properties to control mosquitoes. AB 1721 would put a quarter mile buffer around schools for the use of pesticides.

Under announcements Trustee Jim Golden invited everyone to the city of Emeryville's Earth Day celebration on Saturday, April 18<sup>th</sup> from 12-4. He is manning a BBQ during the event.

President Hughes asked if there were any items to add to agenda for the next Board meeting on May 13th , no new items were added and the meeting was adjourned at 5:42 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 961<sup>st</sup> meeting of the Board of  
Trustees held May 13, 2010

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John D. Hughes, President  
BOARD OF TRUSTEES

961<sup>st</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
MAY 12, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: John D. Hughes, President, City of Fremont  
Marisel Brown, Vice-President, City of Oakland  
Jan O. Washburn, Secretary, City of Berkeley  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohlen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark

President John Hughes called the Board meeting to order at 5:00 p.m.

Trustees Centeno, Edwards and Quinn were absent from the meeting.

The minutes of the 960<sup>th</sup> meeting held April 14, 2010 were reviewed and approved. (Doggett/Edwards–unanimous with abstentions from Bray, Brown, McLeod and Washburn)

The Board reviewed the warrants dated April 15, 2010 numbering 053510 through 056010 amounting to \$77,478.93 and warrants dated April 30, 2010 numbering 056110 through 059110 amounting to \$120,314.51.

District Manager John Rusmisl requested that Board use the \$5,000 budgeted for research to fund a proposal by William Reisen at UC Davis “Risk of introduction and establishment of emerging arboviruses in California” or to the CMVCA Research Foundation. The Board requested more information on the Reisen proposal and the request will be brought back to the Board at the June 9, 2010 meeting.

Jim Golden gave the Long Range Planning Committee report. Kathleen Meagher was hired to perform legal review of the OPEB Trust documents and professional services agreements with PFM and US Bank. The trust document has been reviewed by legal counsel and the committee. Next step is to meet with PFM about the investment policy.

The District Policy Review Committee Chair Marisel Brown provided an update on the committee’s progress with reviewing the policies. The committee met prior to the Board meeting to review of chapter 200 of the District Policy.

Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for April. Dr. Kirkpatrick reported that there were 7 species of mosquitoes that caused service requests with three of the species being Aedes mosquitoes, which is unusual. The District received a total of 141 requests for service during the month. There were 31 mosquito-biting reports. The ten-year average for adult mosquito service requests in April is 47.0. 73 requests for mosquitofish were received and 36 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association chapter met on May 5<sup>th</sup> at the new Castro Valley Library. Bill McCammon and Chris Moore provided an update on the East Bay Regional Communications Authority which is working to establish a means of communicating between county, city and special districts in the region. This will be open to special districts. Lisa Vorderbrueggen from the Contra

Costa Times spoke about the latest initiatives to reform California government. The next chapter meeting is scheduled for July 14<sup>th</sup> at the East Bay Regional Park District office in Oakland.

Special District Legislative Days were held May 11 and May 12 in Sacramento, at the Sheraton Grand Hotel. Jim Kohnen attended.

The Mosquito and Vector Control Association spring quarterly meetings were held May 6 & 7 in Santa Ana. The association is continuing to work on NPDES permits and is coming up with a payment plan for the monitoring coalition that may effectively amount to a doubling of dues for each member. The research foundation is continuing to be reformed into a completely separate body with a new board to be made up of a mix of MVCAC and non MVCAC members. The three year contracts with Smith Moore and Ralph Heim are up for renewal at the end of the year so the evaluation process has been started for both. The next meeting for the MVCAC is on July 22<sup>nd</sup> in Sacramento.

The District Manager also provided the following update on the District's public outreach program: the district website at [www.mosquitoes.org](http://www.mosquitoes.org) has been updated with new photos of staff and the Board minutes and agenda are up to date. New signs have been put on field vehicles reminding the public to "dump and drain". Several fish give-aways have been done in the Livermore area at the feed store (May 1) and Alden Lane Nursery (May 8). Two press releases have been sent out one a general "dump and drain" reminder and another to mark West Nile Virus and Mosquito and Vector Control Awareness week. One newspaper story in Alameda was generated by the releases. The District was at the following events: Oakland Earth Expo April 14<sup>th</sup>, Return of the Swallows Festival Chabot College April 20<sup>th</sup>, Chabot college Earth Day April 22<sup>nd</sup>, Bone Room April 22<sup>nd</sup>, Cinco de Mayo in Hayward on May 1<sup>st</sup>. We have a presentation scheduled for Bret Harte School on May 13<sup>th</sup> and on May 21<sup>st</sup> the Palomares School Science Expo and Watershed Festival and Cordonices Creek Walk in Berkeley.

Board members received account statements for the Local Agency Investment Fund and the Vector Control Joint Powers Authority member trust fund.

Under announcements Trustee Jim Kohnen reported on the CSDA legislative days in Sacramento that he attended. The Governor's May revision of the State budget is due out on Friday and is supposed to have some major cutbacks in it. The redistricting process has a new format with a group of private citizens picked out of hundreds of applications set to start work soon.

President Hughes appointed a committee made up of Past President William Spinola, Vice President Marisel Brown and himself to meet with the District Manager to conduct his annual evaluation.

President Hughes asked if there were any items to add to agenda for the next Board meeting on June 9<sup>th</sup>. There will be a first draft of the Fiscal Year 2010/2011 ACMAD budget, and possible action items for the OPEB trust. The meeting was adjourned at 5:52 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 962<sup>nd</sup> meeting of the Board of  
Trustees held June 9, 2010

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John D. Hughes, President  
BOARD OF TRUSTEES

962<sup>nd</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
JUNE 9, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: John D. Hughes, President, City of Fremont  
Marisel Brown, Vice-President, City of Oakland  
Jan O. Washburn, Secretary, City of Berkeley  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark

President John Hughes called the Board meeting to order at 5:00 p.m.

Trustees Brown, Centeno, and Kohnen were absent from the meeting.

The minutes of the 961<sup>st</sup> meeting held May 12, 2010 were reviewed and approved as amended. (The minutes of the meeting in April should have shown that they were actually approved after a motion and second by Garcia/Spinola with abstentions from Bray, Brown, McLeod and Washburn. Centeno, Edwards, and Quinn were absent). May 12<sup>th</sup> meeting approved (Prola/Quinn - unanimous with Edwards abstaining).

The Board reviewed the warrants dated May 15, 2010 numbering 059210 through 060810 amounting to \$75,563.87 and warrants dated May 31, 2010 numbering 060910 through 063610 amounting to \$91,903.23.

The first draft of the 2010/11 fiscal year budget was presented to the Board by the District Manager. The final version incorporating comments from the Board and the final PERsHealth costs will be presented for approval at the July 14<sup>th</sup> Board meeting.

The Board approved Resolution 962-1 A resolution of intention to levy assessments for fiscal year 2010-11, preliminarily approving the Engineer's Report, and providing for notice of hearing for the Alameda County Mosquito Abatement District Mosquito and Disease Control Assessment. Prola/Washburn – unanimous.

District Manager John Rusmiser requested that Board use the \$5,000 budgeted for research to fund a proposal by William Reisen at UC Davis "Risk of introduction and establishment of emerging arboviruses in California" or to the CMVCA Research Foundation. After some discussion the Board approved funding for the Reisen research project with the stipulation that if the project is not done the funds must be returned. Washburn/Bray – unanimous.

Long Range Planning Committee Chair Denny McLeod provided the Board with an update on progress being made on the OPEB trust. Attorney Kathleen Meagher has reviewed the OPEB Trust documents and professional services agreements with PFM and US Bank. The committee met with PFM about the investment policy. Next step is to present documents to the Board for approval and then meet with PFM to set investment policy. A subset of the committee will be named to an OPEB Retirement Investment Trust Board to work with PFM in the future.

The District Policy Review Committee met prior to the Board meeting to review of chapter 200 of the District Policy. Chair Marisel Brown ran the meeting via phone link and has volunteered to take a look at the whole set of policy documents to determine a better arrangement of the policies.

The Board met in closed session to discuss District Manager annual evaluation and compensation pursuant to Government Code Section 54957.6. Upon returning to open session, President Hughes noted for the record that the evaluation committee had reported on the evaluation meeting held with the District Manager and that the Board had authorized a 4% increase in salary which is equal to the increase given to other employees.

Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for May. Dr. Kirkpatrick reported that the District received a total of 201 requests for service during May. There were 23 mosquito-biting reports. The ten-year average for adult mosquito service requests in May is 66.5. 111 requests for mosquitofish were received and 60 requests for inspections of potential mosquito sources. Colder and much wetter weather for May attributed to the lowest level of mosquito complaints in the last ten years. Bruce mentioned that although it has been a slow year so far, the District picked up 4 crows for West Nile Virus testing today.

The Board received updates from the District Manager on several other outside agencies:

Alameda County Chapter of the California Special Districts Association –The next chapter meeting is scheduled for July 14<sup>th</sup> at the East Bay Regional Park District office in Oakland. Nancy O'Malley the new Alameda County District Attorney and Dr. Tom Williams, Executive Director of Integrated Healthcare Association will be the featured speakers.

California Special Districts Association (CSDA) – The annual Conference is scheduled for September 20-23, 2010 in Newport Beach at the Marriott hotel.

Mosquito and Vector Control Association of California (MVCAC) – The next meeting for the MVCAC is on July 22<sup>nd</sup> in Sacramento. NPDES permit has been submitted to State Water Board for review.

Alameda County Fair – The County fair runs from June 23 – July 11<sup>th</sup> (closed on Tuesdays) the District will have a display in the Agricultural Building which has a theme of "How Grape it is".

President Hughes asked if there were any items to add to agenda for the next Board meeting on July 14<sup>th</sup>. There will be a final draft of the Fiscal Year 2010/2011 ACMAD budget, public hearings on the special tax and benefit assessment rates for next year and action items for the OPEB trust. The meeting was adjourned at 6:38 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 963<sup>rd</sup> meeting of the Board of  
Trustees held July 14, 2010

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John D. Hughes, President  
BOARD OF TRUSTEES

963<sup>rd</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
JULY 14, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: John D. Hughes, President, City of Fremont  
Marisel Brown, Vice-President, City of Oakland  
Jan O. Washburn, Secretary, City of Berkeley  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohlen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark

President John Hughes called the Board meeting to order at 5:03 p.m.

Trustees Bray, Centeno, Garcia and Kohlen were absent from the meeting.

The minutes of the 962<sup>nd</sup> meeting held June 9, 2010 were reviewed and approved. Golden/Prola – unanimous with Brown abstaining.

The Board reviewed the warrants dated June 15, 2010 numbering 063710 through 066110 amounting to \$94,651.93 and warrants dated June 30, 2010 numbering 066210 through 069710 amounting to \$101,578.27.

The final draft of the 2010/11 fiscal year budget was presented to the Board by the District Manager.

John Bliss and Laquel Wright from SCI consultants were on hand to provide information on the Engineer's Report for the benefit assessment. Mr. Bliss provided the Board with updates on recent court decisions related to benefit assessments. President Hughes opened the public hearing at 6:00 p.m., there were no members of the public present so the hearing was closed at 6:01 p.m. The District Manger reported that a public notice for the hearing had been published in the Bay Area News Group papers and had been posted on the District website and at the District office for over the 10 days required by law.

The Board of Trustees approved Resolution 963-1, adopting the budget for fiscal year 2010/2011. Golden/Prola – unanimous.

The Board then approved Resolution 963-2 A resolution ordering the levy of assessments for fiscal year 2010-11 for the Alameda County Mosquito Abatement District Mosquito and Disease Control Assessment. Golden/Doggett – unanimous.

Long Range Planning Committee Chair Denny McLeod provided the Board with an update on progress being made on the OPEB trust. The committee had four documents for approval by the Board. The Board approved the OPEB Trust Board Charter with the amendment to stipulate that the Long Range Planning Committee that is referred to has five members, Prola/Golden – unanimous. The OPEB Trust Agreement, Custody Agreement for US Bank and Investment Advisory Agreement were approved as drafts, Prola/Washburn – unanimous.

The District Policy Review Committee Chair Marisel Brown provided an update on the progress made by the committee. Chapter 300 of the policy is being tabled for now and the remaining chapters are being assigned to members of the committee to review prior to the next meeting.

Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for June. Dr. Kirkpatrick reported that the District received a total of 223 requests for service during June. There were 44 mosquito-biting reports. The ten-year average for adult mosquito service requests in June is 50.5. 127 requests for mosquitofish were received and 49 requests for inspections of potential mosquito sources. The District still has not had any West Nile virus activity this year. The last of the Aedes mosquitoes for the spring, Aedes sierrensis, the treehole mosquito was still active in June but should be finished for the year. District Manager John Rusmiser provided information to the Board on the end of the year budget numbers. The salary area was in the negative due to salary adjustments that occurred after the budget had been approved and seasonal employees being used for a longer than anticipated period.

The Board received updates from the District Manager on several other outside agencies:

Alameda County Chapter of the California Special Districts Association –The next chapter meeting met earlier in the day at the East Bay Regional Park District office in Oakland. Nancy O'Malley the new Alameda County District Attorney and Dr. Tom Williams, Executive Director of Integrated Healthcare Association will be the featured speakers.

California Special Districts Association (CSDA) – The annual Conference is scheduled for September 20-23, 2010 in Newport Beach at the Marriott hotel. The association is also seeking volunteers to serve on committees.

Mosquito and Vector Control Association of California (MVCAC) – The next meeting for the MVCAC is on July 22<sup>nd</sup> in Sacramento. NPDES permit has been submitted to State Water Board for review.

Alameda County Fair – The County fair closed on July 11<sup>th</sup> (closed on Tuesdays) the District will had a display in the Agricultural Building which has a theme of "How Grape it is". We received three second place and two third place ribbons.

President Hughes asked if there were any items to add to agenda for the next Board meeting on August 11<sup>th</sup> or announcements from the Board, hearing none, the meeting was adjourned at 6:23 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 964<sup>th</sup> meeting of the Board of  
Trustees held August 11, 2010

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John D. Hughes, President  
BOARD OF TRUSTEES

964<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
AUGUST 11, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: John D. Hughes, President, City of Fremont  
Marisel Brown, Vice-President, City of Oakland  
Jan O. Washburn, Secretary, City of Berkeley  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark

President John Hughes called the Board meeting to order at 5:00 p.m.

Trustees Brown, Doggett, McLeod and Prola were absent from the meeting.

The minutes of the 963<sup>rd</sup> meeting held July 14, 2010 were reviewed and approved. (Washburn/Edwards – unanimous with Centeno and Garcia abstaining.)

The Board reviewed the warrants dated July 15, 2010 numbering 000111 through 001811 amounting to \$179,672.68 and warrants dated July 31, 2010 numbering 001911 through 004911 amounting to \$98,752.04.

The Board reviewed and approved the lowest bids for 2010 Ford 150 4 x 4 and 2011 Ford 4 x 4 Super Cab. Lowest bid for 2011 Ford Ranger = Hilltop Ford at \$19,843.87 and the 2010 Ford F-150 4 x4 = Livermore Auto Group at \$21,228.91. (Garcia/Golden – unanimous.)

Long Range Planning Committee reported that the documents approved at the July 14, 2010 Board meeting had been sent to PFM and US Bank for review by their legal departments.

The District Policy Review Committee provided an update on the progress made by the committee. All the chapters have been reviewed by the committee and the information needs to be cleaned up and brought to the Board for approval.

Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for July. Dr.Kirkpatrick reported that the District received a total of 151 requests for service during July. There were 20 mosquito-biting reports. The ten-year average for adult mosquito service requests in July is 43.9. 81 requests for mosquitofish were received and 47 requests for inspections of potential mosquito sources. July weather has been cooler than normal and as a result the mosquito complaints were at a 10 year low for the month. The District has seen no West Nile Virus activity in the County this year other than two birds with chronic WNV infections, and throughout the State the WNV activity has been quite low so far. The counts of *Culex pipiens*, one of the main vectors of WNV are lower than average and *Culiseta incidens*, the fishpond mosquito, counts are higher.

The Board received updates from the District Manager on several other outside agencies:

Alameda County Chapter of the California Special Districts Association – The next chapter meeting is scheduled for September 15<sup>th</sup> at the Dublin/San Ramon Services District office in Dublin at 8:00 a.m. Karen

Scott from Sandia National Lab will be the featured speaker. In addition, there will be presentations from the 4 water districts on the possible water/delta ballot measure.

California Special Districts Association (CSDA) – The annual Conference is scheduled for September 20-23, 2010 in Newport Beach at the Marriott hotel. Jim Kohnen, Denny McLeod and Bruce Kirkpatrick will be attending.

Mosquito and Vector Control Association of California (MVCAC) – The MVCAC met on July 22<sup>nd</sup> in Sacramento. Most of the discussion was focused on the renewal of the Executive Director/Association Management contracts with Smith Moore & Associates and our legislative Advocate, Ralph Heim with PPA. The draft NPDES permit has been returned by the State Water Board for MVCAC review and then will be opened for public comment in September.

Vector Control Joint Powers Agency – The member and property fund balances for the period ending June 30, 2010 are \$70,669 and \$51,434.

Local Agency Investment Fund balance for period ending July 31, 2010 is \$147,013.70.

An update on the rain gutter replacement was given to Board members by the District Manager. The gutter replacement will involve removing sections of the roof and outside sheet metal and several contractors have noted that it would be a good time to consider replacing the roof due to the additional labor involved if the roof needs to be kept intact. Trustee Spinola will review roof/gutter issue with staff later in the week.

President Hughes asked if there were any items to add to agenda for the next Board meeting on September 8<sup>th</sup> or announcements from the Board, hearing none, the meeting was adjourned at 5:20 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 965<sup>th</sup> meeting of the Board of  
Trustees held September 8, 2010

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John D. Hughes, President  
BOARD OF TRUSTEES

965<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
SEPTEMBER 8, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: John D. Hughes, President, City of Fremont  
Marisel Brown, Vice-President, City of Oakland  
Jan O. Washburn, Secretary, City of Berkeley  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark

Vice-President Marisel Brown called the Board meeting to order at 5:00 p.m.

Trustees Hughes, McLeod and Washburn were absent from the meeting.

The minutes of the 964<sup>th</sup> meeting held August 11, 2010 were reviewed and approved. (Edwards/Spinola – unanimous with Brown, Doggett and Prola abstaining.)

The Board reviewed the warrants dated August 15, 2010 numbering 005011 through 007811 amounting to \$88,245.58 and warrants dated August 31, 2010 numbering 007911 through 011211 amounting to \$101,943.02.

Long Range Planning Committee member Jim Golden reported that the committee had received two documents back from PFM for the trust with minor changes and that a meeting with PFM to discuss investment policy will be scheduled as soon as possible.

The District Policy Review Committee Chair Marisel Brown provided an update on the progress made by the committee. All the chapters need to be consolidated and approved by the committee prior to being brought to the Board for approval.

Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for August. Dr. Kirkpatrick reported that the District received a total of 110 requests for service during August. There were 21 mosquito-biting reports. The ten-year average for adult mosquito service requests in August is 47.7. 53 requests for mosquitofish were received and 32 requests for inspections of potential mosquito sources. August weather has continued the cooler than normal summer with the exception of a short hot spell at the end of the month and as a result the mosquito complaints were at a 10 year low for the month. The District has seen no West Nile Virus activity in the County this year. The Board also received an update on a vehicle accident that resulted in our 1992 truck being totaled and relatively minor damage to the back of the other vehicle. Our driver had minor neck pain and has been released for full duty.

The Board received updates from the District Manager on several other outside agencies:

Alameda County Chapter of the California Special Districts Association – The next chapter meeting is scheduled for September 15<sup>th</sup> at the Dublin/San Ramon Services District wastewater treatment plant in Pleasanton at 8:00 a.m. Karen Scott from Sandia National Lab will be the featured speaker. In addition, there will be presentations from the 4 water districts on the water conservation.

California Special Districts Association (CSDA) – The annual Conference is scheduled for September 20-23, 2010 in Newport Beach at the Marriott hotel. Jim Kohnen, Denny McLeod and Bruce Kirkpatrick will be attending.

Mosquito and Vector Control Association of California (MVCAC) – The Fall meeting will be held November 3-5, 2010 at the Embassy Suites in South Lake Tahoe.

The Vector Control Joint Powers Authority (VCJPA) will be meeting on Wednesday, November 3<sup>rd</sup> at the Embassy Suites Hotel in South Lake Tahoe. There will be a training session titled “ Performance Evaluations and Hiring for Success” in the afternoon. The ERMA employee protection line and training have been reinstated.

Trustee Bill Spinola provided an update on the rain gutter replacement for the shop building. He believes that the gutters can be done without as much labor as some of the contractors have mentioned. Mr. Spinola will provide a drawing of a method that should work for possible bidders to review.

Vice- President Brown asked if there were any items to add to agenda for the next Board meeting on October 13<sup>th</sup> or announcements from the Board, hearing none, the meeting was adjourned at 5:22 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 966<sup>th</sup> meeting of the Board of  
Trustees held October 13, 2010

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John D. Hughes, President  
BOARD OF TRUSTEES

966<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
OCTOBER 13, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: John D. Hughes, President, City of Fremont  
Marisel Brown, Vice-President, City of Oakland  
Jan O. Washburn, Secretary, City of Berkeley  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark

President Hughes called the Board meeting to order at 5:04 p.m.

Trustees Bray, Golden, Kohnen and Quinn were absent from the meeting.

The minutes of the 965<sup>th</sup> meeting held September 8, 2010 were reviewed and approved. (Edwards/Brown – unanimous with Hughes and Washburn abstaining.)

The Board reviewed the warrants dated September 15, 2010 numbering 011311 through 013411 amounting to \$226,547.74 and warrants dated September 30, 2010 numbering 013511 through 016611 amounting to \$140,889.99. There were questions about the payment to City National Bank for the building loan, was it the last payment – yes; payment to EDD – that was for unemployment payments for a former seasonal employee since the District doesn't have payroll deductions for unemployment; and a question about the payment to SCI – they are the financial engineering firm that does the Engineer's Report for the benefit assessment and provides all the tax data for each parcel to the County for collection in the property tax bills.

Long Range Planning Committee chair Denny McLeod reported that the committee had nearly completed the Trust and Investment Advisory Agreement documents after meeting with PFM last week and with a conference call planned for October 14<sup>th</sup> to iron out the final issues. The Investment Policy document is the last item that needs to be completed. Chairman McLeod commented that finding and getting permission to use the Trust documents developed by Golden Gate Transit Authority had been a big help to completing the Trust.

The District Policy Review Committee Chair Marisel Brown reported that the committee had not met but had copies of all the reviewed policies in hand for a final checking.

There was a first reading of an amended Conflict of Interest Policy with a number of suggestions for improving the wording by using consistent terms for Individuals in Designated Positions. This policy will be brought back to the Board for a second reading and approval at the November 10, 2010 Board Meeting.

Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for September. Dr. Kirkpatrick reported that the District received a total of 94 requests for service during the month. There were 22 mosquito-biting reports. The ten-year average for adult mosquito service requests in September is 30.9. 46 requests for mosquitofish were received and 25 requests for inspections of potential mosquito sources. The District has seen very little West Nile Virus activity in the County this year, there has been one bird with an acute infection and 6 with chronic infections of WNV. There have been two human cases in the county in 2010, one attributed to a trip to Patterson in Stanislaus County and the other, a Sunol resident, is still under investigation to determine if there had been any travel outside of the county. Mosquito trapping and

surveillance near both residences showed extremely low numbers of mosquitoes present.

The Board received updates from the District Manager on several other outside agencies:

Alameda County Chapter of the California Special Districts Association – The next meeting will be held on November 10<sup>th</sup> at the Alameda County Vector Control Services District. There will be an election results discussion and a presentation on United Way East Bay Indicators.

California Special Districts Association (CSDA) – The annual Conference was held September 20- 23, 2010 in Newport Beach. Jim Kohnen, Denny McLeod and Bruce Kirkpatrick attended. Dr. Kirkpatrick reported on the various sessions that he attended on the Brown Act and Board member training and orientation.

Mosquito and Vector Control Association of California (MVCAC) – The Fall meeting will be held November 3- 5, 2010 at the Embassy Suites in South Lake Tahoe. District Manager Rusmiser, Entomologist Bruce Kirkpatrick and Trustee Dennis Bray will be attending.

The Vector Control Joint Powers Authority (VCJPA) will be meeting on Wednesday, November 3<sup>rd</sup> at the Embassy Suites Hotel in South Lake Tahoe. There will be a training session titled “ Performance Evaluations and Hiring for Success” in the afternoon. The ERMA employee protection line and training have been reinstated.

Trustee Denny McLeod provided a report on the CSDA conference that he attended in September. He mentioned that he, Trustee Jim Kohnen and District Entomologist Bruce Kirkpatrick had divided up the sessions. Mr. McLeod mentioned attending the OPEB trust session, Regional Roundtable and training sessions.

President Hughes asked if there were any items to add to agenda for the next Board meeting on November 10<sup>th</sup> or announcements from the Board, hearing none, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 967<sup>th</sup> meeting of the Board of  
Trustees held November 10, 2010

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John D. Hughes, President  
BOARD OF TRUSTEES

967<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
NOVEMBER 10, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: John D. Hughes, President, City of Fremont  
Marisel Brown, Vice-President, City of Oakland  
Jan O. Washburn, Secretary, City of Berkeley  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark

President Hughes called the Board meeting to order at 5:06 p.m.

Trustees Bray, Brown, Golden, and Quinn were absent from the meeting. Trustee Spinola arrived at 5:15.

The minutes of the 966<sup>th</sup> meeting held October 13, 2010 were reviewed and approved (Prola/Spinola – unanimous).

The Board reviewed the warrants dated October 15, 2010 numbering 016711 through 019211 amounting to \$83,198.09 and warrants dated October 31, 2010 numbering 019311 through 022611 amounting to \$99,534.08.

Long Range Planning Committee chair Denny McLeod provided a summary of the OPEB Trust process, the culmination of 1.5 years of work is nearing completion. The Board approved the OPEB Trust Agreement (McLeod/Spinola – unanimous). The Investment Advisory Agreement was also approved (McLeod/Spinola – unanimous). Trustee Jim Doggett asked who was acting as the go-between the Investment Advisors and the Board. (That was spelled out in the Charter of the OPEB Retirement Investment Trust Board which was approved in July, 2010.)

The District Policy Review Committee did not meet before the Board meeting and had no report.

The second reading of an amended Conflict of Interest Policy was approved by the Board (Doggett/Spinola – unanimous).

The Request for Authorization to dispose of 1993 ARGO 8 wheel Conquest (Serial# CB-12831) via sale was approved by the Board (Prola/Washburn – unanimous).

Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for October. Dr. Kirkpatrick reported that the District received a total of 51 requests for service during October. There were 13 mosquito-biting reports. The ten-year average for adult mosquito service requests in October is 19.0. 16 requests for mosquitofish were received and 20 requests for inspections of potential mosquito sources. There was a discussion on West Nile Virus activity in the State and region. The “Board was given more information on the one human case listed for Alameda County and Dr. Kirkpatrick’s conversation with the victim’s husband.

The Board received written updates from the District Manager on several other outside agencies as well as oral reports from Board members and the District Entomologist on meetings attended:

Alameda County Chapter of the California Special Districts Association –meeting held on November 10<sup>th</sup> at the Alameda County Vector Control Services District. There was a discussion on the election results and a presentation on United Way East Bay Indicators.

California Special Districts Association (CSDA) – Trustee Jim Kohnen, an elected member of the CSDA Board provided an update on the CSDA.

Mosquito and Vector Control Association of California (MVCAC) – The Fall meeting was held November 3-5, 2010 in South Lake Tahoe. District Entomologist Bruce Kirkpatrick reported on the meetings and workshop provided by MVCAC attorney Richard Shanahan. There was some discussion about the cost of joining the MVCAC NPDES monitoring coalition since the District does not use much adulticide. The MVCAC should be encouraged to add an adulticide use factor to determine the amount a district should contribute to the coalition.

The Vector Control Joint Powers Authority (VCJPA) met on November 3<sup>rd</sup> in South Lake Tahoe. There was a training session titled “ Performance Evaluations and Hiring for Success” in the afternoon.

Letters for trustee reappointment were sent to the city and county of Alameda, Berkeley, Fremont, Livermore, Pleasanton, and Union City asking the city councils to reappoint their Trustees to the ACMAD Board.

President Hughes asked if there were any items to add to agenda for the next Board meeting on December 8<sup>th</sup> or announcements from the Board, hearing none, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 968<sup>th</sup> meeting of the Board of  
Trustees held December 8, 2010

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John D. Hughes, President  
BOARD OF TRUSTEES

968<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
DECEMBER 8, 2010

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: John D. Hughes, President, City of Fremont  
Marisel Brown, Vice-President, City of Oakland  
Jan O. Washburn, Secretary, City of Berkeley  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
William M. Spinola, City of Newark

Vice-President Brown called the Board meeting to order at 5:00 p.m.

Trustees Bray, Centeno, Hughes, Quinn and Spinola were absent from the meeting.

The minutes of the 967<sup>th</sup> meeting held November 10, 2010 were reviewed and approved (Edwards/Prola – unanimous with abstentions from Brown and Golden).

The Board reviewed the warrants dated November 15, 2010 numbering 022711 through 024711 amounting to \$79,866.46 and warrants dated November 30, 2010 numbering 024811 through 028211 amounting to \$114,151.42.

Long Range Planning Committee chair Denny McLeod provided information on the draft investment policy along with several changes that he and the committee recommended. The Board approved the OPEB Trust Investment Policy (McLeod/Prola – unanimous.)

The District Policy Review Committee did not meet before the Board meeting and had no report. The Investment Policy will be added to the Board policies.

PERS Resolution 968-1 fixing the Employer's Contribution under the Public Employees' Medical and Hospital Care Act was approved by the Board. ( Doggett/Golden – unanimous.)

President Hughes, while absent from the meeting, did contact Trustees Spinola and Brown to serve as the nominating committee for the 2011 ACMAD officers to be elected at January 12, 2011 ACMAD Board Meeting.

Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for November. Dr. Kirkpatrick reported that the District received a total of 34 requests for service during the month. There were 8 mosquito-biting reports. The ten-year average for adult mosquito service requests in November is 8.8. 15 requests for mosquitofish were received and 10 requests for inspections of potential mosquito sources. District employees started source reduction projects on the salt marshes in November. Vegetation is removed from ditches to improve water flow and reduce the need for pesticide use in these areas. A total of 6,036 linear feet of ditches were cleared during the month.

The Board received written updates from the District Manager on several other outside agencies:

Alameda County Chapter of the California Special Districts Association's next meeting will be held on January 12<sup>th</sup> at the HARD office in Hayward.

Mosquito and Vector Control Association of California (MVCAC) – The annual planning meeting was held at the West Valley Mosquito and Vector Control offices in Ontario last week. This meeting covers all aspects of the association with special emphasis on the annual conference and legislative committee activities. This year the NPDES permit and Mosquito Research Foundation took up considerable discussion time. NPDES will be discussed below. The Mosquito Research Foundation is being completely restructured into an independent foundation. A new executive director and board members are being sought. The annual conference will be held January 30-February 2, 2011 in Indian Wells. Dennis Bray, Jim Golden, John Hughes, Jim Kohnen, Denny McLeod and Jan Washburn will be attending along with Bruce Kirkpatrick and John Rusmiser.

The deadline for having a NPDES permit in place for both larvicide and adulticide use is April 11, 2011. The permit is on the January 4, 2011 for the State Water Board to approve. We will need to complete a NOI (Notice of Intent) and a PAP (Pesticide Action Plan) and pay the permit fee of \$1600 before April 2011. The MVCAC has developed a monitoring coalition that we will need to join in order to be covered for monitoring and to be eligible for legal defense coverage from the VCJPA. The MVCAC is requiring a commitment to the coalition for the five year duration of the initial permit. A request for proposals from parties interested in carrying out the testing for the coalition is out now and the selection should take place in January prior to the MVCAC annual conference. The cost of the monitoring coalition has not yet been determined and will depend on the cost of the monitoring and administration of the program. Estimated to be around \$357,000 with the cost to ACMAD in the \$5,000 to \$10,000 range.

Vice-President Brown asked if there were any items to add to agenda for the next Board meeting on January 12<sup>th</sup> or announcements from the Board, hearing none, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

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Jan Washburn, Secretary

Approved as written and/or corrected  
at the 969<sup>th</sup> meeting of the Board of  
Trustees held January 12, 2011

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John D. Hughes, President  
BOARD OF TRUSTEES