

969th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
JANUARY 12, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES:

Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
John D. Hughes, City of Fremont
James Kohnen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark
Vacant, City of Hayward

President Hughes called the Board meeting to order at 5:00 p.m.

Trustee Washburn was absent from the meeting.

President Hughes called for a moment of silence in memory of Trustee Paul Garcia, City of Hayward representative who passed away on December 19, 2010.

The minutes of the 968th meeting held December 8, 2010 were reviewed and approved (Doggett/Prola – unanimous with abstentions from Hughes and Quinn).

Long Range Planning Committee chair Denny McLeod provided information on amendments made to the investment policy that had been agreed to by PFM. The Board approved the amended OPEB Trust Investment Policy (McLeod/Golden – unanimous.) The Board received information that the first fund transfer to the OPEB Trust Account with US Bank had been made earlier in the day and that the CDs for the trust will be transferred to the account as they mature during the next month.

The Board reviewed the warrants dated December 15, 2010 numbering 028311 through 030311 amounting to \$78,289.60 and warrants dated December 31, 2010 numbering 030411 through 033811 amounting to \$94,066.73. Trustee McLeod made note of the high costs of pension plan which is now costing the district 21.73% of employee salaries due to mismanagement of PERs investments and higher pension benefits given to public employees in the last decade.

District Policy Review Committee Chair Marisel Brown reported that the committee had met before the Board meeting to review changes in policy and would be meeting prior to the next board meeting on February 9th at noon to review and prepare the policies for approval by the Board at a future meeting.

The Board was presented a draft of the audit for the period ending June 30, 2010. The audit will be presented to the Board at the February 9th meeting by Michael O'Connor, CPA with R.J. Ricciardi Inc.

District Manager John Rusmiser presented the Monthly Operational Report for December. The District received a total of 20 requests for service during December. There were 11 mosquito-biting reports. The ten-year average for adult mosquito service requests in December is 4.9. 5 requests for mosquitofish were received and 3 requests for inspections of potential mosquito sources. The doubling of mosquito calls for the month is attributed to a large winter crane emergence. Winter Crane flies closely resemble mosquitoes and even have a long proboscis that is much like a mosquito's, but they don't bite. A total of 2,345 linear feet of ditches were cleared during the month.

The Board received written updates from the District Manager on several other outside agencies:

Alameda County Chapter of the California Special Districts Association met in morning at the HARD office in Hayward. Karen Engel the Executive Director of the East Bay Economic Development Alliance was the featured speaker, she provided a presentation on East Bay Economic Indicators that showed that the area is recovering from the economic downturns of the last few years. The next meeting is the annual dinner meeting March 31st at the Pleasanton Marriott.

Mosquito and Vector Control Association of California (MVCAC) – The annual conference will be held January30-February 2, 2011 in Indian Wells. Dennis Bray, Jim Golden, John Hughes, Jim Kohnen, Denny McLeod and Jan Washburn will be attending along with Bruce Kirkpatrick and John Rusmisl.

The county Board of Supervisors sent out reminders for AB1234 Ethics Training and notice that they would like copies of the certificates of training to be sent to them for their records. Most of our trustees are up to date on the training, those that are not have been notified.

The Bay Area News Group filed a Freedom of Information Act request for salary and benefit information which was completed and returned to them in the same day.

The Nominating Committee of Trustees Spinola and Brown nominated the following slate of officers for 2011, Marisel Brown – President, Jan Washburn – Vice President, and Jim Prola – Secretary. The slate was approved unanimously by the Board. (Golden/Doggett – unanimous.)

The gavel was then transferred to newly elected President Marisel Brown.

President Brown asked if there were any items to add to agenda for the next Board meeting on February 9th or announcements from the Board, hearing none, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 970th meeting of the Board of
Trustees held February 9, 2011

Marisel Brown, President
BOARD OF TRUSTEES

970th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
FEBRUARY 9, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
Barbara Halliday, City of Hayward
John D. Hughes, City of Fremont
James Kohlen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

President Brown called the Board meeting to order at 5:02 p.m.

Trustees Quinn and Spinola were absent from the meeting.

President Brown welcomed newly appointed trustee, Barbara Halliday to the Board.

President Brown presented Paul Garcia Jr. and his wife Lori with memorial resolutions from Senator Ellen Corbett and Assembly Member Mary Hayashi in memory of his father, Paul Garcia who served a total of 58 years with the district. A framed photo collage of Paul is now on display in the Board room.

A President's gavel plaque was presented to Past-President John Hughes by President Marisel Brown in honor of his service the past year.

Michael O'Connor, CPA with the firm of R.J. Ricciardi, Inc., presented the annual audit for the fiscal year ending June 30, 2010. Mr. O'Connor answered several questions related to the work his firm has done in the past and whether they ever report qualified opinions or worse, he stated that they have done qualified opinions on some special districts and that they require even more work than a normal audit. The audit was approved. (Washburn/Prola – unanimous).

A proposal from R. J. Ricciardi, Inc. for an additional three years of audits for \$9,000 per year was approved by the Board. (Doggett/Prola – 11 for and 1 against (Golden)).

The minutes of the 969th meeting held January 12, 2011 were reviewed and approved (Golden/Hughes – unanimous with abstentions from Halliday and Washburn).

The Board reviewed the warrants dated January 15, 2010 numbering 033911 through 035911 amounting to \$76,792.20 and warrants dated January 31, 2010 numbering 036011 through 039211 amounting to \$1,098,208.86. There was a brief discussion on how the Board reviews the warrants each month and the type of questions that have come up in the past.

Long Range Planning Committee chair Denny McLeod noted that the OPEB trust has been finalized with just a few minor adjustments in investments. A notebook with all the OPEB documents was given to the committee and he would like them given to all the Board members in March and memorialized in the minutes.

The committee is now starting work on succession planning for the District Manager position and would like MVCAC general Counsel, Richard Shanahan, make a presentation on the subject to the committee at their March meeting.

District Policy Review Committee Member Jim Doggett reported that the committee met at noon for several hours reviewing the policies. The committee has a couple of questions for legal counsel relating to record retention and in what physical form do records need to be retained.

Board President Brown reported that she had received a letter from the Employees Association requesting a start of salary and benefit negotiations for a new Memorandum of Understanding. (Doggett/Prola – unanimous to approve starting negotiations with Personnel/Salary Committee Chaired David Edwards.).

District Manager John Rusmiser presented the Monthly Operational Report for January. The District received a total of 38 requests for service during the month. There were 4 mosquito-biting reports. The ten-year average for adult mosquito service requests in January is 5.7. 13 requests for mosquitofish were received and 21 requests for inspections of potential mosquito sources. District employees continued to work on source reduction projects on the salt marshes in January. Vegetation is removed from ditches to improve water flow and reduce the need for pesticide use in these areas. A total of 565 linear feet of ditches were cleared during the month.

The Board received written updates from the District Manager on several other outside agencies:

Alameda County Chapter of the California Special Districts Association the annual dinner meeting is scheduled for Thursday, March 31st at the Pleasanton Marriott. Social hour starts at 6:00 p.m. with dinner at 7:00 p.m. Joseph S. Tuman, Professor of Political and Legal Communications in the Department of Communication Studies at San Francisco State University, and most recently, candidate for City of Oakland Mayor will be the featured speaker. A save the date reminder for the Contra Costa Chapter 20th anniversary on April 11th – details to follow.

Mosquito and Vector Control Association of California (MVCAC) – The annual conference was held January 30-February 2, 2011 in Indian Wells. Dennis Bray, Jim Golden, John Hughes, Jim Kohlen, Denny McLeod and Jan Washburn attended along with Bruce Kirkpatrick and John Rusmiser. The conference was well attended with over 400 individuals registered. The first annual golf tournament for the mosquito research foundation had 120 golfers and generated \$50,000 for the foundation. The plenary session had very good presentations by Ralph Heim, MVCAC Legislative Advocate, Gordon Patterson, historian and author of The Mosquito Crusades: A History of the American Anti-Mosquito Movement from the Reed Commission to the First Earth Day and The Mosquito Wars: A History of Mosquito Control in Florida, Joseph Conlon, AMCA Technical Advisor, gave an interesting lecture on the Civil War contrasting death and injury from disease compared to actual fighting. Trustees had an opportunity to receive ethics training and had a series of presentations including one on how to recruit, hire, evaluate and terminate District Managers.

Vector Control Joint Powers Authority (VCJPA) Member Contingency Fund and Property Contingency Fund statements for the quarter ending December 31, 2010 were distributed to Board Members.

Statement of Economic Interests, Form 700 were distributed to Board members and must be completed by April 1, 2011.

New Board Member Barbara Halliday provided information on her background with the Hayward City Council, Planning Commission and South Gate Home Owners Association.

Board Members that attended the MVCAC annual conference provided reports to the Board: Jim Kohlen reported that he had taken a 2 ½ hour Ethics Training in which the Form 700 Economic Interest statements were discussed, also mentioned that the Mosquito Research Foundation should be on each district's budget from now on, he is also the CSDA liaison to MVCAC; Dennis Bray passed out several items including the minutes of the Trustee meeting, and the Ethics Training powerpoint slides, he also noted two worthwhile presentations by Ralph Heim and one on bedbugs by Al Hom from Alameda County Vector; Jim Golden mentioned discussions with Karl Baker, a trustee with Coachella Valley Vector control on their recent problems and the good results produced by the new general manager, he also liked Ralph Heim's presentation; John Hughes reported on the NPDES symposium and the costs of the monitoring plan, he also reported on a presentation about a new sugar bait that attracts mosquitoes; and Denny McLeod said he wanted to wait until next meeting to report due to the lateness of the meeting.

President Brown asked if there were any items to add to agenda for the next Board meeting on March 9th or announcements from the Board, the Long Range Planning Committee will have a meeting before prior to the Board meeting, the meeting was adjourned at 6:27 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 971st meeting of the Board of
Trustees held March 9, 2011

Marisel Brown, President
BOARD OF TRUSTEES

971st MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
MARCH 9, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
Barbara Halliday, City of Hayward
John D. Hughes, City of Fremont
James Kohnen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

President Brown called the Board meeting to order at 5:00 p.m.

Trustees Centeno and Doggett were absent from the meeting.

The minutes of the 970th meeting held February 9, 2011 were reviewed and approved (Bray/Prola – unanimous with one correction of typo on first sentence on page 2).

The Board reviewed the warrants dated February 15, 2011 numbering 039311 through 043111 amounting to \$107,781.40 and warrants dated February 28, 2011 numbering 043211 through 046811 amounting to \$111,218.40. Trustee McLeod noted that the PERS pension costs were out of control.

Long Range Planning Committee chair Denny McLeod reported that MVCAC general Counsel, Richard Shanahan, will make a presentation on the subject of recruiting, hiring, evaluating and firing District Managers to the committee and any other interested Board members on Tuesday, March 15th at 3:15 p.m..

District Policy Review Committee Chair Marisel Brown reported that the committee met prior to the Board meeting and now has a final draft that will be presented as a unit to the Board for approval at the April Board Meeting.

Personnel/Salary Committee Chair David Edwards reported that the committee had met with employee representatives and that the employees were requesting three items: a two year MOU; a 2.75% salary increase the first year and a 3.0% salary increase the second year; and a change in the longevity pay from 5 year 1% increases to 4 year intervals.

District Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for February. The District received a total of 45 requests for service during February. There were 6 mosquito-biting reports. The ten-year average for adult mosquito service requests in February is 9.9. 24 requests for mosquitofish were received and 14 requests for inspections of potential mosquito sources. Dr. Kirkpatrick told the Board that this is the most important part of the treatment season for controlling *Aedes squamiger* the winter salt marsh mosquito.

The Board received written updates from the District Manager on several other outside agencies:

Alameda County Chapter of the California Special Districts Association the annual dinner meeting is scheduled for Thursday, March 31st at the Pleasanton Marriott. Social hour starts at 6:00 p.m. with dinner at 7:00 p.m. Joseph S. Tuman, Professor of Political and Legal Communications in the Department of Communication Studies at San Francisco State University, and most recently, candidate for City of Oakland Mayor will be the featured speaker.

Mosquito and Vector Control Association of California (MVCAC) – Legislative Day is scheduled for Tuesday, April 6th in Sacramento. The deadline for having a NPDES permit in place for both larvicide and adulticide use is April 8, 2011. The State Water Board approved the permit on March 1st and the District has already submitted a Notice of Intent and Pesticide Application Plan. The MVCAC hired URS to carry out the monitoring.

Lucia Hui, Chief of Alameda County Vector Control Services District called to inquire about our interest in contracting to do mosquito control treatments in the city of Albany so they don't have to join the NPDES coalition.

Vector Control Joint Powers Authority (VCJPA) the annual workshop to review the coverage plans and financial status was held on March 3rd and 4th in Seaside. Bruce Kirkpatrick attended for the District.

Statement of Economic Interests Form 700 were distributed to Board members and must be completed by April 1, 2011.

Denny McLeod reported on the MVCAC conference, he mentioned taking a field trip to see the Coachella Valley Mosquito and Vector Control District's facility in Indio. They are a full service vector district doing mosquito, eye gnat, rodent, fire ant and other services. They have a very large and modern mosquito fish rearing facility that we should look into.

President Brown asked if there were any items to add to agenda for the next Board meeting on April 13th hearing none, the meeting was adjourned at 5:48 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 972nd meeting of the Board of
Trustees held April 13, 2011

Marisel Brown, President
BOARD OF TRUSTEES

972nd MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
APRIL 13, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
Barbara Halliday, City of Hayward
John D. Hughes, City of Fremont
James Kohonen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

President Brown called the Board meeting to order at 5:04 p.m.

All Trustees were present for the meeting.

The minutes of the 971st meeting held March 9, 2011 were reviewed and approved (Prola/Washburn – unanimous with Centeno and Doggett abstaining).

The Board reviewed the warrants dated March 15, 2011 numbering 046911 through 049211 amounting to \$83,476.27 and warrants dated March 31, 2011 numbering 049311 through 052011 amounting to \$91,490.71.

Long Range Planning Committee chair Denny McLeod reported that the committee had met prior to the Board meeting to work on succession planning for the District Manager position. The committee decided to forego hiring an outside consultant to help with the search. The committee is in a fact finding mode now working to gather job descriptions, salary comparisons, timelines, and names of potential candidates.

District Policy Review Committee Chair Marisel Brown reported that the committee has prepared the District policies for approval in two stages. The first reading today and next month a second reading/approval at the May Board meeting. Trustees should forward comments, corrections, questions to Marisel and the District Manager.

Personnel/Salary Committee Chair David Edwards reported that the committee had met prior to the Board meeting and had nothing to report at this time.

District Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for March. The District received a total of 75 requests for service during March. There were 2 mosquito-biting reports. The ten-year average for adult mosquito service requests in March is 25.3. 444 requests for mosquitofish were received and 28 requests for inspections of potential mosquito sources. Rain during 21 days of March kept the number of service calls below average but increased the amount and size of sources with mosquito larvae that required treatment by District personnel. Dr. Kirkpatrick stated that we are sitting on a *Culex tarsalis* time bomb due to all the standing water throughout the county.

The Board received written updates from the District Manager on several other outside agencies:

Alameda County Chapter of the California Special Districts the annual dinner meeting was held on March 31st at the Pleasanton Marriott. Joseph S. Tuman, Professor of Political and Legal Communications in the Department of Communication Studies at San Francisco State University, and most recently, candidate for

City of Oakland Mayor was the featured speaker. The CSDA legislative days are May 3rd and 4th, Jim Kohnen will be attending.

Mosquito and Vector Control Association of California (MVCAC) – Legislative Day was held Tuesday, April 6th in Sacramento, Denny McLeod and I attended and met with six of our local legislator's staff. We also met Governor Jerry Brown while walking from the morning orientation meeting to the state capitol building.

Statement of Economic Interests Form 700s were delivered to the Alameda County Clerk of the Board of Supervisors on March 31st before the April 1st deadline.

The district received a NOA (notice of applicability) from the State Water Resources Control Board on the NPDES Permit but due to the six month extension granted by the sixth circuit court we were advised to file a NOT (Notice of Termination which we have done).

The PERs Local Elected Official Toolkit publication which provides an update on the current state of the PERs pension plan system was distributed to Trustees.

Denny McLeod commented on the State's pension problems and the amount it is unfunded and noted a newspaper article on similar problems in Florida. He does not feel that PERS should be basing their actuarial assumptions on a 7.75% rate of return.

Jim Prola mentioned that there are a number of bills in the legislature as well as initiatives that are addressing the pension problems.

President Brown asked if there were any items to add to agenda for the next Board meeting on May 11th hearing none, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 973rd meeting of the Board of
Trustees held May 11, 2011

Marisel Brown, President
BOARD OF TRUSTEES

973rd MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
MAY 11, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES:

Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
Barbara Halliday, City of Hayward
John D. Hughes, City of Fremont
James Kohnen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

Secretary Jim Prola called the Board meeting to order at 5:00 p.m.

President Brown, Vice-President Washburn and Trustees Centeno and Kohnen were absent from the meeting. Ginny Demartini, District Representative for Supervisor Nadia Lockyer was also present for the meeting.

The minutes of the 972nd meeting held April 13, 2011 were reviewed and approved (Golden/Hughes – unanimous).

The Board reviewed the warrants dated April 15, 2011 numbering 052111 through 055111 amounting to \$83,598.64 and warrants dated April 30, 2011 numbering 055211 through 058611 amounting to \$107,763.67.

Long Range Planning Committee chair Denny McLeod reported that the committee had met prior to the Board meeting to work on succession planning for the District Manager position. The committee reviewed the job description, salary range and timeline for hiring a new District Manager. The committee is looking into the benefit package for the District Manager position and would like to compare with other mosquito districts and special districts.

The second reading and approval of the District Policies was moved to the June meeting so that corrections supplied by Board members can be incorporated into the policies.

Personnel/Salary Committee Chair David Edwards reported that the committee had met prior to the Board meeting. The committee would like a closed session for the June Board meeting to discuss the salary negotiations with the rest of the Board.

The Board decided not to participate in a State-Wide Mosquito Control Radio Campaign because it did not provide any specific mosquito control information. The Board directed the District Manager to review other means of public outreach and report back at the June Board meeting.

District Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for April. The District received a total of 129 requests for service during April. There were 14 mosquito-biting reports. The ten-year average for adult mosquito service requests in April is 45.9. 70 requests for mosquitofish were received and 40 requests for inspections of potential mosquito sources. Colder than average weather during April kept the number of service calls below average. Dr. Kirkpatrick noted that he was seeing higher than average numbers of *Aedes squamiger*, winter salt marsh mosquitoes, in the area close to the Santa Clara County border and *Culex erythrothorax*, the tule mosquito, at Coyote Hills Regional Park had 1000 caught in a single trap in one evening.

The Board received written updates from the District Manager on several other outside agencies:

Alameda County Chapter of the California Special Districts held a meeting earlier in the day at Zone 7 Water Agency. The guest speaker was Karl Wentz, VP of Wentz Vineyards in Livermore. The next meeting is scheduled for July 13th at the EBMUD offices in Oakland. Trustee Jim Kohlen also attended and provided a report on the CSDA legislative days held last week in Sacramento.

Mosquito and Vector Control Association of California (MVCAC) met last week in Monterey. NPDES coalition work and the federal bills HR 872 and SB 718 that would eliminate the need for an NPDES permit were the main points of discussion.

The Vector Control Joint Powers Authority (VCJPA) property contingency fund and member contingency fund statements for the period ending March 31, 2011 were distributed to the Board members. There is \$51,809 in the Property Contingency Fund and \$122,232 in the Member Contingency Fund.

The South Bay Salt Pond Restoration Project Executive Director John Bourgeois and senior facilitator Mary Selkirk met with a group of mosquito and vector control representatives from San Mateo, Santa Clara and Alameda County to discuss the end of Phase 1 and beginning of Phase 2 for this 50 year project. Mosquito and vector concerns were discussed. ACMAD is very interested in the restoration planned in the Eden Landing area and the area just north of Alameda Creek. Trustees Barbara Halliday and Ron Quinn attended this meeting.

Under announcements from Board members, Trustee Dennis Bray thanked Erica Castillo for providing flyers for the mosquitofish give aways. Trustee Denny McLeod thanked the District Manager for attending a Suisun Marsh meeting to discuss the use of BMPs for controlling mosquitoes.

Secretary Prola asked if there were any items to add to agenda for the next Board meeting on June 8th. The draft budget for fiscal year 2011/2012 will be on the next agenda along with the items noted in the minutes above. The meeting was adjourned at 5:53 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 974th meeting of the Board of
Trustees held June 8, 2011

Marisel Brown, President
BOARD OF TRUSTEES

974th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
June 8, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
Barbara Halliday, City of Hayward
John D. Hughes, City of Fremont
James Kohnen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

President Marisel Brown called the Board meeting to order at 5:00 p.m.

Trustees Centeno and Doggett were absent from the meeting. Trustee Denny McLeod participated via phone. Trustee Washburn arrived at 5:15 p.m.

The minutes of the 973rd meeting held May 11, 2011 were reviewed and approved (Prola/Bray – unanimous with Brown abstaining).

The Board reviewed the warrants dated May 15, 2011 numbering 058711 through 061711 amounting to \$88,271.96 and warrants dated May 31, 2011 numbering 061811 through 064611 amounting to \$110,241.69.

District Manager John Rusmisl presented the first draft of the District budget for fiscal year 2011/2012. A proposal from Cardno Entrix to update the District's CEQA documents was presented for discussion as part of the budget. The Board directed the Manager to discuss ways to reduce the cost by using District staff and contacting other mosquito and vector districts to see if there could be some cost sharing.

John Bliss and Melanie Guillory-Lee from SCI Consulting Group presented the Engineers Report for fiscal year 2011-2012.

The Board approved Resolution 974-1, a resolution of intention to levy assessments for fiscal year 2011-12, preliminarily approving the Engineer's Report and providing for notice of hearing for the Alameda County Mosquito Abatement District Mosquito and Disease Control Assessment.(Golden/Prola – unanimous.)

The Board approved a request to contribute funds to the Mosquito Research Foundation. The District will contribute \$5,000 to the Foundation. (Bray/Washburn – unanimous.)

Carlos Oblites from PFM Asset Management LLC provided a first quarter report on the OPEB trust finances. The trust is doing well and growing.

The Long Range Planning Committee had the report from PFM presented by Carlos Oblites and a GASB 45 actuarial valuation report on the District's retiree health insurance program as of July 1, 2011 done by Demsey Filliger Associates.

The updated and reviewed District Policies were presented for a second reading and approved by the Board. There was discussion on the sexual harassment training requirements for employees. The District Manager and Supervisorial staff are required to have specific training every two years and the last training was in September of 2010. (Golden/Prola – unanimous.)

The Board met in closed session to discuss salary negotiations with employees pursuant to Government Code Section 54957.6 to provide the Personnel/Salary Committee with feedback from the entire Board.

District Manager Rusmisl presented the Monthly Operational Report for May. The District received a total of 206 requests for service during May. There were 52 mosquito-biting reports. The ten-year average for adult mosquito service requests in May is 66.4. 96 requests for mosquitofish were received and 57 requests for inspections of potential mosquito sources. Continued cold and rainy weather has kept the number of calls moderate but is providing many more rainwater sources than normal for this time of year.

The Board received written updates from the District Manager on several other outside agencies:

The next meeting of Alameda County Chapter of the California Special Districts Association is scheduled for July 13th at the EBMUD offices in Oakland.

The Mosquito and Vector Control Association of California has provided member Districts with updated information on filling out the NPDES pesticide application plans section of the Notice of Intent. The next MVCAC Board meeting is scheduled for July 21 in Visalia no other committee meetings are planned.

Proposals for media outreach using PennySaver, Valassis, and possibly BART station posters will be discussed at the July 13, 2011 Board Meeting.

Under announcements from Board members, Trustee Ron Quinn thanked District employees for taking care of a mosquito problem in his area before Mother's Day.

President Brown asked if there were any items to add to agenda for the next Board meeting on July 13th. The final budget for fiscal year 2011/2012 will be on the next agenda along with the items noted in the minutes above. The meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 975th meeting of the Board of
Trustees held July 13, 2011

Marisel Brown, President
BOARD OF TRUSTEES

975th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
July 13, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
Barbara Halliday, City of Hayward
John D. Hughes, City of Fremont
James Kohlen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

President Marisel Brown called the Board meeting to order at 5:00 p.m.

Trustees McLeod and Quinn were absent from the meeting. Trustee Washburn arrived at 5:10 p.m. Ginny Demartini, District Representative for Supervisor Nadia Lockyer was also in attendance.

The minutes of the 974th meeting held June 8, 2011 were reviewed and approved (Edwards/Prola – unanimous with Centeno & Doggett abstaining).

The Board reviewed the warrants dated June 15, 2011 numbering 064711 through 067611 amounting to \$97,630.41 and warrants dated June 30, 2011 numbering 067711 through 070411 amounting to \$104,967.77.

The Board met in closed session to discuss salary negotiations with employees and District Manager annual evaluation and compensation pursuant to Government Code Section 54957.6.

The Board reported no action following the closed session.

The Board approved a change in the Safety Boot reimbursement policy to up the cap from \$150 to \$190 per year. (Golden/Washburn-unanimous.)

District Manager John Rusmiser presented the final draft of the District budget for fiscal year 2011/2012. Trustee Edwards asked the manager to check on a calculation error on the sheet with employee/annuitant benefits and correct as needed.

President Brown opened the public hearing on the budget and benefit assessment. There were no members of the public present. District Manager Rusmiser stated that the public notice of the meeting had been published in all of the Bay Area Newspaper Group papers on Sunday, July 3, 2011 and on the District website. The public hearing was then closed.

The Board of Trustees adopted the budget for fiscal year 2011/2012, Resolution 975-1.(Golden/Halliday – unanimous.)

Resolution 975-2 A resolution ordering the levy of assessments for fiscal year 2011-12for the Alameda County Mosquito Abatement District Mosquito and Disease Control Assessment was approved by the Board of Trustees (Golden/Washburn – unanimous.)

The Long Range Planning Committee had no report.

District Entomologist, Bruce Kirkpatrick, presented the Monthly Operational Report for June. The District received a total of 167 requests for service during June. There were 19 mosquito-biting reports. The ten-year average for adult mosquito service requests in June is 46.2. 103 requests for mosquitofish were received and 40 requests for inspections of potential mosquito sources. The aerial survey in the Tri-Valley area resulted in 73 inspections of pools with 14 producing mosquitoes and 42 being new pools to add to our data base. West Nile Virus activity throughout the State has been low so far this year but has started to increase in the last two weeks. Santa Clara County has had 10 birds and one mosquito pool positive for WNV already this year.

The Board received written updates from the District Manager on several other outside agencies:

The next meeting of Alameda County Chapter of the California Special Districts Association was held earlier in the day at the EBMUD offices in Oakland. The Freeport project for water extraction in the Sacramento River by EBMUD and Sacramento Water was presented along with a group from California Forward discussing their proposals for changes in governance in the State.

The Mosquito and Vector Control Association of California's next Board meeting is scheduled for July 21 in Visalia no other committee meetings are planned.

Proposals for media outreach using PennySaver, Valassis, and possibly BART station posters were presented. The Board members were favorable to using these for public outreach during the West Nile Virus season.

President Brown asked if there were any items to add to agenda for the next Board meeting on July 13th. Trustee Golden asked the manger to look into the possibility of using tablet computers like the iPad for Board meetings instead of printing all of the meeting material, the meeting was adjourned at 6:13 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 976th meeting of the Board of
Trustees held August 10, 2011

Marisel Brown, President
BOARD OF TRUSTEES

976th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
August 10, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES:

Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
Barbara Halliday, City of Hayward
John D. Hughes, City of Fremont
James Kohonen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

Board Secretary Jim Prola called the Board meeting to order at 5:01 p.m.

Trustee Washburn was absent from the meeting. President Marisel Brown arrived at 5:10 p.m.

The minutes of the 975th meeting held July 13, 2011 were reviewed and approved (Bray/Spinola – unanimous with McLeod & Quinn abstaining).

The Board reviewed the warrants dated July 15, 2011 numbering 000112 through 002612 amounting to \$96,545.39 and warrants dated July 31, 2011 numbering 002712 through 006412 amounting to \$209,084.16. There was a question about the warrant for Aerial Services, concerning why it was so high. The answer was that it was for two flights one in the previous fiscal year and one this year.

The Long Range Planning Committee Chair Denny McLeod reported on discussions that have been held with PFM, the company handling investments for the District OPEB trust, concerning the allowable amounts for derivative holding in the fixed income funds. The committee has agreed on a limit of 10% for derivatives in the fixed income holdings and an amendment to the Investment Policy will be on the agenda at the September 14th Board meeting.

West Nile virus committee chair James Kohonen deferred to District Entomologist Bruce Kirkpatrick to provide the update for WNV. Dr. Kirkpatrick noted that the District has had no WNV activity this year so far and that 125 mosquito pools had been sent in for testing. State wide there has been a recent surge in reports of human cases up to ten but none are from a nearby county.

District Entomologist, Bruce Kirkpatrick, presented the Monthly Operational Report for July. The District received a total of 162 requests for service during July. There were 33 mosquito-biting reports. The ten-year average for adult mosquito service requests in July is 43.1. 92 requests for mosquitofish were received and 40 requests for inspections of potential mosquito sources.

The Board received written updates from the District Manager on several other outside agencies:

The next meeting of Alameda County Chapter of the California Special Districts Association is scheduled for Wednesday, September 14th at Washington Hospital in Fremont starting at 7:45 a.m. The CSDA annual conference is scheduled for October 10-13th in Monterey, trustees Kohonen and McLeod will be attending.

The Mosquito and Vector Control Association of California's fall meetings are scheduled for November 2-4th at the Embassy Suites, South Lake Tahoe. Trustees Golden and Bray are planning to attend.

Erika Castillo, Environmental Specialist with the District, has placed ads in the Penny Saver for 8 weeks and has 2 posters being installed at 6 BART stations (total of 12), that should be placed next week.

District Manager John Rusmisl reported on correspondence with the City of Hayward and other districts regarding the use of iPads at Board meetings to reduce paper use. After some discussion it was decided that the meeting agendas will be placed in a format suitable for downloading to iPads for those that have them to experiment with the process and see how that works.

President Brown asked if there were any items to add to agenda for the next Board meeting on September 14th, hearing none the meeting was adjourned at 5:27 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 977th meeting of the Board of
Trustees held September 14, 2011

Marisel Brown, President
BOARD OF TRUSTEES

977th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
SEPTEMBER 14, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
Barbara Halliday, City of Hayward
John D. Hughes, City of Fremont
James Kohonen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

Board President Marisel Brown called the Board meeting to order at 5:00 p.m.

Trustees Hughes and Quinn were absent from the meeting.

The Board decided to move up all of the action items to accommodate schedules of employees and Trustees.

Opening of bids and awarding of contract for replacement of gutters on shop building. The Board authorized the Manager to accept the lowest responsive bid and to pay no more than the legal limit of 10% down on any material necessary for the project. (Spinola/Washburn – unanimous.)

The Board approved a request from the Manager for disposal of vehicle # 1, 1996 Ford Ranger. (Spinola/Golden – unanimous.)

Opening of bids and awarding of contract for the purchase of a 2011 Ford Ranger and a 2012 Ford F150 4 x 4. The Board approved the low bids from Livermore Auto Group in the amounts of \$17,899.21 for the Ranger and \$24,581.90 for the F-150 4x4. (Spinola/Prola – unanimous.)

The Board approved an Investment Policy amendment regarding Fixed Income investments. (Golden/Washburn – unanimous.)

The new language added is in italics below:

Fixed income investments will not contain more than an aggregate of 10% in derivative instruments such as options, futures contracts, or swap agreements-

Mortgage-or asset-backed securities that are marketable and in compliance with the guidelines for portfolio holdings, have a ready market, and are listed on a major exchange are acceptable investments.

The minutes of the 976th meeting held August 10, 2011 were reviewed and approved (Prola/Golden – unanimous with Washburn abstaining).

The Board reviewed the dated August 15, 2011 numbering 006512 through 009712 amounting to \$113,383.62 and warrants dated August 31, 2011 numbering 009812 through 013812 amounting to \$109,820.05. There was a question about the warrant for the Automatic Transmission servicing station. That was an approved budget item for servicing transmissions in house which will save time and money in the future.

The Long Range Planning Committee Chair Denny McLeod reported that the committee, now that it has completed work on the investment policy, will focus on succession planning with a job announcement for District Manager planned for the beginning of the new year

Bruce Kirkpatrick, District Entomologist, provided an update on West Nile virus activity in the State and County. Dr. Kirkpatrick noted that Alameda County has had no WNV activity except for the discovery of a chronic infected bird a few weeks ago. The State Department of Public Health does not track birds with chronic infections any longer. State-wide there have been 33 human cases to date compared to 38 last year at this time most likely due to cooler temperatures during the summer.

Dr. Kirkpatrick, presented the Monthly Operational Report for August. The District received a total of 122 requests for service during the month. There were 24 mosquito-biting reports. The ten-year average for adult mosquito service requests in August is 46.7. 59 requests for mosquitofish were received and 35 requests for inspections of potential mosquito sources. There was a small outbreak of *Aedes dorsalis*, the summer salt marsh mosquito in Newark that was controlled by using 5 ounces of Pyrenone 25-5 in a hand held ULV machine around a condominium project and sports park.

The Board received written updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association met in the morning at Washington Hospital in Fremont, there were speakers from ABAG and the CSDA.. The CSDA annual conference is scheduled for October 10-13th in Monterey, trustees Kohen and McLeod will be attending.

The Mosquito and Vector Control Association of California's fall meetings are scheduled for November 2-4th at the Embassy Suites, South Lake Tahoe. Trustees Golden and District employees Rusmisl and Kirkpatrick are planning to attend.

Erika Castillo, Environmental Specialist with the District, posted photos of the posters that are now hanging in 6 BART stations in Berkeley, Oakland, and San Leandro.

The August 31, 2011 statement for the District Local Agency Investment Fund (LAIF) account was provided to Board members. The District has \$147,732.14 in the account.

District Manager John Rusmisl reported that he had purchased a copy of iAnnotate for iPad and is learning how to use it to manipulate agenda information. It will be used at October meeting with a an iPad and projector to show how it works.

President Brown asked if there were any items to add to agenda for the next Board meeting on October 12th , hearing none the meeting was adjourned at 5:29 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 978th meeting of the Board of
Trustees held October 12, 2011

Marisel Brown, President
BOARD OF TRUSTEES

978th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
OCTOBER 12, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES:

Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
Barbara Halliday, City of Hayward
John D. Hughes, City of Fremont
James Kohnen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

Secretary of the Board Jim Prola called the Board meeting to order at 5:00 p.m.

Trustees Centeno, Kohnen, McLeod and Spinola were absent from the meeting. President Brown and Vice President Washburn arrived after the meeting had started. Trustees Kohnen and McLeod were attending the California Special District Association annual conference.

The minutes of the 977th meeting held September 14, 2011 were reviewed and approved (Bray/Doggett - unanimous).

The Board reviewed the warrants dated September 15, 2011 numbering 013912 through 015512 amounting to \$100,384.30 and warrants dated September 30, 2011 numbering 015612 through 018512 amounting to \$103,084.25. There was a question about warrant # 017612 for ADP charges for 2011-12. That was a transfer to our bank account that is used for electronic fund transfers of payroll checks to cover the ADP charges for the entire year.

The Board approved a request from the Manager for disposal of vehicle # 9, 1998 Ford 150 4 x 4. Golden/Hughes – unanimous.)

District Manager, John Rusmisl provided an update on West Nile virus activity in the State and County. There has been no WNV activity detected in the County to date. State-wide there has been an increase in human cases with 104 human cases from 19 counties with 4 fatalities compared to this time last year when there were 66 human cases of WNV from 12 counties.

The District Manager presented the Monthly Operational Report for September. The District received a total of 100 requests for service during the month. There were 30 mosquito-biting reports. The ten-year average for adult mosquito service requests in September is 31.7. 42 requests for mosquitofish were received and 26 requests for inspections of potential mosquito sources. Recent rains have flushed out the stormdrains and flood control canals but there is still enough warm weather expected to keep the mosquito control program very active in October.

The Board received written updates from the District Manager on several other outside agencies:

The CSDA annual conference is scheduled for October 10-13th in Monterey, trustees Kohen and McLeod will be attending along with District Entomologist Bruce Kirkpatrick.

The Mosquito and Vector Control Association of California's fall meetings are scheduled for November 2-4th at the Embassy Suites, South Lake Tahoe. Trustees Golden and District employees Rusmisl and Kirkpatrick are planning to attend.

Patrick Turney, Field Operations Supervisor has announced that he plans to retire at the end of December. Patrick has been with the District since 1980 and has been the Supervisor since 1994.

The Board approved adding District Entomologist Bruce Kirkpatrick to the authorized signature list for District Warrants. (Doggett/Prola – unanimous.)

President Brown asked if there were any items to add to agenda for the next Board meeting on October 12th , hearing none the meeting was adjourned at 5:22 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 979th meeting of the Board of
Trustees held November 9, 2011

Marisel Brown, President
BOARD OF TRUSTEES

979th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
NOVEMBER 9, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
Barbara Halliday, City of Hayward
John D. Hughes, City of Fremont
James Kohonen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

Secretary of the Board Jim Prola called the Board meeting to order at 5:00 p.m.

Trustee Washburn was absent from the meeting. President Brown and Trustee Halliday arrived after the meeting had started.

The minutes of the 978th meeting held October 12, 2011 were reviewed and approved (Edwards/Bray – unanimous with Centeno and Spinola abstaining).

The Board reviewed the warrants dated October 15, 2011 numbering 018612 through 021012 amounting to \$81,941.97 and warrants dated October 31, 2011 numbering 02112 through 024212 amounting to \$130,651.09. Trustee Golden asked about a BART ticket on the credit card. It was purchased to view the West Nile Virus posters at the San Leandro BART station. ACMAD employees use BART for meetings in San Francisco and downtown Oakland.

The Board approved PERS Resolution 979-1 fixing the Employer's contribution under the Public Employees' Medical and Hospital Care Act. (Golden/Doggett – unanimous.)

Long Range Planning Committee Chair Denny McLeod provided an update on the committee meeting held prior to the Board meeting. A draft job announcement for the District Manger position will be sent to the Board prior to the December 14, 2011 ACMAD Board meeting for approval. The job announcement will be posted in January.

The District Manager presented the Monthly Operational Report for October. The District received a total of 64 requests for service during the month. There were 20 mosquito-biting reports. The ten-year average for adult mosquito service requests in October is 18.7. 19 requests for mosquitofish were received and 23 requests for inspections of potential mosquito sources. Alameda County had one tree squirrel with West Nile Virus from Piedmont in October. This is the only reported WNV activity this year for Alameda County.

The Board received written updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the CSDA met on November 9th at the Union Sanitary District in Union City at 8:00 a.m. There was a panel on "Community Benefit Portfolios and Community Partnership" and a presentation by EBRPD on "Healthy Parks, Healthy People".

The Mosquito and Vector Control Association of California's fall meetings were held November 2-4th. Erika Castillo, Bruce Kirkpatrick, Jim Golden and the District Manager attended. There was a Social Media workshop that showed us how to use Facebook and other social media to get our message out. NPDES informational workshop helped provide districts with useful information on implementing the new permit –

ACMAD received an NOA from the SWRCB on November 1st and has a valid permit. Craig Downs, GM from Contra Costa MVCD was elected as Vice President of the Association so the Coastal Region will continue to have excellent representation on the Executive Committee. The MVCAC annual conference will be held at the Burlingame Hyatt Regency, January 29 – February 1, 2012.

Vector Control Joint Powers Authority member contingency and property contingency fund balances for September 30 are \$128,552 for the Member Contingency Fund and \$51,622 in the Property Contingency Fund.

The District has a barrel for food donations to the Alameda County Community Food Bank. It will be in the lobby through the end of December

President Brown asked if there were any items to add to agenda for the next Board meeting on December 14th, there will be items on the District Manager job announcement, iPad use/paper reduction at Board Meetings, and discussion on having a Facebook page for the District. The meeting was adjourned at 5:34 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 980th meeting of the Board of
Trustees held December 14, 2011

Marisel Brown, President
BOARD OF TRUSTEES

980th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
DECEMBER 14, 2011

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES:

Marisel Brown, President, City of Oakland
Jan O. Washburn, Vice-President, City of Berkeley
Jim Prola, Secretary, City of San Leandro
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Jim Golden, City of Emeryville
Barbara Halliday, City of Hayward
John D. Hughes, City of Fremont
James Kohnen, City of Dublin
Denny McLeod, City of Piedmont
Ronald Quinn, City of Union City
William M. Spinola, City of Newark

Vice-President Jan Washburn called the Board meeting to order at 5:00 p.m.

Trustees Brown, Kohnen and Spinola were absent from the meeting.

Vice-President Washburn presented Patrick Turney, Field Operations Supervisor, with a Resolution of Commendation for his 31 years of service to the District. Mr. Turney will be retiring from the District at the end of December.

The minutes of the 979th meeting held November 9, 2011 were reviewed and approved (Golden/Prola – unanimous with Washburn abstaining).

The Board reviewed the warrants dated November 15, 2011 numbering 024312 through 026712 amounting to \$98,966.23 and warrants dated November 30, 2011 numbering 026812 through 030112 amounting to \$123,549.24. There was a question about warrant # 029912 for BVA oil totaling \$25,486.07, this is a year supply of mosquito larvicide oil that is shipped from out of state and so is about twice as expensive as gasoline. There was some additional discussion on the review of warrants and signing of warrants by Trustees in light of the recent announcement of embezzlement by an employee at San Mateo Mosquito and Vector Control District.

Long Range Planning Committee Chair Denny McLeod provided information on the Job Announcement for the District Manager position that had been reviewed by his committee. The announcement will be posted on the District, MVCAC, and CSDA websites, sent to all members of the MVCAC, to CDPH, University of California, and to the Environmental Health officers association. Trustee Jim Doggett thought the wording in the document was cumbersome and needed editing. The committee members while agreeing that the language in the document had a boiler plate feel thought it was adequate for a job announcement. The Board approved the job announcement as written (Golden/Quinn, 10-1 with Doggett opposing.)

Board members discussed the use and possible purchase of tablet computers for Board members. After a lengthy discussion the Board directed the District Manager and Systems Specialist Sharon Mead to present a cost/benefit analysis for providing tablet computers to Board members at the January 11, 2012 meeting. (Halliday/Bray – unanimous.)

The Board discussed the merits of having a District Facebook page and after a spirited discussion on the subject voted to approve. (McLeod/Halliday – unanimous.)

Vice-President Washburn selected a nominating committee composed of himself and Trustee Spinola to nominate a slate of officers to serve in 2012 at the January 11, 2012 Board Meeting.

District Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for November. The District received a total of 23 requests for service during the month. There were 7 mosquito-biting reports. The ten-year average for adult mosquito service requests in November is 9.9. 8 requests for mosquitofish were received and 8 requests for inspections of potential mosquito sources. This was the first time in at least 15 years with no record of our most common mosquito, *Culiseta incidens*, the fishpond mosquito, from any service request

The Board received written updates from the District Manager on several other outside agencies:

Alameda County Chapter of the CSDA – The ACSDA will next meet on January 11th at Skywest Golf Course in Hayward, a HARD golf course at 8:00 a.m.

Mosquito and Vector Control Association of California (MVCAC) –The MVCAC annual planning meeting was held at the beginning of December in Sacramento. The Executive committee reviewed all the associations programs and committee goals. The MVCAC annual conference will be held at the Burlingame Hyatt Regency, January 29 – February 1, 2012.

San Mateo MVCD Embezzlement – The local newspapers published stories about the San Mateo County MVCD embezzlement on December 5 & 6. The DA is still investigating but two individuals are likely to be charged and prosecuted. One is currently in prison on a previous embezzlement conviction. San Mateo has changed their policy on background checks and hiring and they are looking for a new audit firm.

The District Manager also reported that the rain gutters and downspouts have been replaced on the shop building and bird barriers installed to prevent pigeons and starlings from nesting under the eaves. Job was done by Dennis Ackley sheet metal of Hayward.

Vice-President Washburn reported on the Entomological Society of America conference that he recently attended in Reno. There were interesting presentations on genetically modified mosquitoes for disease control, reports on wide spread pesticide resistance in Africa caused by the use of bed nets treated with pyrethrins, bedbugs with 60,000 times higher resistance coming from Asia, Entomology students from UC not as good as the past especially compared to students from Montana. He used as example of a study of ULV spray droplet model based on density of actual material done by a Montana student.

Jim Golden reported that he and the District Manager had provided an update on West Nile Virus at a recent meeting of the Emeryville city council that was well received.

John Hughes notified the Board that he will miss the January Board meeting.

Vice-President Washburn asked if there were any items to add to agenda for the next Board meeting on January 11th, hearing none, the meeting was adjourned at 6:22 p.m.

Respectfully submitted,

Jim Prola, Secretary

Approved as written and/or corrected
at the 981st meeting of the Board of
Trustees held January 14, 2011

Marisel Brown, President
BOARD OF TRUSTEES